

BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

SCHOOL BOARD ADMINISTRATIVE COMPLEX

372 WEST DUVAL STREET

October 01, 2026 at 9:30 AM

AGENDA

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

Invocation (Commissioner Tim Murphy)

Pledge to U.S. Flag

Additions or Deletions

Approval of Agenda

Proclamations

Heather Futch, County Extension Director

- (1) Proclamation 2026P-27 - National 4-H Week (p.1)

Approval of Consent Agenda

Adoption of Consent Agenda

Discussion and Action Items

Kevin Kirby, Assistant County Manager

- (1) Discussion of Utility Permits (p.4)
- (2) RFQ 2026-M - Surveying and Mapping Services (p.6)
- (3) T26-20 - 2025-2026 Annual Resurfacing - Picadilly Park (South) - Anderson Columbia Co., Inc. - \$804,750.05 (p.32)
- (4) Rum Island Tree Removal (p.92)
- (5) Assisting Alachua County with Asphalt Repairs (p.98)

David Kraus, County Manager

- (6) Building and Zoning Application Fees (p.99)
- (7) Drug-Free Workplace Policy (p.112)
- (8) Suwannee Valley Tower Site RF Communication Addition - Motorola Solutions - \$1,956,753 (p.160)
- (9) Economic Development Agreement with Recoil Trampoline (p.227)
- (10) Contract with State of Florida Department of Health - \$143,381 (p.236)
- (11) Florida Sports Foundation Event Grant Agreement - \$3,000 (p.258)

Discussion and Action Items (Continued...)

David Kraus, County Manager

(12) Freedom Monuments (p.270)

Open Public Comments to the Board – 3 Minute Limit

Staff Comments

Updates from the County Manager

Commissioner Comments

Adjournment

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: County Extension

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

Consideration and adoption of a proclamation recognizing October 4–10, 2026, as National 4-H Week in Columbia County and authorization to fly the 4-H flag at the Columbia County Courthouse Annex during National 4-H Week.

2. Recommended Motion/Action:

Approve Proclamation 2026P-27 National 4-H Week and authorize the 4-H flag to be flown at the Columbia County Courthouse Annex October 4–10, 2026.

3. Fiscal impact on current budget:

This item has no effect on the current budget.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY



MEMORANDUM

TO: David Kraus, County Manager
FR: Heather M. Futch, County Extension Director, Columbia County Extension
DATE: September 18, 2026
RE: Agenda Item Request – National 4-H Week Proclamation

UF/IFAS Extension Columbia County respectfully requests that the Columbia County Board of County Commissioners proclaim October 4–10, 2026, as National 4-H Week in Columbia County.

4-H is the youth development program of Cooperative Extension and provides opportunities for young people to develop leadership, responsibility, communication, and essential life skills through hands-on educational experiences. Agriculture remains an important foundation of 4-H programming and is especially significant in Columbia County, where agriculture and natural resources continue to play an important role in our local economy, heritage, and future.

During the 2025–2026 4-H year, Columbia County 4-H reached 4,652 young people through clubs, school enrichment, camps, special-interest programs, and other educational experiences. This represents more than one-third of Columbia County’s youth ages 5–18.

This year’s National 4-H Week theme, “Beyond Ready,” highlights 4-H’s commitment to preparing young people with the skills and experiences needed to succeed in a changing world while developing the next generation of leaders in agriculture, our workforce, and our community.

The attached proclamation is presented for the Board’s consideration and adoption. UF/IFAS Extension Columbia County also requests that the 4-H flag be flown at the Columbia County Courthouse during National 4-H Week, October 4–10, in recognition of Columbia County 4-H members, volunteers, families, and the program’s contributions to our community.

PROCLAMATION NO. 2026P-27

National 4-H Week Proclamation

WHEREAS, this year's National 4-H Week theme, "Beyond Ready," reminds us that 4-H is building a ready generation in a world of change and equips young people with skills for the future while meeting them where they are today;

WHEREAS, 4-H is America's largest youth development organization, supporting six million youth across the country; and

WHEREAS, 4-H programs are delivered by the Cooperative Extension System – a community of more than 100 public land-grant colleges and universities across the Nation – that provides experiences for young people to learn by doing; and

WHEREAS, 4-H is the youth development program of UF/IFAS Extension Columbia County, reaching 4,652 young people during the 2025–2026 4-H year — representing more than one-third of Columbia County's youth ages 5–18 — through traditional 4-H clubs, school enrichment, camps, special-interest programs, and other educational experiences that connect youth with research-based learning and opportunities to develop essential life skills; and

WHEREAS, 4-H is in every city and county in the United States and helps 6 million youth become engaged, successful and independent; and

WHEREAS, 4-H connects young people and adults to their communities, preparing them for work and life through experiential and inquiry-based learning while providing emerging research for positive youth development; and

WHEREAS, building upon its strong agricultural roots, 4-H continues to connect young people to agriculture and natural resources while providing opportunities to explore science, leadership, healthy living, and other areas important to their future; and

WHEREAS, agriculture remains an important part of Columbia County's economy, heritage, and future, and 4-H provides opportunities for young people to develop an understanding and appreciation of agriculture while building responsibility, leadership, and life skills; and

WHEREAS, supporting future leaders in science, agriculture and community leadership is an important imperative for the U.S. Department of Agriculture's National Institute of Food and Agriculture 4-H program; and

NOW, THEREFORE, the Columbia County Board of County Commissioners does hereby proclaim October 4–10, 2026, as NATIONAL 4-H WEEK throughout Columbia County, Florida, and encourages all our citizens to recognize 4-H for the significant impact it has made and continues to make by empowering youth with the skills they need to lead for a lifetime.

IN WITNESS WHEREOF, we have hereunto set our hands on this 1st day of October 2026.

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

ATTEST:

BY:

Jay Swisher, Clerk of Court

Tim Murphy, Chairman

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Public Works

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

To request approval to discontinue the practice of placing utility permits on the agenda for consideration.

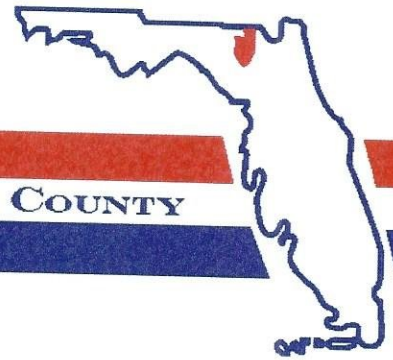
2. Recommended Motion/Action:

Approve to discontinue the practice of placing utility permits on the agenda for consideration.

3. Fiscal impact on current budget:

This item has no effect on the current budget.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, County Manager

FROM: Kevin Kirby, Assistant Manager

A handwritten signature in blue ink, appearing to be 'K. Kirby', written over the 'FROM' line.

DATE: September 24, 2026

RE: Utility Permits

The purpose of this memorandum is to request approval to discontinue the practice of placing utility permits on the agenda for consideration and approval. A weekly report of utility permits issued/processed will be provided along with the other regularly submitted weekly reports.

This change will streamline the agenda process while continuing to provide appropriate documentation and transparency as it relates to utility permits.

Should you need any additional information, please feel free to contact me.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

p. 5

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Purchasing

Meeting Date: 10/1/2026

BID

1. Nature and purpose of agenda item:

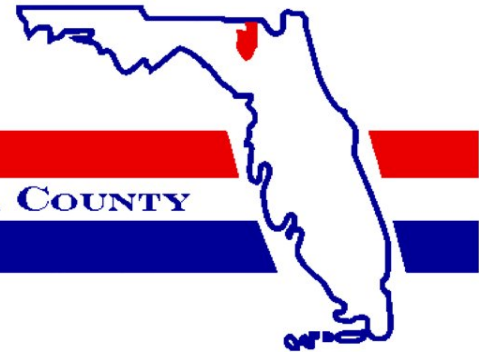
RFQ 2026-M - SURVEYING AND MAPPING SERVICES - Columbia County is seeking professional services from a minimum of two (2) firms with qualified staff and/or sub-consultants capable of providing typical services for activities as outlined below. In order to achieve the best possible team for the various project requirements, it is the intent of the County to have more than one firm under contract in order to provide specialized services and expertise as required.

2. Recommended Motion/Action:

Approve ranking and authorize negotiations with the top ranked firms of North Florida Professional Services, Volkert, and George F Young

3. Fiscal impact on current budget:

This item has no effect on the current budget.



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: September 18, 2026
TO: Board of County Commissioners
FROM: Erica Jones, Purchasing Officer
RE: Agenda item for October 1, 2026
RFQ 2026-M Surveying and Mapping Services

Columbia County Board of County Commissioners is seeking Qualifications from firms for Surveying and Mapping Services for projects within the County. Columbia County Staff anticipates awarding two (2) additional contractors to the renewed contractor from RFQ 2019-V. RFQ 2026-M was issued on June 10, 2026. Ten (10) responses were timely received and responsive. The Evaluation Committee consisted of Chad Williams, Troy Crews, and Seth Lane to evaluate the responses. Based upon the results of the scoring, staff recommends the Board to approve the ranking as follows:

First: North Florida Professional Services
Second: Volkert
Third: George F Young
Fourth: Eda Consulting
Fifth: Pittman Engineering

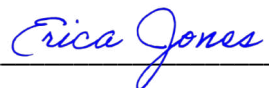
Sixth: ETM Surveying
Seventh: DRMP
Eighth: Moore Bass Consulting
Ninth: Southern Surveying
Tenth: JMJ Group

Staff recommends approving staff to conduct negotiations with the top 3 ranked firms.

**FINAL RANKING
RFQ 2026-M
SURVEYING AND MAPPING SERVICES**

Columbia County, Florida
Board of County Commissioners

COMPANY/FIRM	CHAD WILLIAMS	TROY CREWS	SETH LANE	TOTAL	FINAL RANKING
MOORE BASS CONSULTING	85	60	75	220	8
GEORGE F YOUNG	81	68	95	244	3
SOUTHERN SURVEYING	74	63	75	212	9
ETM SURVEYING	83	65	85	233	6
DRMP	86	70	70	226	7
NFPS	84	92	80	256	1
EDA CONSULTING	82	74	85	241	4
JMJ GROUP	73	57	80	210	10
VOLKERT	80	75	90	245	2
PITTMAN ENGINEERING	77	80	80	237	5

Signature of Rater/Recorder  Print Name Erica Jones

Date: 9/16/2026

	Overall Experience	Firm/Staff Exp/ Background	Availability to meet Time Req	Location of Offices	References	Total	Rank
	35 max	20 max	20 max	15 max	10 max		
DRMP	29	18	20	13	6	86	1
MOORE BASS	31	17	20	12	5	85	2
NFPS	27	16	18	14	9	84	3
ETM	28	18	20	12	5	83	4
EDA	26	16	19	13	8	82	5
YOUNG	27	16	19	13	6	81	6
VOKERT	27	16	19	13	5	80	7
PITTMAN	25	15	18	14	5	77	8
SSMC	22	15	18	12	7	74	9
JMJ	24	15	18	10	6	73	10

Chad Williams - 9/11/2026

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>26</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>18</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>14</u>
4. Location of Office(s)	<u>15 points</u>	<u>12</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>75</u>

Name of Consultant Being Scored: Vol/Kent

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>22</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>8</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>60</u>

Name of Consultant Being Scored: Moore Bass

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>25</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>12</u>
4. Location of Office(s)	<u>15 points</u>	<u>8</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>65</u>

Name of Consultant Being Scored: ETM

Name:

Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>18</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>20</u>
4. Location of Office(s)	<u>15 points</u>	<u>15</u>
5. References	<u>10 points</u>	<u>9</u>
Total:	<u>100 points</u>	<u>92</u>

Name of Consultant Being Scored: NFPS

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>23</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>16</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>8</u>
5. References	<u>10 points</u>	<u>6</u>
Total:	<u>100 points</u>	<u>63</u>

Name of Consultant Being Scored: SSMC

Name:

Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>25</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>20</u>
4. Location of Office(s)	<u>15 points</u>	<u>15</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>80</u>

Name of Consultant Being Scored: Pitman Engineering

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>21</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>14</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>14</u>
4. Location of Office(s)	<u>15 points</u>	<u>12</u>
5. References	<u>10 points</u>	<u>7</u>
Total:	<u>100 points</u>	<u>68</u>

Name of Consultant Being Scored: George F. Young

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>24</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>13</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>14</u>
4. Location of Office(s)	<u>15 points</u>	<u>12</u>
5. References	<u>10 points</u>	<u>7</u>
Total:	<u>100 points</u>	<u>70</u>

Name of Consultant Being Scored: DRMP

Name: Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>25</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>14</u>
4. Location of Office(s)	<u>15 points</u>	<u>12</u>
5. References	<u>10 points</u>	<u>8</u>
Total:	<u>100 points</u>	<u>74</u>

Name of Consultant Being Scored: EDA

Name:

Troy Crews

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>25</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>12</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>5</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>57</u>

Name of Consultant Being Scored: JMS

Name: SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>35</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>20</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>20</u>
4. Location of Office(s)	<u>15 points</u>	<u>10</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>95</u>

Name of Consultant Being Scored: George F. Young

Name:

SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>35</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>20</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>15</u>
4. Location of Office(s)	<u>15 points</u>	<u>10</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>90</u>

Name of Consultant Being Scored: Volher

Name:

SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>35</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>20</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>10</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>85</u>

Name of Consultant Being Scored: EDA

Name:

SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>35</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>20</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>10</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>85</u>

Name of Consultant Being Scored: ETM

Name: SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>20</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>15</u>
4. Location of Office(s)	<u>15 points</u>	<u>15</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>80</u>

Name of Consultant Being Scored: Paman Engineering

Name:

SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>10</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>15</u>
4. Location of Office(s)	<u>15 points</u>	<u>15</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>80</u>

Name of Consultant Being Scored: NFPS

Name:

SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>10</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>75</u>

Name of Consultant Being Scored: Moore Bass Consulting

Name: SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>20</u>
4. Location of Office(s)	<u>15 points</u>	<u>5</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>75</u>

Name of Consultant Being Scored: SSMC

Name:

SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>5</u>
5. References	<u>10 points</u>	<u>10</u>
Total:	<u>100 points</u>	<u>70</u>

Name of Consultant Being Scored: JMJ Surveying & Mapping LLC

Name: SETH LANE

SCORE SHEET – TO BE USED BY THE EVALUATION
COMMITTEE

RFQ 2026-M RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

Score Criteria	Max Score	Score
1. Overall Experience	<u>35 points</u>	<u>30</u>
2. Firm and Staff Experience and Background	<u>20 points</u>	<u>15</u>
3. Availability to meet Time Requirements	<u>20 points</u>	<u>10</u>
4. Location of Office(s)	<u>15 points</u>	<u>10</u>
5. References	<u>10 points</u>	<u>5</u>
Total:	<u>100 points</u>	<u>70</u>

Name of Consultant Being Scored: DBMP

BID TABULATION

Date: July 16, 2026

Project Bid No: RFQ 2026-M

Addendums Issued: 1

Company Name

1. Moore Bass Consulting
2. George F Young Inc.
3. JMT Group
4. Southern Surveying & Mapping Corp.
5. ETM Surveying & Mapping
6. DRMP
7. North Florida Professional Services

Witnessed by _____

BID TABULATION

Date: July 16, 2026

Project Bid No: RFQ 2026-M

Addendums Issued: 1

Company Name

1. EDA Consulting
2. Britt Surveying & Mapping LLC
3. Volkert
4. Pittman Engineering
5.
6.
7.

Witnessed by



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Purchasing

Meeting Date: 10/1/2026

BUDGETED

PROJECT: EXISTING

BID

1. Nature and purpose of agenda item:

T26-20 2025-2026 Annual Resurfacing - Picadilly Park (South) - Milling and resurfacing existing pavement of approximately 3,095 LF (0.47 miles) of +/- 20' wide roadways, finishing the milled surface, and placement of new asphalt pavement – 165 lbs/sy. Levelling and resurfacing existing pavement of approximately 12,485 LF (2.36 miles) of a +/- 20' wide roadways. Levelling course will be 82.5 lbs/SY and the surface course will be 137.5 lbs/SY.

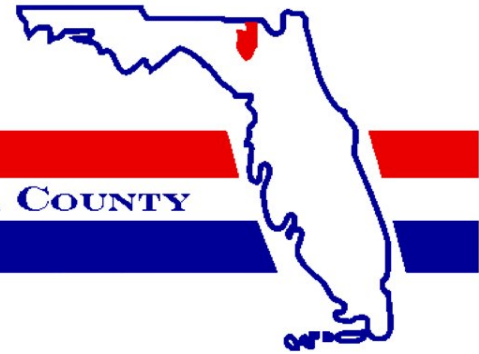
2. Recommended Motion/Action:

Approve award to Anderson Columbia Co., Inc. for \$804,750.05 and approve the Construction Agreement.

3. Fiscal impact on current budget:

This item is currently budgeted. The account number to be charged is 30380825413046

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: September 24, 2026

TO: Board of County Commissioners

FROM: Erica Jones, Purchasing Officer

RE: Agenda item for October 1, 2026
T26-20 - 2025-2026 Annual Resurfacing Picadilly Park (South)

On September 24, 2026 four (4) submittals were received in response to T26-20. The submittals were determined to be qualified meeting all of the required specifications.

Staff is recommending the Board to award T26-20 to **Anderson Columbia Co., Inc.** and to approve the Construction Agreement.

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529 LAKE CITY, FLORIDA 32056-1529 PHONE (386) 755-4100

BID TABULATION

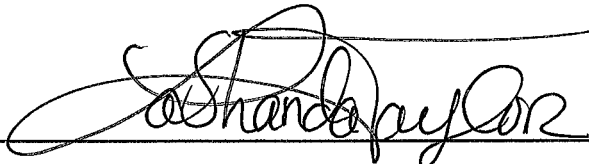
Columbia County Board of County Commissioners

Date: September 24, 2026

Project Bid No: T26-20

Addendums Issued: 0

<u>Company Name</u>	<u>Bid Amount</u>
1. <u>Norton Home Improvements</u>	\$ <u>1,068,802.06</u>
2. <u>Curt's Construction</u>	\$ <u>1,253,578.50</u>
3. <u>Anderson Columbia Co.</u>	\$ <u>804,750.05</u>
4. <u>C.A. Boone Construction</u>	\$ <u>1,093,000.00</u>
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
8. _____	\$ _____

Witnessed by 

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

PROJECT NUMBER T26-20

2025-2026 Annual Resurfacing – Picadilly Park (South)

BID PROPOSAL: THE UNDERSIGNED hereby proposes to furnish all materials, labor and supervision for the construction of the subject project including conformance with the construction requirements and specifications for the following unit prices:

ITEM	UNIT	QUANTITY	UNIT COST	TOTAL
1 Mobilization	LS	1	\$41,371.56	\$41,371.56
2 Maintenance of Traffic	LS	1	\$55,000.00	\$55,000.00
3 Milling Existing Pavement (+/-1.5")	SY	7950	\$1.88	\$14,946.00
4 Borrow	CY	500	\$15.00	\$7,500.00
5 Asphaltic Conc. - Levelling	TN	1390	\$196.60	\$273,274.00
6 Asphaltic Conc. - SP 12.5	TN	3400	\$180.50	\$613,700.00
7 Seed and Mulch	LS	1	\$350.00	\$350.00
8 Sod	SY	9850	\$3.25	\$32,012.50
9 Painted Pavement Markings	LS	1	\$27,648.00	\$27,648.00
10 Asphalt Speed Humps	EA	2	\$1,500.00	\$3,000.00
TOTAL:				\$1,068,802.06

Contractor Name (PRINT): Jack J. Norton

Contractor Signature: 

PAY ITEM NOTES

MOT

Shall include all elements required per FDOT standards and include temporary centerline/stop bar delineation at all non working times, stationing/offsets, and any edge of pavement reclamation where required.

Milling Existing Pavement

Existing asphalt depths range from 1.0 to 2.0 inches. Milling shall be achieved with a milling machine or engineer approved equivalent.

Borrow

Includes cost to finish shoulder on levelling/resurfacing sections to place sod. Remainder shall be placed at direction of engineer

Asphalt-Levelling

Includes placement of asphalt concrete at +/- 82.5 lbs/sy for levelling/resurfacing sections as directed by the engineer.

Asphalt 12.5

Includes placement of SP 12.5 @ +/- 137.5 lb/sy (Levelling/Resurfacing section) and 165 lbs/SY (Mill/Resurfacing section) To maintain level access to driveways, an apron shall be required at all driveway locations unless other directed by engineer and will be paid for under this item. Approximately 200' of asphalt curb shall be placed with this quantity.

Sod

Includes placement, fertilizer, and irrigation required to promote growth for a 42" sod strip along all sections of levelling/resurfacing section and other areas directed by engineer. Shall be placed over finished shoulder, prior to final lift of asphalt

Seed and Mulch

Shall be placed at all disturbed areas not sodded, as directed by the Engineer.

Painted Pavement Markings

Shall include striping the roadway to match existing layout (double yellow if no existing) and shall include stop bars at all stop conditions, and centerline/edgeline striping (2 coats each)

- ALL ITEMS MAY BE INCREASED, DECREASED, OR OMITTED AS DIRECTED BY THE ENGINEER.
- ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO BOTH THE REQUIREMENTS OF THE LATEST FDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION AND THE LATEST FDOT DESIGN STANDARDS.
- ALL INCIDENTAL WORK INCLUDED IN THESE ITEMS. ALL UNIT PRICE AND TOTAL SPACES MUST BE FILLED IN CORRECTLY AND CORRELATE WITH EACH ITEM

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
PROJECT NUMBER T26-20
2025-2026 Annual Resurfacing – Picadilly Park (South)

Company Name: Norton Home Improvement Co., Inc. (SEAL)
dba: Bubba's Site Prep & Paving

Authorized
Company
Representative: Jack J. Norton
Printed Name [Signature]
Signature

Attested By: Patricia T. Peeler
Printed Name [Signature]
Signature

Total Bid Amount: \$1,068,802.26

Date: 9/23/2024

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

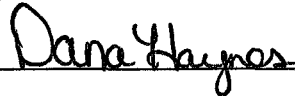
PROJECT NUMBER T26-20

2025-2026 Annual Resurfacing – Picadilly Park (South)

BID PROPOSAL: THE UNDERSIGNED hereby proposes to furnish all materials, labor and supervision for the construction of the subject project including conformance with the construction requirements and specifications for the following unit prices

	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL
1	Mobilization	LS	1	58,000.00	58,000.00
2	Maintenance of Traffic	LS	1	65,000.00	65,000.00
3	Milling Existing Pavement (+/-1.5")	SY	7950	3.50	27,825.00
4	Borrow	CY	500	11.00	5,500.00
5	Asphaltic Conc - Levelling	TN	1390	230.00	319,700.00
6	Asphaltic Conc - SP 12.5	TN	3400	210.00	714,000.00
7	Seed and Mulch	LS	1	5,000.00	5,000.00
8	Sod	SY	9850	2.95	29,057.50
9	Painted Pavement Markings	LS	1	26,496.00	26,496.00
10	Asphalt Speed Humps	EA	2	1,500.00	3,000.00
TOTAL:				1,253,578.50	

Contractor Name (PRINT): Curt's Construction, Inc.

Contractor Signature 

PAY ITEM NOTES

MOT

Shall include all elements required per FDOT standards and include temporary centerline/stop bar delineation at all non working times, stationing/offsets, and any edge of pavement reclamation where required.

Milling Existing Pavement

Existing asphalt depths range from 1.0 to 2.0 inches. Milling shall be achieved with a milling machine or engineer approved equivalent

Borrow

Includes cost to finish shoulder on levelling/resurfacing sections to place sod. Remainder shall be placed at direction of engineer

Asphalt-Levelling

Includes placement of asphalt concrete at +/- 82.5 lbs/sy for levelling/resurfacing sections as directed by the engineer.

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Seed and Mulch

Shall be placed at all disturbed areas not sodded, as directed by the Engineer.

Painted Pavement Markings

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- ALL INCIDENTAL WORK INCLUDED IN THESE ITEMS. ALL UNIT PRICE AND TOTAL SPACES MUST BE FILLED IN CORRECTLY AND CORRELATE WITH EACH ITEM

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
PROJECT NUMBER T26-20
2025-2026 Annual Resurfacing – Picadilly Park (South)

Company Name: Curt's Construction, Inc. (SEAL)

**Authorized
Company
Representative:** Dana Haynes 
Printed Name **Signature**

Attested By: Andrea Wimberly 
Printed Name **Signature**

Total Bid Amount: 1,253,578.50

Date: September 24, 2026

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

PROJECT NUMBER T26-20

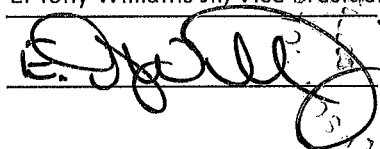
2025-2026 Annual Resurfacing – Picadilly Park (South)

BID PROPOSAL THE UNDERSIGNED hereby proposes to furnish all materials, labor and supervision for the construction of the subject project including conformance with the construction requirements and specifications for the following unit prices

	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL
1	Mobilization	LS	1	\$13,706.33	\$13,706.33
2	Maintenance of Traffic	LS	1	\$14,873.89	\$14,873.89
3	Milling Existing Pavement (+/- 1 5")	SY	7950	\$2.20	\$17,490.00
4	Borrow	CY	500	\$18.13	\$9,065.00
5	Asphaltic Conc - Levelling	TN	1390	\$150.04	\$208,555.60
6	Asphaltic Conc - SP 12.5	TN	3400	\$131.24	\$446,216.00
7	Seed and Mulch	LS	1	\$15,656.14	\$15,656.14
8	Sod	SY	9850	\$2.90	\$28,565.00
9	Painted Pavement Markings	LS	1	\$44,827.43	\$44,827.43
10	Asphalt Speed Humps	EA	2	\$2,897.33	\$5,794.66
TOTAL:				\$804,750.05	

Anderson Columbia Co., Inc.

Contractor Name (PRINT) E. Tony Williams Jr., Vice President

Contractor Signature 

PAY ITEM NOTES

MOT

Shall include all elements required per FDOT standards and include temporary centerline/stop bar delineation at all non working times, stationing/offsets, and any edge of pavement reclamation where required

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Seed and Mulch

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Painted Pavement Markings

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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
PROJECT NUMBER T26-20
2025-2026 Annual Resurfacing – Picadilly Park (South)

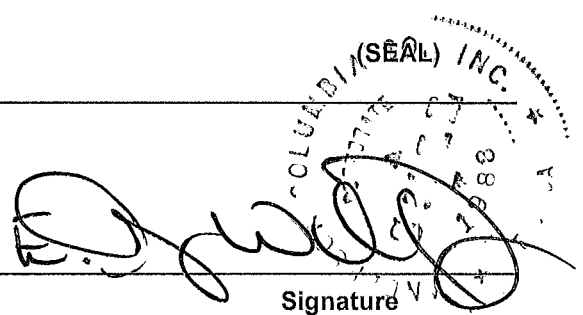
Company Name:

Anderson Columbia Co., Inc.

**Authorized
Company
Representative:**

E. Tony Williams Jr., Vice President

Printed Name


Signature

Attested By:

Brian P. Schreiber, Secretary

Printed Name



Signature

Total Bid Amount:

\$804,750.05

Date:

9-24-26

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

PROJECT NUMBER T26-20

2025-2026 Annual Resurfacing – Picadilly Park (South)

BID PROPOSAL: THE UNDERSIGNED hereby proposes to furnish all materials, labor and supervision for the construction of the subject project including conformance with the construction requirements and specifications for the following unit prices

	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL
1	Mobilization	LS	1	\$40,927.00	\$40,927 00
2	Maintenance of Traffic	LS	1	\$32,593.00	\$32,593 00
3	Milling Existing Pavement (+/-1.5")	SY	7950	\$1.50	\$11,925 00
4	Borrow	CY	500	\$9.50	\$4,750.00
5	Asphaltic Conc. - Levelling	TN	1390	\$195.00	\$271,050.00
6	Asphaltic Conc. - SP 12 5	TN	3400	\$195.00	\$663,000 00
7	Seed and Mulch	LS	1	\$3,500.00	\$3,500 00
8	Sod	SY	9850	\$2.50	\$24,625 00
9	Painted Pavement Markings	LS	1	\$37,630 00	\$37,630 00
10	Asphalt Speed Humps	EA	2	\$1,500 00	\$3,000 00
TOTAL:					\$1,093,000.00

Contractor Name (PRINT): James F. Boone, President

Contractor Signature: _____

C.A. Boone Construction, Inc

PAY ITEM NOTES

MOT

Shall include all elements required per FDOT standards and include temporary centerline/stop bar delineation at all non working times, stationing/offsets, and any edge of pavement reclamation where required.

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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

PROJECT NUMBER T26-20

2025-2026 Annual Resurfacing – Picadilly Park (South)

Company Name: C.A. Boone Construction, Inc

**Authorized
Company
Representative:** James Boone, President

Printed Name

Signature

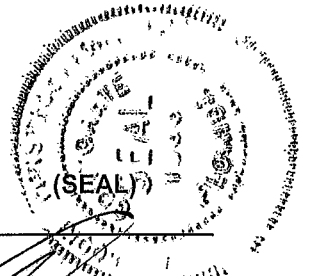
Attested By: Sherry Font

Printed Name

Signature

Total Bid Amount: One Million Ninety-Three Thousand Dollars

Date: September 24, 2026



Handwritten signatures of James Boone and Sherry Font.

CONSTRUCTION AGREEMENT

COLUMBIA COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners, situated at 135 NE Hernando Avenue, Suite 203, Lake City, Florida 32056- 1529 (the "County"), hereby enters into this Construction Agreement on this 1st day of October, 2026 with Anderson Columbia Co., Inc. (the "Contractor") of P.O. Box 1829 Lake City, FL 32056 (address) a contractor licensed to perform all work in the State of Florida in connection with the County's Project No. T26-20 (the "Project"), as said work is set forth in the Plans and Specifications and other Contract Documents hereafter specified (the "Work"). The designee for the Project and the Work, as referenced in this Agreement, shall be

Chad Williams

The County and the Contractor, for the consideration herein set forth, agree as follows:

Section 1. Contract Documents

The Contract Documents consist of this Agreement, the Exhibits described in Section 4 hereof, the Legal Advertisement, the Instructions to Bidders, the Proposal and any duly executed and issued addenda, Change Orders, Work Directive Changes, Field Orders, Work Authorizations and amendments relating thereto. All of the foregoing Contract Documents are incorporated by reference and made a part of this Agreement (all of said documents including the Agreement sometimes being referred to herein as the "Contract Documents" and sometimes as the "Agreement"). A copy of the Contract Documents shall be maintained by Contractor at the Project site at all times during the performance of the Work.

Section 2. Scope of Work

The Contractor agrees to furnish and pay for all management, supervision, financing, labor, materials, tools, fuel, supplies, utilities, equipment and services of every kind and type necessary to diligently, timely, and fully perform and complete in a good and workmanlike manner the Work required by this Agreement.

Section 3. Contract Amount

In consideration of the faithful performance by the Contractor of the covenants in this Agreement to the full satisfaction and acceptance of the County, the County agrees to pay, or cause to be paid, to Contractor the following amount (herein "Contract Amount"), in accordance with the terms of this Agreement: \$ 804,750.05 (eight hundred four thousand seven hundred fifty dollars and five cents).

[INSERT SCHEDULE OF UNIT PRICES AS APPLICABLE]

Section 4. Exhibits Incorporated

The following documents are expressly agreed to be incorporated by reference and made a part of this Agreement:

- A. Legal Advertisement
- B. Invitation to Bid
- C. Bid Proposal with required forms
- D. Performance Bond
- E. Public Payment Bond
- F. Insurance Requirements, including certificates of insurance
- G. Form of Release and Affidavit
- H. Change Order Form
- I. Notice of Award
- J. Notice to Proceed Form
- K. Application for Payment Form
- L. Special Conditions, if any
- M. Project Plans**
- N. _____
- O. _____
- P. _____

Section 5. Bonds

A. The Contractor shall provide Performance and Payment Bonds, in the form prescribed in the Exhibits to the Agreement, in the amount of 100% of the Contract Amount, the costs of which are to be paid by Contractor. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to the County; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holder's surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

B. If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the County's approval.

Section 6. Contract Time and Liquidated Damages

A. Time is of the essence in the performance of the Work under this Agreement. The "Commencement Date" shall be established in the Notice to Proceed to be issued by the County. The Contractor shall commence the Work within five (5) calendar days from the Commencement Date. No Work shall be performed at the Project site prior to the Commencement Date. Any Work performed by the Contractor prior to the Commencement

Date shall be at the sole risk of the Contractor. The Work shall be substantially completed within 60 calendar days from the Commencement Date. The date of substantial completion of the Work (or designated portions thereof) is the date certified by the County when construction is sufficiently complete, in accordance with the Contract Documents, so the County can occupy or utilize the Work (or designated portions thereof) for the use for which it is intended. The Work shall be fully completed and ready for final acceptance by the County within 30 calendar days from the Commencement Date (herein "Contract Time").

B. The County and the Contractor recognize that, since time is of the essence for this Agreement, the County will suffer financial loss if the Work is not substantially completed within the time specified above, as said time may be adjusted as provided for herein. Should the Contractor fail to substantially complete the Work within the time period noted above, the County shall be entitled to assess, as liquidated damages, but not as a penalty, in accordance with FDOT Specifications for each calendar day thereafter until substantial completion is achieved. The Project shall be deemed to be substantially completed on the date the County issues a Substantial Completion Certificate pursuant to the terms hereof. The Contractor hereby expressly waives and relinquishes any right which it may have to seek to characterize the above noted liquidated damages as a penalty, which the parties agree represents a fair and reasonable estimate of the County's actual damages at the time of contracting if the Contractor fails to substantially complete the Work in a timely manner.

C. When any period of time is referenced by days herein, it shall be computed to exclude the first day and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation, and the last day shall become the next succeeding day which is not a Saturday, Sunday or legal holiday.

D. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Section 7. Intent of Contract Documents and Contractor Representations

A. It is the intent of the Contract Documents to describe a functionally complete project (or portion thereof) to be constructed in accordance with the Contract Documents. Any work, materials or equipment that may reasonably be inferred from the Contract Documents as being required to produce the intended result shall be supplied whether or not specifically called for. When words which have a well-known technical or trade meaning are used to describe work, materials or equipment, such words shall be interpreted in accordance with that meaning. Reference to standard specifications, manuals or codes of any technical society, organization or association or to the laws or regulations of any governmental authority having jurisdiction over the Project, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code,

law or regulation in effect at the time the Work is performed, except as may be otherwise specifically stated herein.

B. If before or during the performance of the Work, Contractor discovers a conflict, error or discrepancy in the Contract Documents, Contractor immediately shall report same to the County in writing and before proceeding with the Work affected thereby shall obtain a written interpretation or clarification from the County. Contractor shall take field measurements and verify field conditions and shall carefully compare such field measurements and conditions and other information known to Contractor with the Contract Documents before commencing any portion of the Work.

C. Drawings are intended to show general arrangements, design and extent of Work and are not intended to serve as shop drawings. Specifications are separated into divisions for convenience of reference only and shall not be interpreted as establishing divisions for the Work, trades, subcontracts, or extent of any part of the Work. In the event of a discrepancy between or among the drawings, specifications or other Contract Document provisions, Contractor shall be required to comply with the provision which is the more restrictive or stringent requirement upon the Contractor, as determined by the County.

D. In order to induce Owner to enter into this Agreement Contractor makes the following representations:

- D.1 Contractor has examined and carefully studied the Contract Documents (including those listed in Section 4) and the other related data identified in the Project Documents including “technical data.”
- D.2 Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance or furnishing of the Work.
- D.3 Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- D.4 Contractor has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site. Contractor acknowledges that Owner and County do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the site. Contractor has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance, or furnishing of the Work or which relate

to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor and safety precautions, and programs incident thereto. Contractor does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

- D.5 Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the Work as indicated in the Contract Documents.
- D.6 Contractor has correlated the information known to Contractor, information and observation obtained from visits to the site, reports, and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- D.7 Contractor has given the County written notice of all conflicts, errors, ambiguities or discrepancies that Contractor has discovered in the Contract Documents and the written resolution thereof by the County is acceptable to Contractor, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

Section 8. Investigation and Utilities

A. Contractor shall have the sole responsibility of satisfying itself concerning the nature and location of the Work and the general and local conditions, and particularly, but without limitation, with respect to the following: those affecting transportation, access, disposal, handling and storage of materials; availability and quality of labor; water and electric power; availability and condition of roads; work area; living facilities; climatic conditions and seasons; physical conditions at the work-site and the project area as a whole; topography and ground surface conditions; nature and quantity of the surface materials to be encountered; subsurface conditions; equipment and facilities needed preliminary to and during performance of the Work; and all other costs associated with such performance. The failure of Contractor to acquaint itself with any applicable conditions shall not relieve Contractor from any of its responsibilities to perform under the Contract Documents, nor shall it be considered the basis for any claim for additional time or compensation.

B. Contractor shall locate all existing roadways, railways, drainage facilities and utility services above, upon, or under the Project site, said roadways, railways, drainage facilities and utilities being referred to in this Sub-Section 8.B. as the "Utilities". Contractor shall contact the owners of all Utilities to determine the necessity for relocating or temporarily interrupting any Utilities during the construction of the Project. Contractor shall schedule and coordinate its Work

around any such relocation or temporary service interruption. Contractor shall be responsible for properly shoring, supporting and protecting all Utilities at all times during the course of the Work.

Section 9. Schedule

A. The Contractor, within ten (10) calendar days after receipt of a Notice of Award, shall prepare and submit to the County, for their review and approval, a progress schedule for the Project (herein "Progress Schedule"). The Progress Schedule shall relate to all Work required by the Contract Documents and shall: show the various activities of work in sufficient detail to demonstrate a reasonable and workable plan to complete the Project within the Contract Time; show the order and interdependence of activities and the sequence for accomplishing the Work and describe all activities in sufficient detail so that the County can readily identify the work and measure the progress on of each activity; show each activity with a beginning work date, a duration, and a monetary value; include activities for procurement fabrication, and delivery of materials, plant, and equipment, and review time for shop drawings and submittals; include milestone activities when milestones are required by the Contract Documents; and in a Project with more than one phase, adequately identify each phase and its completion date, and not allow activities to span more than one phase. The Contractor shall also submit a working plan with the Progress Schedule, consisting of a concise written description of the construction plan.

B. The County will return inadequate schedules to the Contractor for corrections and Contractor shall resubmit a corrected schedule within five (5) calendar days from the date of the County's return transmittal. The County will use the accepted Project Schedule as the baseline against which to measure the progress. However, by acceptance of the Project Schedule, the County does not endorse or otherwise certify the validity or accuracy of the activity durations or sequencing of activities.

C. The Progress Schedule shall be updated by the Contractor if there is a significant change in the planned order or duration of an activity or upon the request of the County, which shall not be requested more than [INSERT TIMES] a month. All updates to the Progress Schedule shall be subject to the County's review and approval. The County's review and approval of submitted the Progress Schedule and any required or requested updates shall be a condition precedent to the County's obligation to pay the Contractor.

Section 10. Progress Payments

A. Prior to submitting its first Application for Payment, Contractor shall submit to the County, for their review and approval, a schedule of values based upon the Contract Price, listing the major elements of the Work and the dollar value for each element. After its approval by the County, this schedule of values shall be used as the basis for the Contractor's monthly Applications for Payment. This schedule shall be updated and submitted each month to the County along with a completed and notarized copy of the Application for Payment form.

B. Prior to submitting its first Application for Payment, Contractor shall submit to the

County a complete list of all its proposed subcontractors and materialmen. The first Application for Payment shall be submitted no earlier than thirty (30) days after the Commencement Date.

C. If payment is requested on the basis of materials and equipment not incorporated into the Project, but delivered and suitably stored at the site or at another location agreed to by the County in writing, the Application for Payment shall also be accompanied by a bill of sale, invoice or other documentation warranting that the County has received the materials and equipment free and clear of all liens, charges, security interests and encumbrances, together with evidence that the materials and equipment are covered by appropriate property insurance and other arrangements to protect the County's interest therein, all of which shall be subject to the County's satisfaction.

D. Contractor shall submit its monthly Application for Payment to the County on or before the 25th day of each month for work performed during the previous month. Invoices received after the 25th day of each month shall be considered for payment as part of the next month's application. Within ten (10) calendar days after receipt of each Application for Payment, the County shall either:

- D.1 indicate his approval of the requested payment;
- D.2 indicate his approval of only a portion of the requested payment, stating in writing his reasons therefore; or
- D.3 return the Application for Payment to the Contractor indicating, in writing, the reason for refusing to approve payment.

In the event of a total denial and return of the Application for Payment by the County, the Contractor may make the necessary corrections and resubmit the Application for Payment. The County shall, within thirty (30) calendar days after County approval of an Application for Payment, pay the Contractor the amounts so approved. Provided, however, in no event shall the County be obligated to pay any amount greater than that portion of the Application for Payment approved by the County.

E. The County shall retain five percent (5%) of the gross amount of each monthly payment request or five percent (5%) of the portion thereof approved by the County for payment, whichever is less. Such sums shall be accumulated and released to Contractor with final payment.

F. Monthly payments to Contractor shall in no way imply approval or acceptance of Contractor's work.

G. Each Application for Payment shall be accompanied by a Release and Affidavit, in the form attached to this Agreement, showing that all materials, labor, equipment and other bills associated with that portion of the Work for which payment is being requested have been paid in full. The County shall not be required to make payment until and unless these affidavits are furnished by the Contractor.

H. The County reserves the right to issue joint checks to Contractor and its material suppliers, subcontractors, labor unions, equipment suppliers, etc., if, in the County's sole judgment, it is necessary to do so to ensure payment to the above named parties or if above named parties have filed a notice of nonpayment, lien or intent to lien, stop notice, etc.

Section 11. Payments Withheld

A. The County may decline to approve any Application for Payment, or portions thereof, because of subsequently discovered evidence or subsequent inspections. The County may nullify the whole or any part of any approval for payment previously issued and the County may withhold any payments otherwise due Contractor under this Agreement or any other agreement between the County and Contractor, to such extent as may be necessary in the County's opinion to protect it from loss because of:

- A.1 Defective Work not remedied;
- A.2 Third party claims filed or reasonable evidence indicating probable filing of such claims;
- A.3 Failure of Contractor to make payment properly to subcontractors or for labor, materials or equipment;
- A.4 Reasonable doubt that the Work can be completed for the unpaid balance of the Contract Amount;
- A.5 Reasonable indication that the Work will not be completed within the Contract Time;
- A.6 Unsatisfactory prosecution of the Work by the Contractor;
- A.7 Failure to provide accurate and current "As-Builts"; or
- A.8 Any other material breach of the Contract Documents.

B. If these conditions in Subsection 11.A are not remedied or removed, the County may, after three (3) days written notice, rectify the same at Contractor's expense. The County also may offset against any sums due Contractor the amount of any liquidated or unliquidated obligations of Contractor to the County, whether relating to or arising out of this Agreement or any other agreement between Contractor and the County.

Section 12. Final Payment

A. The County shall make final payment to Contractor within thirty (30) calendar days after the Work is finally inspected and accepted by the County in accordance with Section 25.B. herein, provided that Contractor first, and as an explicit condition precedent to the accrual of

Contractor's right to final payment, shall have furnished the County with a properly executed and notarized copy of the Release and Affidavit, as well as, a duly executed copy of the Surety's consent to final payment and such other documentation that may be required by the Contract Documents and the County.

B. Contractor's acceptance of final payment shall constitute a full waiver of any and all claims by Contractor against the County arising out of this Agreement or otherwise relating to the Project, except those previously made in writing and identified by parties as unsettled at the time of the final Application for Payment. Neither the acceptance of the Work nor payment by the County shall be deemed to be a waiver of the County's right to enforce any obligations of Contractor hereunder or to the recovery of damages for defective Work not discovered by the County at the time of final inspection.

Section 13. Submittals and Substitutions

A. Contractor shall carefully examine the Contract Documents for all requirements for approval of materials to be submitted such as a schedule of values, safety manual, shop drawings, data, test results, schedules and samples. Contractor shall submit all such materials at its own expense and in such form as required by the Contract Documents in sufficient time to prevent any delay in the delivery of such materials and the installation thereof.

B. Whenever materials or equipment are specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular supplier, the naming of the item is intended to establish the type, function and quality required. Unless the name is followed by words indicating that no substitution is permitted, materials or equipment of other suppliers may be accepted by the County if sufficient information is submitted by Contractor to allow the County to determine that the material or equipment proposed is equivalent or better than to that named. Requests for review of substitute items of material and equipment will not be accepted by the County from anyone other than Contractor and all such requests must be submitted by Contractor to the County within thirty (30) calendar days after Notice of Award is received by Contractor.

C. If Contractor wishes to furnish or use a substitute item of material or equipment, Contractor shall make application to the County for acceptance thereof, certifying that the proposed substitute shall perform adequately the functions and achieve the results called for by the general design, be similar and of equal substance to that specified and be suited to the same use as that specified. The application shall state that the evaluation and acceptance of the proposed substitute will not prejudice Contractor's achievement of substantial completion on time, whether or not acceptance of the substitute for use in the Work will require a change in any of the Contract Documents (or in the provisions of any other direct contract with the County for the Project) to adapt the design to the proposed substitute and whether or not incorporation or use of the substitute in

connection with the Work is subject to payment of any license fee or royalty. All variations of the proposed substitute from that specified will be identified in the application and available maintenance, repair and replacement service shall be indicated. The application also shall contain an itemized estimate of all costs that will result, directly or indirectly, from acceptance of such substitute, including costs for redesign and claims of other contractors affected by the resulting change, all of which shall be considered by the County in evaluating the proposed substitute. The County may require Contractor to furnish at Contractor's expense additional data about the proposed substitute.

D. If a specific means, method, technique, sequence or procedure of construction is indicated in or required by the Contract Documents, Contractor may furnish or utilize a substitute means, method, sequence, technique or procedure of construction acceptable to the County, if Contractor submits sufficient information to allow the County to determine that the substitute proposed is equivalent to that indicated or required by the Contract Documents. The procedures for submission to and review by the County shall be the same as those provided herein for substitute materials and equipment.

E. The County shall be allowed a reasonable time within which to evaluate each proposed substitute. The County shall be the sole judge of acceptability, and no substitute will be ordered, installed or utilized without the County's prior written acceptance which shall be evidenced by either a Change Order or an approved Shop Drawing. The County may require Contractor to furnish at Contractor's expense a special performance guarantee or other surety with respect to any substitute.

Section 14. Daily Reports, As-Builts and Meetings

A. Unless waived in writing by the County, Contractor shall complete, maintain, and submit to County on a _____ basis a daily log of the Contractor's work in a format approved by the County. The daily log shall document all activities of Contractor at the Project site including, but not limited to, the following:

- A1. Weather conditions showing the high and low temperatures during work hours, the amount of precipitation received on the Project site, and any other weather conditions which adversely affect the Work;
- A2. Any Conditions which adversely affect the Work;
- A3. The hours of operation by Contractor's and subcontractor's personnel;
- A4. The number of Contractor's and subcontractor's personnel present and working at the Project site, by subcontract and trade;

- A5. All equipment present at the Project site, description of equipment use and designation of time equipment was used (specifically indicating any down time);
- A.6. Description of Work being performed at the Project site;
- A.7. Any unusual or special occurrences at the Project site;
- A.8. Materials received at the Project site;
- A.9. A list of all visitors to the Project site; and
- A.10. Any problems that might impact either the cost or quality of the Work or the time of performance.

The daily log shall not constitute nor take the place of any notice required to be given by Contractor to the County pursuant to the Contract Documents.

B. Contractor shall maintain in a safe place at the Project site one record copy of the Contract Documents, including, but not limited to, all drawings, specifications, addenda, amendments, Change Orders, Work Directive Changes and Field Orders, as well as all written interpretations and clarifications issued by the County, in good order and annotated to show all changes made during construction. The annotated drawings shall be continuously updated by the Contractor throughout the prosecution of the Work to accurately reflect all field changes that are made to adapt the Work to field conditions, changes resulting from Change Orders, Work Directive Changes and Field Orders, and all concealed and buried installations of piping, conduit and utility services. All buried and concealed items, both inside and outside the Project site, shall be accurately located on the annotated drawings as to depth and in relationship to not less than two (2) permanent features (e.g. interior or exterior wall faces). The annotated drawings shall be clean and all changes, corrections and dimensions shall be given in a neat and legible manner in a contrasting color. The "As-Built" record documents, together with all approved samples and a counterpart of all approved shop drawings shall be available to County for reference. Current and accurate "As-Built" record documents shall be submitted with each Application for Payment. Failure to provide current and accurate "As-Built" record drawings shall be reason for rejecting the Application for Payment. Upon completion of the Work and as a condition precedent to Contractor's entitlement to final payment, these "As-Built" record documents, samples and shop drawings shall be delivered to the County by Contractor for the County.

C. Contractor shall keep all records and supporting documentation which concern or relate to the Work hereunder for a minimum of five (5) years from the date of termination of this Agreement or the date the Project is completed, whichever is later. The County, or any duly authorized agents or representatives of the County, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Agreement

and during the five (5) year period noted above; provided, however, such activity shall be conducted only during normal business hours.

D. In addition to other requirements provided herein, Contractor shall:

D1. Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the Work.

D2. Provide the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

D3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

D4. Meet all requirements for retaining public records and transfer, at no cost, to the County all public records in possession of the Contractor upon termination of the Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County.

D5. If the Contractor does not comply with a public records request, the County may terminate this Contract in accordance with Section 23 hereof.

Section 15. Independent Contractor

Contractor is an independent contractor and shall, at its sole cost and expenses and without increase in the contract price, comply with all laws, rules, ordinances, and regulations of all governing bodies having jurisdiction over the Work. Contractor shall be responsible for securing timely inspections and approvals of its work from all such authorities and as required by the Contract Documents. Contractor shall obtain and pay for all necessary permits and licenses, including business licenses; pay all fees, manufacturer's taxes, sales taxes, use taxes, processing taxes, and all federal and state taxes, insurance and contributions for social security and unemployment or disability insurance, which are measured by wages, salaries, or other remunerations paid to Contractor's employees, whether levied under existing or subsequently enacted laws, rules, or regulations. Contractor shall maintain proof that it has complied with all aspects of the foregoing provision and shall make such proof available for review by the County at County's request.

Section 16. Contractor Performance, Extensions, and No Damages for Delay of Work

A. Contractor shall diligently pursue the completion of the Work and coordinate the Work being done on the Project by its subcontractors and materialmen, as well as coordinating its Work with all work of others at the Project Site, so that its Work or the work of others shall not be delayed or impaired by any act or omission by Contractor. Contractor shall be solely responsible for

all construction means, methods, techniques, sequences, and procedures, as well as coordination of all portions of the Work under the Contract Documents.

B. Should Contractor be obstructed or delayed in the prosecution of or completion of the Work as a result of unforeseeable causes beyond the control of Contractor, and not due to its fault or neglect, including but not restricted to acts of God or of the public enemy, acts of government, fires, floods, epidemics, quarantine regulation, strikes or lockouts, Contractor shall notify the County in writing within forty-eight (48) hours after the commencement of such delay, stating the cause or causes thereof, or be deemed to have waived any right which Contractor may have had to request a time extension.

C. No interruption, interference, inefficiency, suspension or delay in the commencement or progress of the Work from any cause whatever, including those for which the County may be responsible, in whole or in part, shall relieve Contractor of his duty to perform or give rise to any right to damages or additional compensation from the County. Contractor expressly acknowledges and agrees that it shall receive no damages for delay. Contractor's sole remedy, if any, against the County will be the right to seek an extension to the Contract Time; provided, however, the granting of any such time extension shall not be a condition precedent to the aforementioned "No Damage For Delay" provision. This paragraph shall expressly apply to claims for early completion, as well as to claims based on late completion.

Section 17. Changes in the Work

A. The County shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after being notified of a change, Contractor shall submit an itemized estimate of any cost or time increases or savings it foresees as a result of the change. Except in an emergency endangering life or property, or as expressly set forth herein, no addition or changes to the Work shall be made except upon written order of the County, and the County shall not be liable to the Contractor for any increased compensation without such written order. No officer, employee or agent of the County is authorized to direct any extra or changed work orally.

B. A Change Order, in the form attached to this Agreement, shall be issued and executed promptly after an agreement is reached between Contractor and the County concerning the requested changes. Contractor shall promptly perform changes authorized by duly executed Change Orders. The Contract Amount and Contract Time shall be adjusted in the Change Order in the manner as the County and Contractor shall mutually agree.

C. If the County and Contractor are unable to agree on a Change Order for the requested change, Contractor shall, nevertheless, promptly perform the change as directed by the County in a written Work Directive Change. In that event, the Contract Amount and Contract Time shall be adjusted as directed by the County. If Contractor disagrees with the County's adjustment determination, Contractor must make a claim pursuant to Section 18 of this Agreement or else be deemed to have waived any claim on this matter it might otherwise have had.

D. In the event a requested change results in an increase to the Contract Amount, the amount of the increase shall be limited to the Contractor's reasonable direct labor and material costs and reasonable actual equipment costs as a result of the change (including allowance for labor burden costs) plus a maximum ten percent (10%) markup for all overhead and profit. In the event such change Work is performed by a Subcontractor, a maximum ten percent (10%) markup for all overhead and profit for all Subcontractors' and sub-subcontractors' direct labor and material costs and actual equipment costs shall be permitted, with a maximum five percent (5%) markup thereon by the Contractor for all of its overhead and profit, for a total maximum markup of fifteen percent (15%). All compensation due Contractor and any Subcontractor or sub-subcontractor for field and home office overhead is included in the markups noted above.

E. The County shall have the right to conduct an audit of Contractor's books and records to verify the accuracy of the Contractor's claim with respect to Contractor's costs associated with any Change Order.

F. The County shall have authority to order minor changes in the Work not involving an adjustment to the Contract Amount or an extension to the Contract Time exceeding his/her authority and not inconsistent with the intent of the Contract Documents. Minor changes approved by the County, whether changes to Work and or Contract Time, cumulatively may not exceed ten percent (10%) of the Work and or Original Contract Time. Such changes may be effected by Field Order or by other written order. Such changes shall be binding on the Contractor.

Section 18. Claims and Disputes

A. A Claim is a demand or assertion by one of the parties seeking an adjustment or interpretation of the terms of the Contract Documents, payment of money, extension of time or other relief with respect to the terms of the Contract Documents. The term "Claim" also includes other disputes and matters in question between the County and Contractor arising out of or relating to the Contract Documents. The responsibility to substantiate a Claim shall rest with the party making the Claim.

B. Claims by the Contractor shall be made in writing to the County within forty-eight (48) hours after the first day of the event giving rise to such Claim or else the Contractor shall be deemed to have waived the Claim. Written supporting data shall be submitted to the County within fifteen (15) calendar days after the occurrence of the event, unless the County grants additional time in writing, or else the Contractor shall be deemed to have waived the Claim. All claims shall be priced in accordance with the provisions of Subsection 17.D. County will render a formal decision on the claim in writing within fifteen (15) calendar days after receipt of the Contractor's Claim. County's written decision will be final and binding upon Contractor and unless Contractor submits a written notice to the County requesting non-binding voluntary mediation within fifteen (15) calendar days of the date of such decisions, then Contractor forever waives and relinquishes any rights to bring any future legal actions or court claims with respect to such Claim.

Non-binding Mediation shall be completed within sixty (60) days from the date of Contractor's timely submission of a written notice requesting non-binding voluntary mediation.

C. The Contractor shall proceed diligently with its performance as directed by the County, regardless of any pending Claim, action, suit or administrative proceeding, unless otherwise agreed to by the County in writing. The County shall continue to make payments in accordance with the Contract Documents during the pendency of any Claim.

Section 19. Indemnification and Insurance

A. To the fullest extent permitted by law, Contractor and its surety covenant and agree to indemnify and hold County harmless of and from any and all claims, losses, demands, causes of action and the like, including but not limited to, attorneys' fees and court costs which may be asserted against County by anyone other than Contractor, resulting from, to the extent of, or occurring in connection with the failure of Contractor or supplier of Contractor to perform all work required within the scope of this agreement in strict accordance with the contract documents.

B. To the full extent permitted by law, Contractor hereby agrees to defend and indemnify, protect and hold harmless County, its agents, employees, servants and sureties (individually the "Indemnified Party" and collectively the "Indemnified Parties") of and from any loss or damage and to reimburse the Indemnified Parties for any and all expenses, including legal fees, expert witness fees and other litigation costs to which the Indemnified Parties may be put because of:

- B.1. the liability for claims and liens for labor performed or materials used or furnished through or under Contractor for the project for which Contractor is liable due to any failure of Contractor to adhere to the terms of this agreement or any of the contract documents;
- B.2. liability to County resulting from Contractor's failure to comply with applicable licensing requirements;
- B.3. any personal injury, loss, damage or death to any person or persons (including employees, officers or agents of County, Contractor and lower tier subcontractors) and any property damage arising out of, result from, or in connection with the performance or non-performance of work required in this contract or by reason of any act, omission, fault or negligence whether active or passive of Contractor whether on the project or proceeding to or from the site, including, without limitation, any personal injury, loss, damage, death or property damage caused (or alleged to be caused) by any negligent or grossly negligent act, error or omission of any person or entity, including any Indemnified Party whether such Indemnified Party's or the person's or

entity's negligence be joint or concurrent however, Contractor shall not be required to indemnify an Indemnified Party for that party's sole negligence; or

- B.4. liability imposed upon County directly or indirectly by Contractor's failure or the failure of any of its employees to comply with any law, ordinance, rule, regulation or requirement, including, but not limited to, any Occupational Safety and Health Administration violations and any penalties, including enhancements, resulting in whole or in part by subcontractor's acts or omissions as well as the Immigration Reform and Control Act of 1986 and all rules and regulations adopted pursuant thereto.

C. To the fullest extent permitted by law, in addition to the express duty to indemnify County when there is any causal connection between Contractor's work and any injury, loss, damage, death or property damage, Contractor expressly undertakes a duty to defend County as a separate duty, independent of and broader than the duty to indemnify. The duty to defend agreed to by Contractor hereby expressly include all costs of litigation, attorney's fees, settlement costs and reasonable expenses in connection with the litigation, whether or not the claims made for loss, injury, damage or property damage are valid or groundless and regardless of whether the defense of County is maintained by the County or assumed by Contractor as long as the claims made could be causally connected to Contractor as reasonable determined by County (claims).

D. The County and Contractor agree the first \$100.00 of the Contract Amount paid by the County to Contractor shall be given as separate consideration for this indemnification and duty to defend, and any other indemnification of the County by Contractor provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Contractor by Contractor's execution of the Agreement. The Contractor's obligation under this provision shall not be limited in any way by the agreed upon contract price as shown in this contract or the Contractor's limit of, or lack of, sufficient insurance protection.

E. Contractor shall obtain and carry, at all times during its performance under the Contract Documents, insurance of the types and in the amounts set forth in the Insurance Requirements attached to this Agreement. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and/or responsible risk retention group insurance companies which are registered with the State of Florida. Within fifteen (15) calendar days after Notice of Award is received by Contractor, Contractor shall provide the County with properly executed Certificates of Insurance to evidence Contractor's compliance with the insurance requirements of the Contract Documents. Said Certificates of Insurance shall be on forms approved by the County. The Certificates of Insurance shall be personally, manually signed by the authorized representatives of the insurance company/companies shown on the Certificates of Insurance, with proof that they are authorized representatives thereof. In addition, certified, true and exact copies of all insurance policies required hereunder shall be provided to the County, on a timely basis, when requested by the County.

F. The Certificates of Insurance and required insurance policies shall contain provisions that thirty (30) days prior written notice by registered or certified mail shall be given the County of any cancellation, intent not to renew, or reduction in the policies or coverages, except in the application of the aggregate limits provisions. In the event of a reduction in the aggregate limit of any policy, Contractor shall immediately take steps to have the aggregate limit reinstated to the full extent permitted under such policy.

G. All insurance coverages of the Contractor shall be primary to any insurance or self-insurance program carried by the County applicable to this Project. The acceptance by the County of any Certificate of Insurance does not constitute approval or agreement by the County that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate of Insurance is in compliance with the requirements of the Contract Documents. No work shall commence at the Project site unless and until the required Certificates of Insurance are received by the County.

H. Contractor shall require each of its subcontractors to procure and maintain, until the completion of the subcontractor's work, insurance of the types and to the limits specified in the Insurance Requirements attached to this Agreement, unless such insurance requirements for the subcontractor is expressly waived in writing by the County. All liability insurance policies, other than professional liability, worker's compensation, employer's liability and business auto liability policies, obtained by Contractor to meet the requirements of the Contract Documents shall name the County and Engineer as additional insureds and shall contain severability of interest provisions. If any insurance provided pursuant to the Contract Documents expires prior to the completion of the Work, renewal Certificates of Insurance and, if requested by the County, certified, true copies of the renewal policies, shall be furnished by Contractor within thirty (30) days prior to the date of expiration.

I. Should at any time the Contractor not maintain the insurance coverages required herein, the County may terminate the Agreement or at its sole discretion shall be authorized to purchase such coverages and charge the Contractor for such coverages purchased. The County shall be under no obligation to purchase such insurance, nor shall it be responsible for the coverages purchased or the insurance company or companies used. The decision of the County to purchase such insurance coverages shall in no way be construed to be a waiver of any of its rights under the Contract Documents.

J. Contractor shall submit to the County a copy of all accident reports arising out of any injuries to its employees or those of any firm or individual to whom it may have subcontracted a portion of the Work, or any personal injuries or property damages arising or alleged to have arisen on account of any work by Contractor under the Contract Documents.

Section 20. Compliance with Laws

Contractor agrees to comply, at its own expense, with all federal, state and local laws, codes, statutes, ordinances, rules, regulations and requirements applicable to the Project, including but not

limited to those dealing with taxation, worker's compensation, equal employment and safety. If Contractor observes that the Contract Documents are at variance therewith, it shall promptly notify the County in writing.

Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Section 21. Cleanup and Protections

A. Contractor agrees to keep the Project site clean at all times of debris, rubbish and waste materials arising out of the Work. At the completion of the Work, Contractor shall remove all debris, rubbish and waste materials from and about the Project site, as well as all tools, appliances, construction equipment and machinery and surplus materials, and shall leave the Project site clean and ready for occupancy by the County.

B. Any existing surface or subsurface improvements, including, but not limited to, pavements, curbs, sidewalks, pipes, utilities, footings, structures, trees and shrubbery, not indicated in the Contract Documents to be removed or altered, shall be protected by Contractor from damage during the prosecution of the Work. Any such improvements so damaged shall be restored by Contractor to the condition equal to that existing at the time of Contractor's commencement of the

Work.

Section 22. Assignment

Contractor shall not assign this Agreement or any part thereof, without the prior consent in writing of the County. If Contractor does, with approval, assign this Agreement or any part thereof, it shall require that its assignee be bound to it and to assume toward Contractor all of the obligations and responsibilities that Contractor has assumed toward the County.

Section 23. Permits, Licenses and Taxes

A. Pursuant to Section 218.80, F.S., the County will pay for all County permits and fees, including license fees, permit fees, impact fees or inspection fees applicable to the work. Contractor is not responsible for paying for permits issued by the County wherein the work is to be performed, but is responsible for acquiring all permits. The County may require the Contractor to deliver internal budget transfer documents to applicable County agencies when the Contractor is acquiring permits.

B. All permits, fees and licenses necessary for the prosecution of the Work which are not issued by the County shall be acquired and paid for by the Contractor.

C. Contractor shall pay any and all sales, use, or other taxes, assessments and other similar charges when due, as required by any local, state or federal law, as it pertains to the services provided herein. Contractor further agrees that it shall protect, reimburse, and indemnify the County from and assume all liability for its tax obligations under the terms of this Agreement.

Section 24. Termination for Default

A. Contractor shall be considered in material default of the Agreement and such default shall be considered cause for the County to terminate the Agreement, in whole or in part, as further set forth in this Section, if Contractor: (1) fails to begin the Work under the Contract Documents within the time specified herein; or (2) fails to properly and timely perform the Work as directed by the County or as provided for in the approved Progress Schedule; or (3) performs the Work unsuitably or neglects or refuses to remove materials or to correct or replace such Work as may be rejected as unacceptable or unsuitable; or (4) discontinues the prosecution of the Work; or (5) fails to resume Work which has been suspended within a reasonable time after being notified to do so; or (6) becomes insolvent or is declared bankrupt, or commits any act of bankruptcy; or (7) allows any final judgment to stand against it unsatisfied for more than ten (10) days; or (8) makes an assignment for the benefit of creditors; or (9) fails to obey any applicable codes, laws, ordinances, rules or regulations with respect to the Work; or (10) materially breaches any other provision of the Contract Documents.

B. The County shall notify Contractor in writing of Contractor's default(s). If the County determines that Contractor has not remedied and cured the default(s) within seven (7) calendar days

following receipt by Contractor of said written notice, then the County, at its option, without releasing or waiving its rights and remedies against the Contractor's sureties and without prejudice to any other right or remedy it may be entitled to hereunder or by law, may terminate Contractor's right to proceed under the Agreement, in whole or in part, and take possession of all or any portion of the Work and any materials, tools, equipment, and appliances of Contractor, take assignments of any of Contractor's subcontracts and purchase orders, and complete all or any portion of Contractor's Work by whatever means, method or agency which the County, in its sole discretion, may choose.

C. If the County deems any of the foregoing remedies necessary, Contractor agrees that it shall not be entitled to receive any further payments hereunder until after the Project is completed. All monies expended and all of the costs, losses, damages and extra expenses, including all management, administrative and other overhead and other direct and indirect expenses (including Engineer and attorneys' fees) or damages incurred by the County incident to such completion, shall be deducted from the Contract Amount, and if such expenditures exceed the unpaid balance of the Contract Amount, Contractor agrees to pay promptly to the County on demand the full amount of such excess, including costs of collection, attorney's fees (including appeals) and interest thereon at the maximum legal rate of interest until paid. If the unpaid balance of the Contract Amount exceeds all such costs, expenditures and damages incurred by the County to complete the Work, such excess shall be paid to the Contractor. The amount to be paid to the Contractor or the County, as the case may be, shall be approved by the County, upon application, and this obligation for payment shall survive termination of the Agreement.

D. The liability of Contractor hereunder shall extend to and include the full amount of any and all sums paid, expenses and losses incurred, damages sustained, and obligations assumed by the County in good faith under the belief that such payments or assumptions were necessary or required, in completing the Work and providing labor, materials, equipment, supplies, and other items therefore or re-letting the Work, and in settlement, discharge or compromise of any claims, demands, suits, and judgments pertaining to or arising out of the Work hereunder.

E. If, after notice of termination of Contractor's right to proceed pursuant to this Section, it is determined for any reason that Contractor was not in default, or that its default was excusable, or that the County is not entitled to the remedies against Contractor provided herein, then Contractor's remedies against the County shall be the same as and limited to those afforded Contractor under Section 24 below.

Section 24. Termination for Convenience and Right of Suspension

A. The County shall have the right to terminate this Agreement without cause upon seven (7) calendar days' written notice to Contractor. In the event of such termination for convenience, Contractor's recovery against the County shall be limited to that portion of the Contract Amount earned through the date of termination, together with any retainage withheld and reasonable termination expenses incurred, but Contractor shall not be entitled to any other or further recovery against the County, including, but not limited to, damages or any anticipated profit on portions of the Work not performed.

B. The County shall have the right to suspend all or any portions of the Work upon giving Contractor not less than two (2) calendar days' prior written notice of such suspension. If all or any portion of the Work is so suspended, Contractor's sole and exclusive remedy shall be to seek an extension of time to its schedule in accordance with the procedures set forth in the Contract Documents. In no event shall the Contractor be entitled to any additional compensation or damages. Provided, however, if the ordered suspension exceeds six (6) months, the Contractor shall have the right to terminate the Agreement with respect to that portion of the Work which is subject to the ordered suspension.

C. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Section 25. Completion

A. When the entire Work (or any portion thereof designated in writing by the County) is ready for its intended use, Contractor shall notify the County in writing that the entire Work (or such designated portion) is substantially complete and request that County issue a Certificate of Substantial Completion (or Certificate of Partial Substantial Completion). Within a reasonable time thereafter, the Contractor and County shall make an inspection of the Work (or designated portion thereof) to determine the status of completion. If the County does not consider the Work (or designated portion) substantially complete, County shall notify Contractor in writing giving the reasons therefor. If the County considers the Work (or designated portion) substantially complete, County shall prepare and deliver to Contractor a Certificate of Substantial Completion (or Certificate of Partial Substantial Completion) which shall fix the date of Substantial Completion for the entire Work (or designated portion thereof) and include a tentative punchlist of items to be completed or corrected by Contractor before final payment. The County shall have the right to exclude Contractor from the Work and Project site (or designated portion thereof) after the date of Substantial Completion, but the County shall allow Contractor reasonable access to complete or correct items on the tentative punchlist.

B. Upon receipt of written certification by Contractor that the Work is completed in accordance with the Contract Documents and is ready for final inspection and acceptance and upon receipt of a final Application for Payment, County will make such inspection and, if he finds the Work acceptable and fully performed under the Contract Documents, he shall promptly issue a final Certificate for Payment, recommending that, on the basis of his observations and inspections, and the Contractor's certification that the Work has been completed in accordance with the terms and conditions of the Contract Documents, that the entire balance found to be due Contractor is due and payable. Neither the final payment nor the retainage shall become due and payable until Contractor submits: (1) the Release and Affidavit in the form attached, (2) consent of surety to final payment, and (3) if required by the County, other data establishing payment or satisfaction of all obligations, such as receipts, releases and waivers of liens, arising out of the Contract Documents, to the extent and in such form as may be designated by the County. The County reserves the right to inspect the

Work and make an independent determination as to the Work's acceptability, even though the County may have issued his recommendations. Unless and until the County is completely satisfied, neither the final payment nor the retainage shall become due and payable.

Section 26. Warranty

Contractor shall obtain and assign to the County all express warranties given to Contractor or any subcontractors by any materialmen supplying materials, equipment or fixtures to be incorporated into the Project. Contractor warrants to the County that any materials and equipment furnished under the Contract Documents shall be new unless otherwise specified, and that all Work shall be of good quality, free from all defects and in conformance with the Contract Documents. Contractor further warrants to the County that all materials and equipment furnished under the Contract Documents shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturers, fabricators, suppliers or processors except as otherwise provided for in the Contract Documents. If, within one (1) year after final completion, any Work is found to be defective or not in conformance with the Contract Documents, Contractor shall correct it promptly after receipt of written notice from the County. Contractor shall also be responsible for and pay for replacement or repair of adjacent materials or Work which may be damaged as a result of such replacement or repair. These warranties are in addition to those implied warranties to which the County is entitled as a matter of law.

Section 27. Tests and Inspections.

A. The County, their respective representatives, agents and employees, and governmental agencies with jurisdiction over the Project shall have access at all times to the Work, whether the Work is being performed on or off of the Project site, for their observation, inspection and testing. Contractor shall provide proper, safe conditions for such access. Contractor shall provide the County with timely notice of readiness of the Work for all required inspections, tests or approvals.

B. If the Contract Documents or any codes, laws, ordinances, rules or regulations of any public authority having jurisdiction over the Project requires any portion of the Work to be specifically inspected, tested or approved, Contractor shall assume full responsibility therefore, pay all costs in connection therewith and furnish County the required certificates of inspection, testing or approval. All inspections, tests or approvals shall be performed in a manner and by organizations acceptable to the County.

C. If any Work that is to be inspected, tested or approved is covered without written concurrence from the County, such work must, if requested by County, be uncovered for observation. Such uncovering shall be at Contractor's expense unless Contractor has given County timely notice of Contractor's intention to cover the same and County has not acted with reasonable promptness to respond to such notice. If any Work is covered contrary to written directions from County, such Work must, if requested by County, be uncovered for County's observation and be replaced at Contractor's sole expense.

D. The County shall charge to Contractor and may deduct from any payments due Contractor all engineering and inspection expenses incurred by the County in connection with any overtime work. Such overtime work consisting of any work during the construction period beyond the regular eight (8) hour day and for any work performed on Saturday, Sunday or holidays.

E. Neither observations nor other actions by the County nor inspections, tests or approvals by others shall relieve Contractor from Contractor's obligations to perform the Work in accordance with the Contract Documents.

Section 28. Defective Work

A. Work not conforming to the requirements of the Contract Documents shall be deemed defective Work. If required by the County, Contractor shall, as directed, either correct all defective Work, whether or not fabricated, installed or completed, or if the defective Work has been rejected by the County, remove it from the site and replace it with conforming Work. Contractor shall bear all direct, indirect and consequential costs of such correction or removal (including, but not limited to fees and charges of engineers, architects, attorneys and other professionals) made necessary thereby, and shall hold the County harmless for same.

B. If any portion of the Work is defective, or Contractor fails to supply sufficient skilled workers with suitable materials or equipment, or fails to finish or perform the Work in such a way that the completed Work will conform to the Contract Documents, the County may order Contractor to stop the Work, or any portion thereof, until the cause for such stop in the work has been eliminated; however, this right of the County to stop the Work shall not give rise to any duty on the part of the County to exercise this right for the benefit of Contractor or any other party.

C. If Contractor fails, within a reasonable time after the written notice from the County, to correct defective Work or to remove and replace rejected defective Work as required by the County, or if Contractor fails to perform the Work in accordance with the Contract Documents, or if Contractor fails to comply with any of the provisions of the Contract Documents, the County may, after seven (7) days written notice to Contractor, correct and remedy any such deficiency.

Section 29. Supervision and Superintendents

Contractor shall plan, organize, supervise, schedule, monitor, direct and control the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents. Contractor shall be responsible to see that the finished Work complies accurately with the Contract Documents. Contractor shall keep on the Work at all times during its progress a competent resident superintendent, who shall not be replaced without prior written notice to the County and Engineer except under extraordinary circumstances. The superintendent shall be Contractor's representative at the Project site and shall have authority to act on behalf of Contractor. All communications given to the superintendent shall be as binding as if given to the Contractor.

Section 30. Protection of Work

Contractor shall fully protect the Work from loss or damage and shall bear the cost of any such loss or damage until final payment has been made. If Contractor or any one for whom Contractor is legally liable is responsible for any loss or damage to the Work, or other work or materials of the County or the County's separate contractors, Contractor shall be charged with the same, and any monies necessary to replace such loss or damage shall be deducted from any amounts due Contractor.

Section 31. Emergencies

In the event of an emergency affecting the safety or protection of persons or the Work or property at the Project site or adjacent thereto, Contractor, without special instruction or authorization from the County is obligated to act to prevent threatened damage, injury or loss. Contractor shall give County written notice within forty-eight (48) hours after the occurrence of the emergency, if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby. If the County determines that a change in the Contract Documents is required because of the action taken in response to an emergency, a Change Order shall be issued to document the consequences of the changes or variations. If Contractor fails to provide the forty-eight (48) hour written notice noted above, the Contractor shall be deemed to have waived any right it otherwise may have had to seek an adjustment to the Contract Amount or an extension to the Contract Time.

Section 32. Use of Premises

Contractor shall confine all construction equipment, the storage of materials and equipment and the operations of workers to the Project site and land and areas identified in and permitted by the Contract Documents and other lands and areas permitted by law, rights of way, permits and easements, and shall not unreasonably encumber the Project site with construction equipment or other material or equipment. Contractor shall assume full responsibility for any damage to any such land or area, or to the owner or occupant thereof, or any land or areas contiguous thereto, resulting from the performance of the Work.

Section 33. Safety

A. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:

- A.1. All employees on the Work and other persons and/or organizations who may be affected thereby;
- A.2. All the Work and materials and equipment to be incorporated therein,

whether in storage on or off the Project site; and

- A.3. Other property on Project site or adjacent thereto, including trees, shrubs, walks, pavements, roadways, structures, utilities and any underground structures or improvements not designated for removal, relocation or replacement in the Contract Documents.

B. Contractor shall comply with all applicable codes, laws, ordinances, rules and regulations of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. Contractor shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall notify owners of adjacent property and of underground structures and improvements and utility owners when prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation or replacement of their property. Contractor's duties and responsibilities for the safety and protection of the Work shall continue until such time as the Work is completed and final acceptance of same by the County has occurred.

C. Contractor shall designate a responsible representative at the Project site whose duty shall be the prevention of accidents. This person shall be Contractor's superintendent unless otherwise designated in writing by Contractor to the County.

Section 34. Project Meetings

Prior to the commencement of Work, the Contractor shall attend a preconstruction conference with the Engineer and others as appropriate to discuss the Progress Schedule, procedures for handling shop drawings and other submittals, and for processing Applications for Payment, and to establish a working understanding among the parties as to the Work. During the prosecution of the Work, the Contractor shall attend any and all meetings convened by the County with respect to the Project, when directed to do so by the County. Contractor shall have its subcontractors and suppliers attend all such meetings (including the preconstruction conference) as may be directed by the County.

Section 35. Notices

A. All notices required or made pursuant to this Agreement by the Contractor to the County or Engineer shall be in writing and delivered by hand or by United States Postal Service Department, first class mail, postage pre-paid, return receipt requested, or by Federal Express, addressed to the following:

County

David Kraus, Columbia County Administrator
135 NE Hernando Avenue, Suite 203
Lake City, Florida 32056-1529

With courtesy copies also provided to:

Joel F. Foreman, County Attorney Columbia County, Florida
207 S. Marion Avenue Lake City, Florida 32025

Kevin Kirby, Public Works Director Columbia County, Florida
Post Office Box 969
Lake City, Florida 32056-0969

B. All notices required or made pursuant to this Agreement by the County to Contractor shall be made in writing and shall be delivered by hand or by United States Postal Service Department, first class mail, postage pre-paid, return receipt requested, or by Federal Express, addressed to the following:

Corporate Name of Contractor: _____

Address (including city, state and zip): _____

Name of person with their title and attention the notice should be sent:

Telephone and Fax numbers: _____

Email Address: _____

C. Either party may change its above noted address by giving written notice to the other party in accordance with the requirements of this Section.

Section 36. Modification

No modification or change to the Agreement shall be valid or binding upon the parties unless in writing and executed by the party or parties intended to be bound by it.

Section 37. Successors and Assigns

Subject to other provisions hereof, the Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties to the Agreement.

Section 38. Governing Law

The Agreement shall be interpreted under and its performance governed by the laws of the

State of Florida.

Section 39. Venue

The state courts in and for Columbia County, Florida shall be the proper and sole venue for any legal action on any and all claims, disputes or other matters in controversy arising out of or relating to this Agreement, whether stated as contractual, tort, equitable, statutory or any other claims or causes of action.

Section 40. No Waiver

The failure of the County to enforce at any time or for any period of time any one or more of the provisions of the Agreement shall not be construed to be and shall not be a waiver of any such provision or provisions or of its right thereafter to enforce each and every such provision.

Section 41. Remedies Cumulative

No right or remedy in this Agreement is intended to be exclusive of any other right or remedy, but every such right or remedy shall be cumulative and shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

Section 42. Entire Agreement

Each of the parties hereto agrees and represents that the Agreement comprises the full and entire agreement between the parties affecting the Work contemplated, and no other agreement or understanding of any nature concerning the same has been entered into or will be recognized, and that all negotiations, acts, work performed, or payments made prior to the execution hereof shall be deemed merged in, integrated and superseded by the Agreement.

Section 43. Severability

Should any provision of the Agreement be determined by a court to be unenforceable, such a determination shall not affect the validity or enforceability of any other section or part thereof.

Section 44. Third Party Beneficiaries

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

Section 45. Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS at bccadmin@columbiacountyfla.com or call (386) 758-1326 or P.O. Box 1529 Lake City, FL 32056.

Contractor must comply with the public records laws, Florida Statute chapter 119, specifically Contractor must:

- A. Keep and maintain public records required by the County to perform the service.
- B. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
- D. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date(s) indicated above.

CONTRACTOR: _____
(Company Name)

ATTEST:

By: _____ (Signature) _____ (Printed)

Its: _____ (Title)

Date: _____

Witness:

Its: _____

President/Corporate Secretary/Witness
[Corporate Seal]

Date: _____

2nd Witness (if not incorporated)

OWNER: Board of County Commissioners of Columbia County, Florida

(SEAL)

By: _____
Chairman

Clerk: _____

Date: _____

Approved as to Form and Content:

County Attorney

EXHIBIT A
LEGAL
ADVERTISEMENT

EXHIBIT B
INVITATION TO BID

EXHIBIT C
BID PROPOSAL WITH REQUIRED FORMS

EXHIBIT D
PERFORMANCE BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS: That _____
_____, as Principal, whose principal business address is

and phone number is _____, and
_____, as Surety, whose principal
address is _____

and phone number is: _____ are
held and firmly bound to Columbia County, Florida (the "COUNTY"), as Obligee in the sum
of: _____

(\$ _____) for the payment whereof we bond ourselves, our heirs, executors,
personal representatives, successors and assigns, jointly and severally.

WHEREAS, Principal has entered into a contract dated as of the _____ day of
_____, 20____, with Obligee for _____

_____ COLUMBIA COUNTY Project
No.: _____ in accordance with drawings and specifications,
which contract is incorporated by reference and made a part hereof, and is referred to as the
Contract.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the Contract at the times and in the manner prescribed in the Contract; and
2. Pays Obligee any and all losses, damages, costs and attorneys' fees, including
appellate proceedings, that Obligee sustains because of any default by Principal under the Contract,
including, but not limited to, all delay damages, whether liquidated or actual, incurred by Obligee;
and
3. Performs the guarantee of all work and materials furnished under the Contract for the
time specified in the Contract, then this bond is void; otherwise it remains in full force.

Any changes in or under the Contract and compliance or noncompliance with any formalities
connected with the Contract or the changes do not affect Surety's obligation under this Bond.

The Surety, for value received, hereby stipulates and agrees that no changes, extensions of time, alterations or additions to the terms of the Contract or other work to be performed hereunder, or the specifications referred to therein shall in anywise affect its obligations under this bond, and it does hereby waive notice of any such changes, extensions of time, alterations or additions to the terms of the Contract or to work or to the specifications.

This bond is intended to comply with provisions of Section 255.05, Florida Statutes, and all terms and conditions of said statute are incorporated herein by reference thereto, specifically including but not limited to the notice and time limitation provisions of said section. In the event of any conflict, ambiguity or discrepancy between Section 255.05, Florida Statutes, and this Bond, Florida Statutes shall control. No right of action shall accrue on this Bond to or, for the use of any person or entity other than the COUNTY and those persons or corporations provided for by said statute, their heirs, executors, administrators, successors or assigns.

It is further agreed and understood that if the COUNTY is required to initiate legal proceedings to recover on this Bond, the COUNTY may also recover its costs relating there to, including a reasonable amount for its attorney's fees and legal assistant's fees before trial, at trial, on appeal and in bankruptcy.

IN WITNESS WHEREOF, the above parties have executed this instrument this _____ day of _____, 20____, the name of each party being affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Signed, sealed and delivered
in the presence of:

PRINCIPAL: _____
(Company Name of Contractor)

By: _____ (Officers Signature)
_____ (Officers Name Printed)

Witnesses as to Principal Name: _____ (Signature)
Its: _____ (Title)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____ (officer's name), as

_____ (title) of _____
(company name), a(n) _____ (state) corporation, on behalf of the corporation. He/she is personally known to me OR has produced _____ as identification and did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____
(Legibly Printed) _____

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No. _____

ATTEST: SURETY:

(Printed Company Name)

(Business Address)

(Surety Authorized Signature)

(Printed Name)

Witness as to Surety _____ (Signature)
_____ (Printed Name)

OR

As Attorney in Fact (Signature)

(Printed Name)

(Attach Power of Attorney)

Witnessed by: _____
(Signature)

(Printed Name)

(Business Address)

(Telephone Number)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____ (officer's name), as _____ (title)
of _____ Surety, on behalf of Surety. He/She is personally
known to me OR has produced _____ as identification and
who did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____
(Legibly Printed) _____

(AFFIX OFFICIAL SEAL) Notary Public, State of _____

Commission No. _____

EXHIBIT E
PUBLIC PAYMENT BOND

BOND No. _____

KNOW ALL MEN BY THESE PRESENTS: That _____
_____, as Principal, whose principal business address is:

and phone number and fax numbers are: _____
and _____, as Surety, whose
principal address is:

_____ and phone number and fax numbers are: _____ are held
and firmly bound to COLUMBIA COUNTY, FLORIDA (the "COUNTY") as Obligee in the sum
of _____ (\$ _____)

for the payment whereof we bind ourselves, our heirs, executors, personal representatives,
successors and assigns, jointly and severally.

WHEREAS, Principal has entered into a contract dated as of the _____ day of _____,
20____, with Obligee for _____
in accordance with drawings and specifications, which contract is incorporated by reference and
made a part hereof, and this referred to as the Contract.

THE CONDITION OF THIS BOND is that if Principal promptly makes payment to all
claimants as defined in Section 255.05(1), Florida Statutes, supplying Principal with labor, materials
or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the
Contract, then this bond is void; otherwise it remains in full force.

Any changes in or under the Contract and compliance or noncompliance with any formalities
connected with the Contract or the changes do not affect Surety's obligation under this Bond.

The provisions of this bond are subject to the time limitations of Section 255.05(2). In no
event will the Surety be liable in the aggregate to claimants for more than the penal sum of this
Payment Bond, regardless of the number of suits that may be filed by claimants.

IN WITNESS WHEREOF, the above parties have executed this instrument this _____ day of
_____, 20____, the name of each party being affixed and these presents duly signed by its
under-signed representative, pursuant to authority of its governing body.
Signed, sealed and delivered in the presence of:

PRINCIPAL: _____
(Company Name of Contractor)

By: _____ (Officer's Signature)
_____ (Officer's Name Printed)

Witnesses as to Principal Name: _____ (Signature)
Its: _____ (Title)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____,
by _____ (officer's name), as
_____ (title) of _____, a
_____ corporation, on behalf of the corporation. He/she is personally known to me OR has
produced _____ as identification and did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____

(Legibly Printed) _____

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No.: _____

ATTEST: SURETY:

(Printed Company Name)

(Business Address)

(Surety Authorized Signature)

(Printed Name)

Witness as to Surety: _____ (Signature)

OR _____(Printed Name)

As Attorney in Fact (Signature) (Printed Name)

(Attach Power of Attorney)

Witnessed by: _____
(Signature) (Printed Name)

(Business Address)

(Telephone Number)

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of_, 20_____, by _____ (officer's name), as _____ (title) of _____ Surety, on behalf of Surety. He/She is personally known to me OR has produced _____ as identification and who did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____

(Legibly Printed) _____

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No: _____

EXHIBIT F
INSURANCE REQUIREMENTS
CERTIFICATES OF INSURANCE

(1) The Contractor shall obtain and maintain such insurance as will protect it from: (1) claims under worker's compensation laws, disability benefit laws, or other similar employee benefit laws; (2) claims for damages because of bodily injury, occupational sickness or disease or death of his employees including claims insured by usual personal injury liability coverage; (3) claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees including claims insured by usual personal injury liability coverage; and (4) from claims for injury to or destruction of tangible property including loss of use resulting there from -- any or all of which claims may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of the Contract Documents, whether such services, work and operations be by the Contractor, its employees, or by subcontractor(s), or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.

(2) This insurance shall be obtained and written for not less than the limits of liability specified hereinafter, or as required by law, whichever is greater.

(3) The Contractor shall require, and shall be responsible for assuring throughout the time the Agreement is in effect, that any and all of its subcontractors obtain and maintain until the completion of that subcontractor's work, such of the insurance coverages described herein as are required by law to be provided on behalf of their employees and others.

(4) The Contractor shall obtain, have and maintain during the entire period of the Agreement insurance policies, which contain the following information and provisions:

- (A) The name and type of policy and coverages provided;
- (B) The amount or limit applicable to each coverage provided;
- (C) The date of expiration of coverage;
- (D) The designation of the COUNTY as an additional insured and a certificate holder. (This requirement may be exempted for Workers' Compensation and professional liability Insurance.);
- (E) The following clause must appear on the Certificate of Insurance:

Should any material change occur in any of the above described policies or should any of said policies be canceled before the expiration date thereof, the issuing company will mail at least thirty (30) days written notice to the COUNTY.

(5) If the initial, or any subsequently issued Certificate of Insurance expires prior to the completion of the Work or termination of the Agreement, the Contractor shall furnish to the COUNTY, in triplicate, renewal or replacement Certificate(s) of Insurance not later than thirty (30) calendar days prior to the date of their expiration. Failure of the Contractor to provide the COUNTY

with such renewal certificate(s) shall be considered justification for the COUNTY to terminate the Agreement.

(6) Contractor shall include the COUNTY, the COUNTY's agents, officers and employees in the Contractor's General Liability and Automobile Liability policies as additional insureds.

(7) If the COUNTY has any objection to the coverage afforded by other provisions of the insurance required to be purchased and maintained by Contractor in accordance with the requirements of the Contract Documents on the basis of its not complying with the Contract Documents, the COUNTY shall notify Contractor in writing thereof within thirty (30) days of the delivery of such certificates to the COUNTY. Contractor shall provide to the COUNTY such additional information with respect to its insurance as may be requested.

(8) The Contractor shall obtain and maintain the following insurance coverages as provided hereinbefore, and in the type, amounts and in conformance with the following minimum requirements:

WORKERS' COMPENSATION [REVISE AS NEEDED TO MEET COUNTY'S REQUIREMENTS]

State: Statutory
Applicable Federal:
(e.g. Longshoremen's) Statutory
Employer's Liability: \$1,000,000.00

COMPREHENSIVE GENERAL LIABILITY

Bodily Injury: \$1,000,000.00 Each Occurrence
Property Damage: \$1,000,000.00 Each Occurrence

Comprehensive General Liability Insurance shall include:

Contractual Liability, Explosion, Collapse and Underground Coverages and Products and Completed Operations Coverages.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily Injury: \$1,000,000.00 Each Occurrence
Property Damage: \$1,000,000.00 Each Occurrence

Comprehensive Automobile Liability shall include coverage for any owned auto, non-owned autos and hired autos.

EXHIBIT G
RELEASE AND AFFIDAVIT

COUNTY OF _____

STATE OF FLORIDA

Before me, the undersigned authority, personally appeared _____
_____, who after being duly sworn, deposes and says:

(1) In accordance with the Contract Documents and in consideration of \$ _____ paid, _____ ("Contractor") releases and waives for itself and its subcontractors, materialmen, s u c c e s s o r s and assigns, all claims demands, damages, costs and expenses, whether in contract or in tort, against Columbia County, Florida (the "COUNTY"), its Board of County Commissioners, employees and agents relating in any way to the performance of the Agreement between Contractor and the COUNTY, dated _____, _____, for the period from _____ to _____.

(2) Contractor certifies for itself and its subcontractors, materialmen, successors and assigns, that all charges for labor, materials, supplies, lands, licenses and other expenses for which the COUNTY might be sued or for which a lien or a demand against any payment bond might be filed, have been fully satisfied and paid.

(3) Contractor agrees to indemnify, defend and save harmless the COUNTY, its Board of County Commissioners, employees and agents from all demands or suits, actions, claims of liens or other charges filed or asserted against the COUNTY arising out of the performance by Contractor of the Work covered by this Release and Affidavit.

(4) This Release and Affidavit is given in connection with Contractor's [monthly/final] Application for Payment No. _____.

CONTRACTOR:

By: _____ (signature of the executive officer)

Its: _____ (title of the executive officer)

Date: _____

Witnesses

[Corporate Seal]

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____,
_____, by _____, as _____ of
_____, a _____ corporation, on behalf of the
corporation. He/she is personally known to me or has produced _____
_____ as identification and did (did not) take an oath.

My Commission Expires: _____
(Signature of Notary)

Name: _____
(Legibly Printed)

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No.: _____

EXHIBIT H
CHANGE ORDER FORM

CHANGE ORDER NO. _____ COLUMBIA COUNTY PROJECT NO. _____

TO: _____

DATE: _____

PROJECT NAME: _____

Columbia County Project No. _____

Under our AGREEMENT dated _____.

You hereby are authorized and directed to make the following change(s) in accordance with terms and conditions of the Agreement:

FOR THE ADDITIVE or DEDUCTIVE Sum of:

_____ (\$ _____).

Original Agreement Amount \$ _____

Sum of Previous Changes \$ _____

This Change Order ADD/DEDUCT \$ _____

Present Agreement Amount \$ _____

The time for completion shall be (increased/decreased) by _____ calendar days due to this Change Order. Accordingly, the Contract Time is now _____ () calendar days and the final completion date is _____. Your acceptance of this Change Order shall constitute a modification to our Agreement and will be performed subject to all the same terms and conditions as contained in our Agreement indicated above, as fully as if the same were repeated in this acceptance. The adjustment, if any, to the Agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted: _____, 20 ____.

COLUMBIA COUNTY, FLORIDA

CONTRACTOR

By: _____
Chair

By: _____
President

ENGINEER: By: _____

EXHIBIT I
NOTICE OF AWARD

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INSERT THE NOTICE OF AWARD BEHIND THIS COVER PAGE

EXHIBIT J
NOTICE TO PROCEED

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INSERT THE NOTICE TO PROCEED BEHIND THIS COVER PAGE

EXHIBIT K
APPLICATION FOR PAYMENT

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INSERT THE APPLICATION FOR PAYMENT BEHIND THIS COVER PAGE

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Public Works

Meeting Date: 10/1/2026

PROJECT: EXISTING

GRANT

1. Nature and purpose of agenda item:

December 18, 2025 BOCC voted to keep tree in place to stabilize the shoreline. The health of the tree has been reviewed, and it is believed that it is in a decaying state. Seeking approval to either protect the tree or now proceed with removing the tree.

2. Recommended Motion/Action:

Discussion

3. Fiscal impact on current budget:

This item has no effect on the current budget.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, County Manager

FROM: Kevin Kirby, Assistant Manager / 

DATE: September 23, 2026

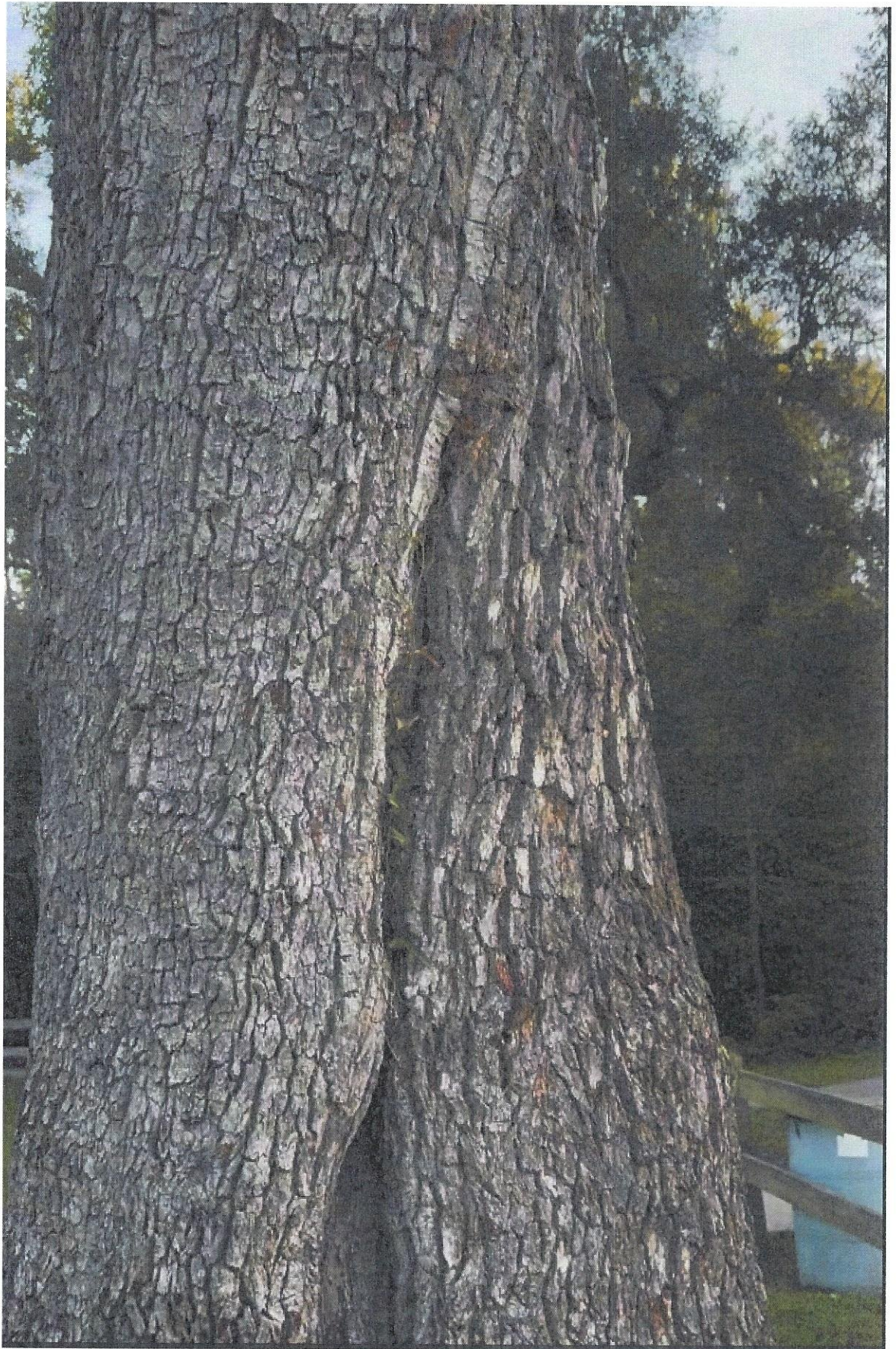
RE: Rum Island Tree Removal

As you are aware, in the early stages of this project, it was discussed that the existing tree on the southeast side of the spring currently has exposed roots. At that time the question was raised to whether to protect the tree or remove it. The Board at that time made the decision to protect it.

Since then, North Florida Professional Services has further reviewed the health of the tree and believe that it is in a decaying state. I have included photos showing the hollowness of the tree and need verification that the Board's intent is to keep the tree and protect it.

Should you need any additional information, please feel free to contact me.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.







COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Public Works

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

This proposes an interlocal agreement on Assisting Alachua County with Asphalt Repairs. This is currently under review by County Attorney and will be uploaded as soon as it becomes available.

2. Recommended Motion/Action:

Approve Interlocal Agreement to assist Alachua County with Asphalt Repairs.

3. Fiscal impact on current budget:

This item has no effect on the current budget.

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Building Department

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

The Florida Legislature recently adopted HB 399 requiring application and permit fees have a reasonable relation to the actual cost of reviewing, processing and acting on the applications. Kimley Horn has conducted a study of the County's application and permit fees and has recommended a new fee schedule for building and zoning permits and applications

2. Recommended Motion/Action:

Approve Building and Zoning Application Fee Schedule

3. Fiscal impact on current budget:

This item has no effect on the current budget.

September 16, 2026

Columbia County
135 NE Hernando Ave
Lake City, FL 32055

RE: *Columbia County Permit and Application Fee Analysis*

Recent legislative changes under Florida House Bill 399 require that application and permit fees charged by local governments shall be reasonably related to the actual costs of reviewing, processing, and acting on those applications. This represents a shift away from traditional fee structures that were often based on fixed values or proxy measures such as square footage or project value, and toward a more transparent, cost-based approach. In response, Columbia County undertook a comprehensive evaluation of its existing application and permit fees to ensure they align with this requirement and accurately reflect the staff time involved in delivering these services. The goal of this effort was not only to meet statutory requirements, but also to provide a more consistent and defensible framework for fee setting moving forward.

The process began with a full inventory of all permits and applications administered through the Building Department and Planning and Zoning. Each application was documented within a single matrix identifying the responsible department and all staff roles involved in its review. This framework was then expanded to capture each step in the process—including intake, technical review, coordination, inspections, GIS support, staff reports, and administrative tasks—allowing the County to map the complete workflow associated with each application. To ensure the accuracy of this information, the project team worked closely with staff across Planning and Zoning, Building, Fire, and Public Works. Through a series of working sessions, staff walked through each application type and described the tasks performed, the level of effort required, and how responsibilities are distributed. These discussions ensured that the matrix reflects actual day-to-day operations and captures the full extent of staff involvement and cost across departments.

Following this effort, all documented staff time was consolidated and paired with salary information for each staff classification to establish a clear cost basis. Application fees were then calculated by summing the time spent by each staff member involved in processing a given application and applying an hourly rate derived from total compensation, including salary, benefits, and related costs. Each application fee was then rounded up to the nearest \$10 increment for ease of accounting for both the applicant and staff. In practical terms, each fee represents the cumulative cost of all staff effort required to move an application from intake through final approval. Additionally, a flat fee has been included for each application to account for operating expenses related to office, software, field, and equipment costs. For applications that can quickly scale in scope, time, and cost, an upscaling fee was added that is largely based on the proportion of review time relative to total hours spent on the basic application. This proportion was applied to the preliminary application cost calculation to create an upscaling fee that is applied at industry-standard intervals.

As for external fees, all applications requiring survey services are subject to a \$75 per-page fee because this service is provided by a County consultant and is therefore a pass-through fee. All other non-specified consultant services will also be passed through to the applicant, excluding those that include review-related charges since they are already captured in the application fee. Advertising fees shall be listed on the form or made known at the time of application, and these will be invoiced to the applicant. As noted on the fee schedule, DBPR surcharge fees, DCA certificate fees, private provider fees, and building permits shall be assessed according to the applicable Florida Statutes or County Ordinance.

The final product is a comprehensive fee matrix that directly ties each application to the work performed and the associated cost of that effort. This provides Columbia County with a transparent and defensible basis for setting application and permit fees in alignment with current legislative requirements. In addition, the framework offers insight into staff workload and process demands, helping to inform future process improvements and resource planning over time.

RESOLUTION NO. 2026R-054

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AMENDING AND ADOPTING A SCHEDULE OF FEES AND CHARGES IN ACCORDANCE WITH FLORIDA STATUTES; PROVIDING SEVERABILITY; REPEALING RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, As of January 1, 2027, Florida Statutes section 122.022(9) will provide that

(9) The amount of any application fee associated with a development permit or development order must reasonably relate to the direct and reasonable indirect costs associated with the review, processing, and final disposition of the application and must be published on the county's fee schedule. The fee may not be based on a percentage of construction costs, site costs, or project valuation.

WHEREAS, Section 1.7 of the County's Land Development Regulations ("LDRs") provides that the amount of fees charged for such application fees shall be as established by Resolution of the Board of County Commissioners and filed in the Office to the Clerk of Circuit Court of the county; and

WHEREAS, it is the intent of the Board of County Commissioners that the County shall not be required to bear the cost of petitions, applications, or appeals, or similar administrative relief requested by applicants under the Comprehensive Plan or LDRs; and

WHEREAS, the County obtained a comprehensive study of its existing application and permit fees, and that study has produced a schedule of application fees that accurately reflect the direct and reasonable indirect costs to review, process, and make final disposition of such applications, providing a statutorily compliant and consistent schedule of such fees; and

WHEREAS, it is the intention of the Board of County Commissioners to approve and adopt the schedule of fees resulting from the comprehensive study for all such purposes under Florida Law, the County's Comprehensive Plan, and the LDRs.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA that:

Section 1: The Schedule of Fees and Charges established for Columbia County are as set forth in Exhibit “A”, titled Columbia County Building and Zoning Application Fees, and attached hereto and by this reference made a part hereof.

Section 2: This Schedule of Fees and Charges shall be published as the County’s fee schedule. The fee schedule shall be posted in the office of the Land Development Regulation Administrator and wherever the County accepts applications for development permits or development orders.

Section 3: If any provision or portion of this Resolution is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this Resolution shall remain in full force and effect. All existing fees or charges related in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 5: This Resolution shall become effective January 1, 2027.

DULY ADOPTED at its regular session of the Board of County Commissioners held on the 1st day of October, 2026.

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

By: _____
Tim Murphy, Chairman

ATTEST: _____
James M. Swisher, Jr., Clerk of Courts
(SEAL)

Approved as to form and legality

Joel F. Foreman, County Attorney

EXHIBIT A - Columbia County Building and Zoning Application Fees		
#	Application Name	Application Fee*
1	911 Address (Commercial)	\$270
2	911 Address (Residential)	\$240
3	Additions	\$350
4	Air Conditioner	\$70
5	Blower Door Test/Final Termite Review	\$50
6	Certificate of Completion	\$80
7	Certificate of Occupany	\$100
8	Change of Applicant Request	\$70
9	Change of GC Request	\$70
10	Change of Subcontractor Request	\$70
11	Co-Location or Existing Tower	\$190
12	Comprehensive Plan Amendment (Large Scale)	\$3,100
13	Comprehensive Plan Amendment (Small Scale)	\$920
14	Comprehensive Plan Text Amendment	\$1,930
15	Demolition	\$240
16	Division of Land	\$850
17	Drainage Permit	\$540
18	Driveway OR Right-of-Way (How to)	\$120
19	Duct Leakage Test Report	\$50
20	Electrical RV (STUP)	\$70
21	Electrical Service (Upgrade)	\$70
22	Electrical Service (New)	\$100
23	Extension Request	\$70
24	Floodplain Development Permits	\$210
25	Generator Install	\$70
26	Land Development Regulation Text Amendment	\$1,100
27	Major Remodel - Plan Review Required	\$250
28	Minor Remodel - No Plan Review	\$200
29	Minor Subdivision	\$1,420
30	Misc Zoning Request (Appeal)	\$920
31	Misc Zoning Request (Major)	\$580
32	Misc Zoning Request (Minor)	\$220
33	Mobile Home	\$370
34	Modular	\$370
35	New Residential**	\$600
36	Permit Cancellation Request	\$70
37	Permit Renewal Request	\$70
38	Pictures and Affidavit Review	\$50
39	PRD Application**	\$1,270
40	Private Provider Intake and Permit Management	\$130
41	Reinspection Fee (B&Z)	\$180
42	Registered Contractor Application	\$120
43	Registered Contractor Renewal	\$70
44	Revision Fee	\$140
45	Roof Replacement or Repair	\$70
46	Screen Enclosure	\$300
47	Signs - Columbia County	\$310
48	Signs - Town of Fort White	\$210
49	Site Specific Amendment to the Official Zoning Atlas	\$1,110
50	Solar Array	\$260
51	Special Exception	\$1,060
52	Special Exception Application (Communication Towers)	\$1,140
53	Special Family Lot Permit Application	\$140
54	Special Permit (Board of Adjustments and BoCC)	\$1,050
55	Special Permit (Board of Adjustments Only)	\$890
56	Special Temporary Use Permit (6-month temporary RV permit)	\$230
57	Special Temporary Use Permit (General non-seasonal goods vendor)	\$310
58	Standard Inspection	\$180
59	Storage Building	\$290
60	Swimming Pool	\$270
61	Utility Connection Permits	\$260
62	Variance	\$1,010

*Application Fee includes \$50 per application to account for operating expenses and administrative tasks.

**Subject to upscaling costs (see Exhibit B).

NOTE:

A. Fees are subject to change.

B. No refunds once work has commenced.

C. All applications requiring:

1. Surveyor services will be charged a \$75 per page surveyor fee.
2. Consultant services will be charged, as applicable (does not pertain to reviews already included in application fee).
3. Advertising fees will be invoiced as noted on application form, as applicable.
4. DBPR - Surcharge fee & DCA - Certificate Fees will have fees added to sum of permit at current rate, as amended or updated by FSS 553.721 and 468.631).
5. Private provider fees will be assessed per FSS 553.791, as amended.
6. Building permits with a construction cost of less than \$5K shall not require a permit per County Ordinance 2025-05.
7. Building permits on SFD with a construction cost of \$7,500 or less shall not require a permit per HB 803.

HB 803 Exceptions: Mechanical, Electrical, Plumbing, Gas, Structural, and Flood Zone

EXHIBIT A - Columbia County Building and Zoning Application Fees (continued)		
#	Application Name (Applications with Fire/Life Safety Fees)	Application Fee*
63	Annual Day Care Inspection	\$230
64	Assisted Living Inspection	\$230
65	False Alarm Inspection (3+ instance)	\$230
66	Major Commercial Inspection - Over 5K Square Feet	\$350
67	Major Site Development Plan**	\$1,230
68	Major Subdivision - Construction Plans (per phase, as applicable)**	\$2,070
69	Major Subdivision - Final Plat (per phase, as applicable)**	\$2,070
70	Major Subdivision - Preliminary Plat**	\$2,070
71	Minor Commercial Inspection - Under 5K Square Feet	\$220
72	Minor Site Development Plan**	\$1,130
73	New Commercial**	\$690
74	New Communications Tower	\$690
75	Private School Inspection	\$230
76	Reinspection Fee (Fire)	\$230
77	Special Temporary Use Permit (Accessory mobile home residence)	\$380
78	Special Temporary Use Permit (Chistmas Tree Sales)	\$180
79	Special Temporary Use Permit (Construction serving mobile home or RV)	\$210
80	Special Temporary Use Permit (Government serving mobile home or RV)	\$210
81	Special Temporary Use Permit (Mobile non-seasonal goods vendor)	\$510
82	Special Temporary Use Permit (Mobile recycling)	\$320
83	Special Temporary Use Permit (Other 30 day or less use)	\$180
84	Special Temporary Use Permit (Religious tent activities)	\$210
85	Special Temporary Use Permit (Special Events)	\$180

*Application Fee includes \$50 per application to account for operating expenses and administrative tasks.

**Subject to upscaling costs (see Exhibit B).

NOTE:

A. Fees are subject to change.

B. No refunds once work has commenced.

C. All applications requiring:

1. Surveyor services will be charged a \$75 per page surveyor fee.
2. Consultant services will be charged, as applicable (does not pertain to reviews already included in application fee).
3. Advertising fees will be invoiced as noted on application form, as applicable.
4. DBPR - Surcharge fee & DCA - Certificate Fees will have fees added to sum of permit at current rate, as amended or updated by FSS 553.721 and 468.631).
5. Private provider fees will be assessed per FSS 553.791, as amended.
6. Building permits with a construction cost of less than \$5K shall not require a permit per County Ordinance 2025-05.
7. Building permits on SFD with a construction cost of \$7,500 or less shall not require a permit per HB 803.

HB 803 Exceptions: Mechanical, Electrical, Plumbing, Gas, Structural, and Flood Zone

EXHIBIT B - Upscaling Costs

#	Application	Cost
1	Major Subdivision - Construction Plans (per phase, as applicable)	\$300 per 50 lot increments over first 50 lots
2	Major Subdivision - Final Plat (per phase, as applicable)	\$300 per 50 lot increments over first 50 lots
3	Major Subdivision - Preliminary Plat	\$300 per 50 lot increments over first 50 lots
4	Major Site Development Plan	\$250 per 5,000 building square feet (SF) increment over the first 5,000 SF
5	Minor Site Development Plan	\$250 per 5,000 building square feet (SF) increment over the first 5,000 SF
6	New Commercial	\$250 per 5,000 building square feet (SF) increment over the first 5,000 SF
7	New Residential	\$125 per 2,000 building square feet (SF) increment over the first 2,000 SF
8	PPRD, PRD, PUD Application	\$200 per 50 lot increments over first 50 lots

Columbia County Building and Zoning Application Fee Cost Matrix					
#	Application Name	Total Hours	Total Compensation Cost	Adjusted Cost*	Rounded Fee
1	911 Address (Commercial)	4.5	\$211.33	\$261.33	\$270
2	911 Address (Residential)	4	\$185.39	\$235.39	\$240
3	Additions	6	\$292.30	\$342.30	\$350
4	Air Conditioner	0.5	\$15.45	\$65.45	\$70
5	Blower Door Test/Final Termite Review	0	\$0.00	\$50.00	\$50
6	Certificate of Completion	0.5	\$24.92	\$74.92	\$80
7	Certificate of Occupany	1	\$49.84	\$99.84	\$100
8	Change of Applicant Request	0.5	\$15.45	\$65.45	\$70
9	Change of GC Request	0.5	\$15.45	\$65.45	\$70
10	Change of Subcontractor Request	0.5	\$15.45	\$65.45	\$70
11	Co-Location or Existing Tower	2.5	\$138.83	\$188.83	\$190
12	Comprehensive Plan Amendment (Large Scale)	30.5	\$3,045.41	\$3,095.41	\$3,100
13	Comprehensive Plan Amendment (Small Scale)	13.5	\$867.84	\$917.84	\$920
14	Comprehensive Plan Text Amendment	20.5	\$1,873.65	\$1,923.65	\$1,930
15	Demolition	3.5	\$181.12	\$231.12	\$240
16	Division of Land	12	\$792.60	\$842.60	\$850
17	Drainage Permit	6	\$484.04	\$534.04	\$540
18	Driveway OR Right-of-Way (How to)	1.5	\$65.28	\$115.28	\$120
19	Duct Leakage Test Report	0	\$0.00	\$50.00	\$50
20	Electrical RV (STUP)	0.5	\$17.37	\$67.37	\$70
21	Electrical Service (Upgrade)	0.5	\$15.45	\$65.45	\$70
22	Electrical Service (New)	1	\$40.37	\$90.37	\$100
23	Extension Request	0.5	\$17.37	\$67.37	\$70
24	Floodplain Development Permits	4	\$152.47	\$202.47	\$210
25	Generator Install	0.5	\$15.45	\$65.45	\$70
26	Land Development Regulation Text Amendment	17.5	\$1,049.53	\$1,099.53	\$1,100
27	Major Remodel - Plan Review Required	3.5	\$198.14	\$248.14	\$250
28	Minor Remodel - No Plan Review	2.5	\$140.75	\$190.75	\$200
29	Minor Subdivision	21.5	\$1,362.72	\$1,412.72	\$1,420
30	Misc Zoning Request (Appeal)	9	\$867.81	\$917.81	\$920
31	Misc Zoning Request (Major)	6.5	\$524.38	\$574.38	\$580
32	Misc Zoning Request (Minor)	3.5	\$160.55	\$210.55	\$220
33	Mobile Home	6.5	\$311.36	\$361.36	\$370
34	Modular	6.5	\$311.36	\$361.36	\$370
35	New Residential**	12	\$546.53	\$596.53	\$600
36	Permit Cancellation Request	0.5	\$15.45	\$65.45	\$70
37	Permit Renewal Request	0.5	\$15.45	\$65.45	\$70
38	Pictures and Affidavit Review	0	\$0.00	\$50.00	\$50
39	PRD Application**	21.5	\$1,210.59	\$1,260.59	\$1,270
40	Private Provider Intake and Permit Management	1.5	\$74.75	\$124.75	\$130
41	Reinspection Fee (B&Z)	2	\$123.38	\$173.38	\$180
42	Registered Contractor Application	1.5	\$65.28	\$115.28	\$120
43	Registered Contractor Renewal	0.5	\$15.45	\$65.45	\$70
44	Revision Fee	1	\$87.22	\$137.22	\$140
45	Roof Replacement or Repair	0.5	\$15.45	\$65.45	\$70
46	Screen Enclosure	5	\$242.46	\$292.46	\$300
47	Signs - Columbia County	5.5	\$257.35	\$307.35	\$310
48	Signs - Town of Fort White	3	\$156.20	\$206.20	\$210
49	Site Specific Amendment to the Official Zoning Atlas	17.5	\$1,054.69	\$1,104.69	\$1,110
50	Solar Array	4	\$200.18	\$250.18	\$260
51	Special Exception	16.5	\$1,002.81	\$1,052.81	\$1,060
52	Special Exception Application (Communication Towers)	18.5	\$1,087.64	\$1,137.64	\$1,140
53	Special Family Lot Permit Application	2	\$84.83	\$134.83	\$140
54	Special Permit (Board of Adjustments and BoCC)	16	\$996.44	\$1,046.44	\$1,050
55	Special Permit (Board of Adjustments Only)	12.5	\$832.94	\$882.94	\$890
56	Special Temporary Use Permit (6-month temporary RV permit)	4	\$177.08	\$227.08	\$230
57	Special Temporary Use Permit (General non-seasonal goods vendor)	6	\$254.49	\$304.49	\$310
58	Standard Inspection	2	\$123.38	\$173.38	\$180
59	Storage Building	5	\$236.60	\$286.60	\$290
60	Swimming Pool	4.5	\$217.54	\$267.54	\$270
61	Utility Connection Permits	3	\$204.08	\$254.08	\$260
62	Variance	15.5	\$956.10	\$1,006.10	\$1,010

*Application Fee includes \$50 per application to account for operating expenses and administrative tasks.
 **Subject to upscaling costs (see Exhibit B).
NOTE:
 A. Fees are subject to change.
 B. No refunds once work has commenced.
 C. All applications requiring:
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 2. Consultant services will be charged, as applicable (does not pertain to reviews already included in application fee).
 3. Advertising fees will be invoiced as noted on application form, as applicable.
 4. DBPR - Surcharge fee & DCA - Certificate Fees will have fees added to sum of permit at current rate, as amended or updated by FSS 553.721 and 468.631).
 5. Private provider fees will be assessed per FSS 553.791, as amended.
 6. Building permits with a construction cost of less than \$5K shall not require a permit per County Ordinance 2025-05.
 7. Building permits on SFD with a construction cost of \$7,500 or less shall not require a permit per HB 803.
 HB 803 Exceptions: Mechanical, Electrical, Plumbing, Gas, Structural, and Flood Zone

Columbia County Building and Zoning Application Fee Cost Matrix					
#	Application Name (Applications with Fire/Life Safety Fees)	Total Hours	Total Compensation Cost	Adjusted Cost*	Rounded Fee
63	Annual Day Care Inspection	2	\$174.44	\$224.44	\$230
64	Assisted Living Inspection	2	\$174.44	\$224.44	\$230
65	False Alarm Inspection (3+ instance)	2	\$174.44	\$224.44	\$230
66	Major Commercial Inspection - Over 5K Square Feet	4	\$297.82	\$347.82	\$350
67	Major Site Development Plan**	19	\$1,178.40	\$1,228.40	\$1,230
68	Major Subdivision - Construction Plans (per phase, as applicable)**	31.5	\$2,018.21	\$2,068.21	\$2,070
69	Major Subdivision - Final Plat (per phase, as applicable)**	31.5	\$2,018.21	\$2,068.21	\$2,070
70	Major Subdivision - Preliminary Plat**	31.5	\$2,018.21	\$2,068.21	\$2,070
71	Minor Commercial Inspection - Under 5K Square Feet	2.5	\$166.99	\$216.99	\$220
72	Minor Site Development Plan**	17.5	\$1,076.78	\$1,126.78	\$1,130
73	New Commercial**	13	\$633.75	\$683.75	\$690
74	New Communications Tower	13	\$633.75	\$683.75	\$690
75	Private School Inspection	2	\$174.44	\$224.44	\$230
76	Reinspection Fee (Fire)	2	\$174.44	\$224.44	\$230
77	Special Temporary Use Permit (Accessory mobile home residence)	6.5	\$324.80	\$374.80	\$380
78	Special Temporary Use Permit (Chistmas Tree Sales)	2.5	\$128.44	\$178.44	\$180
79	Special Temporary Use Permit (Construction serving mobile home or	3	\$153.36	\$203.36	\$210
80	Special Temporary Use Permit (Government serving mobile home or	3	\$153.36	\$203.36	\$210
81	Special Temporary Use Permit (Mobile non-seasonal goods vendor)	9.5	\$459.47	\$509.47	\$510
82	Special Temporary Use Permit (Mobile recycling)	5.5	\$263.11	\$313.11	\$320
83	Special Temporary Use Permit (Other 30 day or less use)	2.5	\$128.44	\$178.44	\$180
84	Special Temporary Use Permit (Religious tent activities)	3	\$153.36	\$203.36	\$210
85	Special Temporary Use Permit (Special Events)	2.5	\$128.44	\$178.44	\$180

*Application Fee includes \$50 per application to account for operating expenses and administrative tasks.

**Subject to upscaling costs (see Exhibit B).

NOTE:

A. Fees are subject to change.

B. No refunds once work has commenced.

C. All applications requiring:

1. Surveyor services will be charged a \$75 per page surveyor fee.
2. Consultant services will be charged, as applicable (does not pertain to reviews already included in application fee).
3. Advertising fees will be invoiced as noted on application form, as applicable.
4. DBPR - Surcharge fee & DCA - Certificate Fees will have fees added to sum of permit at current rate, as amended or updated by FSS 553.721 and 468.631).
5. Private provider fees will be assessed per FSS 553.791, as amended.
6. Building permits with a construction cost of less than \$5K shall not require a permit per County Ordinance 2025-05.
7. Building permits on SFD with a construction cost of \$7,500 or less shall not require a permit per HB 803.

HB 803 Exceptions: Mechanical, Electrical, Plumbing, Gas, Structural, and Flood Zone

Columbia County Building and Zoning Application Fee Cost Matrix <u>with Attributes</u> (sorted)							
#	Application Name	Total Hours	Total Compensation Cost	Adjusted Cost*	Rounded Fee	Department	Fire/Life Safety Included?
12	Comprehensive Plan Amendment (Large Scale)	30.5	\$3,045.41	\$3,095.41	\$3,100	PLANNING (permit list)	No
13	Comprehensive Plan Amendment (Small Scale)	13.5	\$867.84	\$917.84	\$920	PLANNING (permit list)	No
14	Comprehensive Plan Text Amendment	20.5	\$1,873.65	\$1,923.65	\$1,930	PLANNING (permit list)	No
16	Division of Land	12	\$792.60	\$842.60	\$850	PLANNING (permit list)	No
26	Land Development Regulation Text Amendment	17.5	\$1,049.53	\$1,099.53	\$1,100	PLANNING (permit list)	No
29	Minor Subdivision	21.5	\$1,362.72	\$1,412.72	\$1,420	PLANNING (permit list)	No
20	Misc Zoning Request (Appeal)	9	\$867.81	\$917.81	\$920	PLANNING (permit list)	No
31	Misc Zoning Request (Major)	6.5	\$524.38	\$574.38	\$580	PLANNING (permit list)	No
32	Misc Zoning Request (Minor)	3.5	\$160.55	\$210.55	\$220	PLANNING (permit list)	No
39	PRD Application**	21.5	\$1,210.59	\$1,260.59	\$1,270	PLANNING (permit list)	No
49	Site Specific Amendment to the Official Zoning Atlas	17.5	\$1,054.69	\$1,104.69	\$1,110	PLANNING (permit list)	No
51	Special Exception	16.5	\$1,002.81	\$1,052.81	\$1,060	PLANNING (permit list)	No
52	Special Exception Application (Communication Towers)	18.5	\$1,087.64	\$1,137.64	\$1,140	PLANNING (permit list)	No
53	Special Family Lot Permit Application	2	\$84.83	\$134.83	\$140	PLANNING (permit list)	No
54	Special Permit (Board of Adjustments and BoCC)	16	\$996.44	\$1,046.44	\$1,050	PLANNING (permit list)	No
55	Special Permit (Board of Adjustments Only)	12.5	\$832.94	\$882.94	\$890	PLANNING (permit list)	No
56	Special Temporary Use Permit (6-month temporary RV permit)	4	\$177.08	\$227.08	\$230	PLANNING (permit list)	No
57	Special Temporary Use Permit (General non-seasonal goods vendor)	6	\$254.49	\$304.49	\$310	PLANNING (permit list)	No
62	Variance	15.5	\$956.10	\$1,006.10	\$1,010	PLANNING (permit list)	No
67	Major Site Development Plan**	19	\$1,178.40	\$1,228.40	\$1,230	PLANNING (permit list)	Yes
68	Major Subdivision - Construction Plans (per phase, as applicable)**	31.5	\$2,018.21	\$2,068.21	\$2,070	PLANNING (permit list)	Yes
69	Major Subdivision - Final Plat (per phase, as applicable)**	31.5	\$2,018.21	\$2,068.21	\$2,070	PLANNING (permit list)	Yes
70	Major Subdivision - Preliminary Plat**	31.5	\$2,018.21	\$2,068.21	\$2,070	PLANNING (permit list)	Yes
72	Minor Site Development Plan**	17.5	\$1,076.78	\$1,126.78	\$1,130	PLANNING (permit list)	Yes
77	Special Temporary Use Permit (Accessory mobile home residence)	6.5	\$324.80	\$374.80	\$380	PLANNING (permit list)	Yes
78	Special Temporary Use Permit (Chistmas Tree Sales)	2.5	\$128.44	\$178.44	\$180	PLANNING (permit list)	Yes
79	Special Temporary Use Permit (Construction serving mobile home or RV)	3	\$153.36	\$203.36	\$210	PLANNING (permit list)	Yes
80	Special Temporary Use Permit (Government serving mobile home or RV)	3	\$153.36	\$203.36	\$210	PLANNING (permit list)	Yes
81	Special Temporary Use Permit (Mobile non-seasonal goods vendor)	9.5	\$459.47	\$509.47	\$510	PLANNING (permit list)	Yes
82	Special Temporary Use Permit (Mobile recycling)	5.5	\$263.11	\$313.11	\$320	PLANNING (permit list)	Yes
83	Special Temporary Use Permit (Other 30 day or less use)	2.5	\$128.44	\$178.44	\$180	PLANNING (permit list)	Yes
84	Special Temporary Use Permit (Religious tent activities)	3	\$153.36	\$203.36	\$210	PLANNING (permit list)	Yes
85	Special Temporary Use Permit (Special Events)	2.5	\$128.44	\$178.44	\$180	PLANNING (permit list)	Yes
1	911 Address (Commercial)	4.5	\$211.33	\$261.33	\$270	BUILDING (permit list)	No
2	911 Address (Residential)	4	\$185.39	\$235.39	\$240	BUILDING (permit list)	No
3	Additions	6	\$292.30	\$342.30	\$350	BUILDING (permit list)	No
4	Air Conditioner	0.5	\$15.45	\$65.45	\$70	BUILDING (permit list)	No
11	Co-Location or Existing Tower	2.5	\$138.83	\$188.83	\$190	BUILDING (permit list)	No
15	Demolition	3.5	\$181.12	\$231.12	\$240	BUILDING (permit list)	No
21	Electrical Service (Upgrade)	0.5	\$15.45	\$65.45	\$70	BUILDING (permit list)	No
22	Electrical Service (New)	1	\$40.37	\$90.37	\$100	BUILDING (permit list)	No
24	Floodplain Development Permits	4	\$152.47	\$202.47	\$210	BUILDING (permit list)	No
25	Generator Install	0.5	\$15.45	\$65.45	\$70	BUILDING (permit list)	No
27	Major Remodel - Plan Review Required	3.5	\$198.14	\$248.14	\$250	BUILDING (permit list)	No
28	Minor Remodel - No Plan Review	2.5	\$140.75	\$190.75	\$200	BUILDING (permit list)	No
33	Mobile Home	6.5	\$311.36	\$361.36	\$370	BUILDING (permit list)	No
34	Modular	6.5	\$311.36	\$361.36	\$370	BUILDING (permit list)	No
35	New Residential**	12	\$546.53	\$596.53	\$600	BUILDING (permit list)	No
45	Roof Replacement or Repair	0.5	\$15.45	\$65.45	\$70	BUILDING (permit list)	No
46	Screen Enclosure	5	\$242.46	\$292.46	\$300	BUILDING (permit list)	No
47	Signs - Columbia County	5.5	\$257.35	\$307.35	\$310	BUILDING (permit list)	No
48	Signs - Town of Fort White	3	\$156.20	\$206.20	\$210	BUILDING (permit list)	No
50	Solar Array	4	\$200.18	\$250.18	\$260	BUILDING (permit list)	No
59	Storage Building	5	\$236.60	\$286.60	\$290	BUILDING (permit list)	No
60	Swimming Pool	4.5	\$217.54	\$267.54	\$270	BUILDING (permit list)	No
73	New Commercial**	13	\$633.75	\$683.75	\$690	BUILDING (permit list)	Yes
74	New Communications Tower	13	\$633.75	\$683.75	\$690	BUILDING (permit list)	Yes
5	Blower Door Test/Final Termite Review	0	\$0.00	\$50.00	\$50	BUILDING (other)	No
6	Certificate of Completion	0.5	\$24.92	\$74.92	\$80	BUILDING (other)	No
7	Certificate of Occupany	1	\$49.84	\$99.84	\$100	BUILDING (other)	No
8	Change of Applicant Request	0.5	\$15.45	\$65.45	\$70	BUILDING (other)	No
9	Change of GC Request	0.5	\$15.45	\$65.45	\$70	BUILDING (other)	No
10	Change of Subcontractor Request	0.5	\$15.45	\$65.45	\$70	BUILDING (other)	No
17	Drainage Permit	6	\$484.04	\$534.04	\$540	BUILDING (other)	No
18	Driveway OR Right-of-Way (How to)	1.5	\$65.28	\$115.28	\$120	BUILDING (other)	No
19	Duct Leakage Test Report	0	\$0.00	\$50.00	\$50	BUILDING (other)	No
20	Electrical RV (STUP)	0.5	\$17.37	\$67.37	\$70	BUILDING (other)	No
23	Extension Request	0.5	\$17.37	\$67.37	\$70	BUILDING (other)	No
36	Permit Cancellation Request	0.5	\$15.45	\$65.45	\$70	BUILDING (other)	No
37	Permit Renewal Request	0.5	\$15.45	\$65.45	\$70	BUILDING (other)	No
38	Pictures and Affidavit Review	0	\$0.00	\$50.00	\$50	BUILDING (other)	No
40	Private Provider Intake and Permit Management	1.5	\$74.75	\$124.75	\$130	BUILDING (other)	No
41	Reinspection Fee (B&Z)	2	\$123.38	\$173.38	\$180	BUILDING (other)	No
42	Registered Contractor Application	1.5	\$65.28	\$115.28	\$120	BUILDING (other)	No
43	Registered Contractor Renewal	0.5	\$15.45	\$65.45	\$70	BUILDING (other)	No
44	Revision Fee	1	\$87.22	\$137.22	\$140	BUILDING (other)	No
58	Standard Inspection	2	\$123.38	\$173.38	\$180	BUILDING (other)	No
61	Utility Connection Permits	3	\$204.08	\$254.08	\$260	BUILDING (other)	No
63	Annual Day Care Inspection	2	\$174.44	\$224.44	\$230	BUILDING (other)	Yes

Columbia County Building and Zoning Application Fee Cost Matrix <u>with Attributes</u> (sorted)							
#	Application Name	Total Hours	Total Compensation Cost	Adjusted Cost*	Rounded Fee	Department	Fire/Life Safety Included?
64	Assisted Living Inspection	2	\$174.44	\$224.44	\$230	BUILDING (other)	Yes
65	False Alarm Inspection (3+ instance)	2	\$174.44	\$224.44	\$230	BUILDING (other)	Yes
66	Major Commercial Inspection - Over 5K Square Feet	4	\$297.82	\$347.82	\$350	BUILDING (other)	Yes
71	Minor Commercial Inspection - Under 5K Square Feet	2.5	\$166.99	\$216.99	\$220	BUILDING (other)	Yes
75	Private School Inspection	2	\$174.44	\$224.44	\$230	BUILDING (other)	Yes
76	Reinspection Fee (Fire)	2	\$174.44	\$224.44	\$230	BUILDING (other)	Yes

*Application Fee includes \$50 per application to account for operating expenses and administrative tasks.

**Subject to upscaling costs (see Exhibit B).

NOTE:

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7. Building permits on SFD with a construction cost of \$7,500 or less shall not require a permit per HB 803.

HB 803 Exceptions: Mechanical, Electrical, Plumbing, Gas, Structural, and Flood Zone

Estimated Permit Costs

*These estimates do not include assessment fees (Fire & Waste). (Assessment fees are provided by Tax Collector, but collected by our office)

*These estimates do not include Surcharge and Certificate Fees we are required to collect per FS 553.721 & FS 4683.631

*This is not ALL application types. Fees may differ pending the number of inspections required.

Application Type	Current (Average)	New (Includes estimated # of inspections & CO or CC)
Roof	\$104.00	\$560.00
Mobile Home	\$600-\$800	\$650.00
AC	\$104.00	\$330.00
Remodel (Minor - No plan review)	\$350.00	\$460.00
Remodel (Major - Plan Review Required)	N/A	\$690.00
Storage Building	\$219.00	\$730.00
Swimming Pool	\$850.00	\$710.00
New Residential (Up to 2,000 sq ft)	\$1,800.00	\$2,790.00
New Commercial (Up to 5,000 sq ft)	\$8,000-\$10,000	\$3,760.00

		Fees Collected 2024-25		Potential Collections Under New Fees	Potential Collections Private Inspections Wich County Plan Review	Potential Collections Private Inspections Private Plan Review
DeptCode	AppName	SqFtRange	FeesPaid	ProposedFeesTotal	ProposedPPFeesTotal(w/ Plan Review)	ProposedPPFeesTotal(Maintenance)
B	911 Address Application		\$0.00	\$71,520.00	\$71,520.00 *	\$71,520.00 *
B	Additions		\$11,197.80	\$30,240.00	\$5,655.00	\$4,640.00
B	Air Conditioner Replacement or Repair		\$14,335.61	\$36,960.00	\$36,960.00	\$15,680.00
B	Co-Location or Existing Tower (Use New Communications Tower for New Towers)		\$11,852.00	\$32,760.00	\$7,200.00	\$5,600.00
B	Demolition		\$1,180.00	\$2,500.00	\$2,500.00 *	\$2,500.00 *
B	Electrical Service - NEW (DO NOT use for Service Upgrade or Generator Install)		\$20,738.04	\$134,640.00	\$134,640.00 *	\$134,640.00 *
B	Floodplain Development Permit		\$750.00	\$3,570.00	\$3,570.00 *	\$3,570.00 *
B	Generator		\$11,550.00	\$76,560.00	\$76,560.00 *	\$76,560.00 *
B	Mobile Home		\$114,382.91	\$191,350.00	\$191,350.00 *	\$191,350.00 *
B	Modular Building - Residential or Commercial		\$2,405.57	\$4,830.00	\$4,830.00 *	\$4,830.00 *
B	New Commercial Construction	0 - 4999 sqft	\$7,881.40	\$26,320.00	\$5,355.00	\$4,165.00
B	New Commercial Construction	5000 - 9999 sqft	\$6,819.68	\$12,030.00	\$2,160.00	\$2,160.00
B	New Commercial Construction	10000 - 14999 sqft	\$17,471.17	\$21,300.00	\$3,802.50	\$4,225.00
B	New Commercial Construction	35000 - 39999 sqft	\$145,090.00	\$5,260.00	\$2,017.50	\$1,345.00
B	New Commercial Construction	40000 - 44999 sqft	\$24,090.00	\$5,510.00	\$2,205.00	\$1,470.00
B	New Residential Construction	0 - 1999 sqft	\$26,015.22	\$119,970.00	\$16,800.00	\$24,080.00
B	New Residential Construction	2000 - 3999 sqft	\$225,318.61	\$457,655.00	\$101,778.75	\$97,732.50
B	New Residential Construction	4000 - 5999 sqft	\$46,870.48	\$76,000.00	\$14,385.00	\$17,125.00
B	New Residential Construction	6000 - 7999 sqft	\$13,676.15	\$25,320.00	\$3,363.75	\$5,980.00
B	Minor Remodel (No plan Review)		\$46,349.20	\$62,560.00	\$62,560.00	\$27,880.00
B	Major Remodel (Plan Review)			\$0.00	\$12,420.00	\$8,280.00
B	Right-of-Way Access/Driveway		\$28,050.00	\$22,680.00	\$22,680.00 *	\$22,680.00 *
B	Roof Replacement or Repair		\$173,975.23	\$600,320.00	\$600,320.00	\$176,880.00
B	RV - Recreational Vehicle		\$3,307.27	\$7,140.00	\$7,140.00 *	\$15,540.00 *
B	Screen Enclosure		\$5,623.79	\$15,540.00	\$8,032.50	\$5,355.00
B	Signs - New or Existing		\$2,099.44	\$7,500.00	\$3,900.00	\$2,600.00
B	Solar Power System		\$11,259.12	\$21,700.00	\$10,927.50	\$7,285.00
B	Storage Building		\$56,564.51	\$112,420.00	\$55,125.00	\$38,500.00
B	Swimming Pool and Spa		\$25,422.32	\$20,590.00	\$10,440.00	\$6,960.00
PNZ	Alcohol License		\$825.00	\$2,420.00	\$2,420.00 *	\$2,420.00 *
PNZ	Comprehensive Plan Amendment		\$15,750.00	\$8,280.00	\$8,280.00 *	\$8,280.00 *
PNZ	Division of Land		\$3,000.00	\$5,100.00	\$5,100.00 *	\$5,100.00 *
PNZ	LDR Text Amendment		\$2,150.00	\$1,100.00	\$1,100.00 *	\$1,100.00 *
PNZ	Miscellaneous Zoning Application		\$25.00	\$580.00	\$580.00 *	\$580.00 *
PNZ	Planned Residential Development		\$0.00	\$1,110.00	\$1,110.00 *	\$1,110.00 *
PNZ	Site Development Plan		\$8,300.00	\$24,860.00	\$24,860.00 *	\$24,860.00 *
PNZ	Site Specific Amendment to the Official Zoning Atlas (Rezoning)		\$22,200.00	\$13,320.00	\$13,320.00 *	\$13,320.00 *
PNZ	Special Exceptions		\$8,400.00	\$8,480.00	\$8,480.00 *	\$8,480.00 *
PNZ	Special Family Lot Permit		\$1,650.00	\$4,620.00	\$4,620.00 *	\$4,620.00 *
PNZ	Special Permit		\$4,700.00	\$5,340.00	\$5,340.00 *	\$5,340.00 *
PNZ	Special Temporary Use		\$22,500.00	\$27,740.00	\$27,740.00 *	\$27,740.00 *
PNZ	Statement of Land Use and Zoning		\$175.00	\$1,760.00	\$1,760.00 *	\$1,760.00 *
PNZ	Subdivision		\$18,000.00	\$80,730.00	\$80,730.00 *	\$80,730.00 *
PNZ	Subdivision Variance		\$2,850.00	\$0.00	\$0.00	\$0.00
PNZ	Variances		\$16,150.00	\$18,180.00	\$18,180.00 *	\$18,180.00 *
			\$1,180,950.52	\$2,408,365.00	\$1,683,817.50	\$1,184,752.50

*IF WE DID PLAN REVIEW

*IF COMPLETELY PRIVATE PROVIDER

*NUMBERS CARRIED OVER
DUE TO NON-PRIVATE PROVIDER

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Human Resources

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

Columbia County has a committee reviewing and updating policies on a regular basis. Attached is the updated Drug-Free Workplace Policy. Kari Guy has provided a redlined copy and what the final version will look like after the changes are accepted for ease of reading.

2. Recommended Motion/Action:

Approve Revised Drug-Free Workplace Policy

3. Fiscal impact on current budget:

This item has no effect on the current budget.

ACKNOWLEDGEMENT AND RECEIPT

I have received a copy of the Columbia County, Florida Drug-Free Workplace Act Policy revised and adopted by the Columbia County Board of County Commissioners on October 1, 2026.

The Columbia County, Florida Drug-Free Workplace Act Policy contains personnel rules that apply to me. I agree to read the Columbia County, Florida Drug-Free Workplace Act Policy and follow it during my employment with the County. I further understand it may be amended at any time. In that case, the County will communicate the changes.

I understand this Columbia County, Florida Drug-Free Workplace Act Policy is County property and, upon my separation from County employment, is to be returned to the Human Resources Director's office.

Employee Signature

Date

Employee Name (Print or Type)

Witness

**COLUMBIA COUNTY
DRUG-FREE WORKPLACE ACT**



**COLUMBIA COUNTY BOARD OF COUNTY
COMMISSIONERS APPROVED 10/01/2026
TIM MURPHY, CHAIRMAN**

Revised: October 1, 2026

I. GENERAL STATEMENT OF POLICY

This is your official notice of the Drug- Free Workplace Policy of Columbia County, Florida. This policy is implemented pursuant to Florida Statutes, Sections 440.101-440.102; Florida Administrative Code, Rule 69L-9.015; and all federal Department of Transportation regulations, including 49 C.F.R. Parts 391, 40, and 383, and all other applicable federal, state, and local laws. The Director of Human Resources will maintain a copy of this policy and make it available for review at 135 NE Hernando Avenue # 203, Lake City, FL.

The County has developed its drug-free workplace policy in substantial compliance with the Workers' Compensation Premium Reduction Act, Fla. STAT. ANN. §440.101 to .102 and FLA. ADMIN. CODE ANN. r. 59A-24 *and the Fourth Amendment to the United States Constitution as it covers employees of governmental entities and the Fourth Amendment to the United States Constitution as it covers employees of governmental entities.*

The County acknowledges the problem of substance abuse, including alcohol, in our society. Furthermore, the County sees substance abuse as a serious threat to its employees and the community we serve. The County has always been committed to providing a safe work environment and fostering the health and well-being of its employees. Illegal drug use or alcohol abuse may jeopardize this commitment and undermine the capability of the County in providing the quality service that the community expects of it. The County has adopted a policy regarding the illegal use of drugs and alcohol abuse that best serves the interests of all employees. The policy formally and clearly states that the illegal use of drugs and abuse of alcohol will not be tolerated.

As a condition of employment, all employees must refrain from reporting to work or working in the presence of illegal drugs or alcohol in their body. In addition, all employees are absolutely prohibited from manufacturing, distributing, dispensing, possessing, using, or being under the influence of illegal drugs at any place and at any time, and alcohol or prescribed drugs with the potential to impair the employee while on County property or any worksite at any time, and while on County business at any place at any time.

Employees must report any criminal infractions related to drugs and/or alcohol to their supervisor within 24 hours of the infraction. This includes, but is not limited to, citations or arrests for possession of a controlled substance, driving under the influence of drugs and/or alcohol, sale or trafficking of a controlled substance. Failure to notify your supervisor or the County of receipt of any criminal infraction relating to drugs and/or alcohol is a violation of this Policy.

Violation of this policy shall subject the employee to disciplinary action up to and including dismissal.

Employees who refuse to submit to a test, as authorized below, for drugs or alcohol, or who test positive in a confirmed positive drug and/or alcohol test are subject to disciplinary action, up to and including dismissal. Furthermore, employees who refuse to submit to a test, as authorized below, for drugs or alcohol, or who test positive in a confirmed positive drug and/or alcohol test, following an injury while on duty forfeit eligibility for medical and indemnity

benefits under the workers' compensation laws. See §440.101, Florida Statutes. Job applicants who refuse to submit to a test for drugs or alcohol, or who test positive in a confirmed positive drug and/or alcohol test, will be denied employment with the County.

A list of drugs for which the County will conduct drug testing is contained herein under subsection V. In addition, subsection IV sets forth over-the-counter and prescription medications that could alter or affect the outcome of a drug test.

COVERAGE

Covered Employees

The County's drug-free workplace policy covers all non-DOT part-time and full-time employees, as well as DOT employees on occasions when they are involved in accidents that would not otherwise be classified as a "DOT accident". Employees who are leased or subcontracted to clients may be required to submit to testing if it is a condition of a client's substance abuse program, provided such testing is within the parameters of Florida law as well as any federal laws.

All employees who perform safety-sensitive functions, all final applicants for positions where safety-sensitive functions are performed, and all other employees where reasonable suspicion exists. Safety-sensitive employees are those who discharge duties (either in their normal job classification or in times of emergency reassignment) so fraught with risks of injury to others that even a momentary lapse of concentration can have disastrous consequences, such that the health and welfare of other employees or the public mandates environmental injury and/or significant property damage that steps be taken to ensure that the people in these positions are not under the influence of drugs or alcohol at work. Using the above criteria, the County has classified the positions designated on Form E as safety sensitive. Elected officials who are not otherwise classified as employees are not subject to testing under this Policy.

This policy also covers DOT-covered County employees who possess a Commercial Driver's License (CDL) when they are not performing DOT-related covered functions. The Federal Motor Carrier Safety Administration (FMCSA) policy, which covers all employees holding a CDL, is available for those employees to review.

Applicants

This policy also covers all job applicants for non-DOT positions to the extent the County has extended a conditional offer of employment.

DEFINITIONS

The following terms and their definitions are taken directly from statutory language of Section 440.102 of the Florida Workers' Compensation Code. Additional terms are defined at the end of this section of the policy.

1. **Chain of custody** refers to the methodology of tracking specified materials or substances for the purpose of maintaining control and accountability from initial collection to final disposition for all such materials or substances and providing for accountability at each stage in handling, testing, and storing specimens and reporting test results.

2. **Confirmation test, confirmed test, or confirmed drug test** means a second analytical procedure used to identify the presence of a specific drug or metabolite in a specimen, which test must be different in scientific principle from that of the initial test procedure. It must provide requisite specificity, sensitivity, and quantitative accuracy.
3. **Drug** means alcohol, including a distilled spirit, wine, a malt beverage, or an intoxicating liquor; an amphetamine; cannabinoids; cocaine; phencyclidine (PCP); a hallucinogen; methaqualone; an opioid; a barbiturate; a benzodiazepine; a synthetic narcotic; a designer drug; or a metabolite of any of the above substances and mind- altering synthetic narcotics or designer drugs. The term “illegal use of drugs” includes any controlled or scheduled drug not used in accordance with a health care provider’s lawful prescription for the user, or any substances banned by Federal or applicable State laws. An employer may test an individual for any or all of such drugs.
4. **Drug rehabilitation program** means a service provider, established pursuant to s. 397.311(28), that provides confidential, timely, and expert identification, assessment, and resolution of employee drug abuse.
5. **Drug test or test** means any chemical, biological, or physical instrumental analysis administered by a laboratory certified by the United States Department of Health and Human Services or licensed by the Agency for Health Care Administration, for the purpose of determining the presence or absence of a drug or its metabolites.
6. **Employee** means any person who works for salary, wages, or other remuneration for an employer.
7. **Employee Assistance Program (EAP)** means an established program capable of providing expert assessment of employee personal concerns; confidential and timely identification services about employee drug abuse; referrals of employees for appropriate diagnosis, treatment, and assistance; and follow-up services for employees who participate in the program or require monitoring after returning to work. If, in addition to the above activities, an employee assistance program provides diagnostic and treatment services, these services shall in all cases be provided by service providers pursuant to s. 397.311(28).
8. **Employer** means a person or entity that employs a person, and the Workers’ Compensation Law covers that.
9. **Initial drug test** means a sensitive, rapid, and reliable procedure to identify negative and presumptive positive specimens, using an immunoassay procedure or an equivalent, or a more accurate scientifically accepted method approved by the United States Food and Drug Administration or the Agency for Health Care Administration as such more accurate technology becomes available in a cost-effective form.

10. **Job applicant** means a person who has applied for a position with an employer and has been offered employment conditioned upon successfully passing a drug test and may have begun work pending the results of the drug test. For a public employer, "job applicant" means only a person who has applied for a special-risk or safety-sensitive position.
11. **Medical Review Officer or MRO** means a licensed physician, employed with or contracted with an employer, who knows about substance abuse disorders, laboratory testing procedures, and chain of custody collection procedures; who verifies positive, confirmed test results; and who has the necessary medical training to interpret and evaluate an employee's positive test result in relation to the employee's medical history or any other relevant biomedical information.
12. **Post-Accident/Incident Testing** means testing that may be conducted of safety-sensitive employees under the following circumstances: 1) the employee involved in the incident/accident was actively engaged in the activity which objectively could have caused or contributed to the injury or damage; or 2) the employee was operating, controlling, or repairing any machinery, tool, device, equipment or vehicle that was involved in the incident/accident; or 3) the employee's action or in-action was likely a contributing factor to the incident/accident or cannot be completely discounted as a contributing factor based on current info; or 4) testing is being conducted as part of the County's Post Incident/Accident Investigation related to possible Workers' Compensation Disqualification; or 5) testing is being conducted for other non-injured employees whose actions, or in-action, could have contributed to the incident/accident as part of a root cause investigation; or 6) post-accident drug testing is required by the Workers' Compensation State Compliant Drug Free Workplace Policy as a loss time injury, or by the Workers' Compensation Carrier, Site Owner, Customer, or General Contactor as part of premises access requirement.
13. **Prescription or nonprescription medication** means a drug or medication obtained pursuant to a prescription as defined by s. 893.02 or a medication that is authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human diseases, ailments, or injuries.
14. **Public employer** means any agency within state, county, or municipal government that employs individuals for a salary, wages, or other remuneration.
15. **Reasonable-suspicion drug testing** means drug testing based on a belief that an employee is using or has used drugs in violation of the employer's policy drawn from specific objective and articulable facts and reasonable inferences drawn from those facts considering experience. Among other things, such facts and inferences may be based upon:
- a. Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug.
 - b. Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance.
 - c. A report on drug use, provided by a reliable and credible source.

- d. Evidence that an individual has tampered with a drug test during his or her employment with the current employer.
 - e. Information that an employee has caused, contributed to, or been involved in an accident while at work.
 - f. Evidence that an employee has used, possessed, sold, solicited, or transferred drugs while working or while on the employer's premises or while operating the employer's vehicle, machinery, or equipment. If conduct occurs that may constitute a criminal offense, the employer may contact law enforcement and pursue any available or necessary legal remedies.
16. **Safety-sensitive position** means, with respect to a public employer, a position in which a drug impairment constitutes an immediate and direct threat to public health or safety, such as a position that requires the employee to carry a firearm, perform life-threatening procedures, work with confidential information or documents about criminal investigations, or work with controlled substances; a position subject to s. 110.1127; or a position in which a momentary lapse in attention could result in injury or death to another person.
17. **Special-risk position** means, with respect to a public employer, a position that is required to be filled by a person who is certified under chapter 633 or chapter 943.
18. **Specimen** means tissue, hair, or a product of the human body capable of revealing the presence of drugs or their metabolites, as approved by the United States Food and Drug Administration or the Agency for Health Care Administration.
19. **Credible Source** means a witness and/or source whose statements are known to be reliable, worthy of belief, consistent, honest, truthful, and able to convey accurate information.
20. **Objectively**, in a way that will not be influenced by personal feelings or opinion.

Employees shall be subject to the following drug and alcohol testing:

1. Job Applicant Testing

Job applicants for employment may be tested for the presence of drugs and alcohol. **A job applicant who refuses or fails to take a test as required by the County will be disqualified from employment with the County.** A job applicant with a confirmed positive drug test will likewise be disqualified from employment consideration. As used in this section, the term "job applicant" includes any person who will begin work for the County pending the results of the drug and alcohol test. It is the obligation of the job applicant to notify the approved testing facility of any controlled substances prescribed for the job applicant by a physician or dentist.

2. Reasonable Suspicion Testing

The County may require any employee to submit to a drug/alcohol test if there is a reasonable suspicion that the employee is using drugs or alcohol in violation of this policy. Reasonable suspicion is a belief, based on specific, objective, and articulable facts and reasonable inferences drawn from those facts considering experience, that an employee

is using or has used drugs or alcohol in violation of this policy. Among other things, such facts and inferences may be based on, but are not limited to:

- a. Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug;
- b. Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance;
- c. A report on drug use, provided by a reliable and credible source;
- d. Evidence that an individual has tampered with a drug test during their employment with the County;
- e. Information that an employee has caused, contributed to, or been involved in an accident while at work;
- f. Evidence that an employee has used, possessed, sold, solicited, or transferred illegal drugs while working or while on the County's premises or while operating County vehicles, machinery, or equipment.
- g. An employee's arrest for a drug- or alcohol-related offense.

3. Follow-up Testing

If an employee enters a drug or alcohol rehabilitation program, upon return to work, the employee will be required to submit to a follow- up drug or alcohol test at least once a year for 2 years thereafter. **The employee will not be given advance notice of follow-up testing.**

4. Post-Accident Testing

Testing of Safety-sensitive employee may be conducted of safety-sensitive employees under the following circumstances: 1) the employee involved in the incident/accident was actively engaged in the activity which **objectively** could have caused or contributed to the injury or damage; or 2) the employee was operating, controlling, or repairing any machinery, tool, device, equipment or vehicle that was involved in the incident/accident; or 3) the employee's action or in-action was likely a contributing factor to the incident/accident or cannot be completely discounted as a contributing factor based on current info; or 4) testing is being conducted as part of the County's Post Incident/Accident Investigation related to possible Workers' Compensation Disqualification; or 5) testing is being conducted for other non-injured employees whose actions, or in-action, could have contributed to the incident/accident as part of a root cause investigation; or 6) post-accident drug testing is required by the Workers' Compensation State Compliant Drug Free Workplace Policy as a loss time injury, or by the Workers' Compensation Carrier or Fund.

If an employee causes, contributes to, or is involved in an accident. In contrast, if an employee, while on duty for the County, causes excessive damage or bodily injury, the

employee must submit to a post-accident drug test as soon as reasonably possible. If an injured worker refuses to submit to a drug or alcohol test following an accident, it shall be pronounced that the injury was occasioned primarily by the influence of drugs or alcohol. Accordingly, delaying to report a work-related accident may jeopardize eligibility for workers' compensation benefits under Florida law. Failure to report any accident or injury sustained while on duty within twenty-four (24) hours of its occurrence will result in immediate drug testing and discipline up to and including termination.

Question?	YES 	NO 
1. Did a fatality occur?	Drug and Alcohol Test	Go to #2
2. Were there other people involved?	Drug and Alcohol Test	Go to #3
3. Was there Disabling Damage ? Severe destruction affecting critical systems (steering, suspension, or frame) that prevents the vehicle from being driven safely and necessitates a tow.	Drug and Alcohol Test	Go to #4
4. Was there Functional Damage ? Non-Structural harm, such as a bent alignment, rubbing wheel well, or damaged door latch – that affects parts of the vehicle or how it operates, though it may still be driven.	Drug and Alcohol Test	Go to #5
5. Was there Minor Damage ? Surface scrapes, cosmetic dents, or broken lenses that do not affect the safe operation or drivability of the car.	Drug and Alcohol Test	Go to #6
6. Was there No Damage ? Zero visible or functional impairments to the vehicle.	Do not test	

5. Routine Fitness for Duty Testing. Employees required to submit to routine fitness-for-duty medical examinations pursuant to their position may also be required to submit to a drug and alcohol test.

6. CDL Holders Testing

Those employees required by the County to possess a valid Commercial Driver's License (CDL) are subject to drug and alcohol testing as mandated and regulated by federal law, including job applicant testing, reasonable suspicion testing, post-accident testing, return to duty testing, follow-up testing, biennial (periodic) testing, and random testing. Pursuant to the Federal Highway Administration Controlled-Substance Testing Regulations, a person who tests positive for the use of a controlled substance, defined as Marijuana, Cocaine, Opiates, Amphetamines, and Phencyclidine (PCP), is medically unqualified to operate a commercial motor vehicle. Refusal or failure to take the required test will constitute a positive result.

Random alcohol testing must be conducted just before, during, or just after a driver performs safety-sensitive duties. The driver is randomly selected for testing from a "pool" of subject drivers. Testing dates and times are unannounced and reasonably spread throughout the year. Each year, the employer must conduct at least 10% of the average number of driver positions subject to the regulations.

Random drug testing must be conducted on at least 50% of the total number of safety-sensitive drivers the County employs each year. For example, if the County employs 100 CDL holders, the County must conduct 50 drug tests during the year. Therefore, if the County tests CDL holders quarterly, or every 3 months, it must randomly select either 12 or 13 employees holding CDL licenses each quarter and require the employees to submit

to a drug test. Some drivers may be tested more than once each year; some may not be tested at all depending on the random selection. Random drug testing does not have to occur immediately before performing safety-sensitive functions. Once notified of selection for testing, however, a driver must proceed immediately to a collection site to provide the urine specimen.

II. APPLICABLE PROCEDURES

1. Testing Procedures

All initial and confirmation testing under the Drug Free Workplace Program shall be conducted in accordance with Florida Statutes, including Section 440.102, and the applicable rules of the Florida Agency for Healthcare Administration. Alternatively, all testing performed on CDL employees shall be conducted in accordance with the Federal Highway Administration Controlled-Substance Testing Regulations. All confirmed tests shall be received by the County's designated Medical Review Officer ("MRO").

Employees and job applicants, where applicable, are required to sign a Consent to Employee Testing Form when requested to submit for drug testing.

Qualified collection site personnel conduct drug testing at a site designated by an approved laboratory. Drug testing, excluding alcohol, will normally be performed on a urine sample. Blood or breath testing will be used as the initial and confirmation test for alcohol. To the extent possible, individuals collecting samples shall respect the employee's privacy. If, however, there is reason to believe that an employee has tampered with the sample, retesting may be conducted in the collector's presence.

The County shall pay the cost of the initial and confirmation drug test. Employees shall pay the cost of any additional drug test. Employees shall be given the opportunity to disclose any lawful medication they are taking that might affect test results.

No employment decision will be made on the basis of the initial drug test without giving the applicant the opportunity to consult with the MRO.

Observed urine collections will be conducted only with the donor's consent, and the observer will be a person whose gender matches the donor's as identified by the donor at the beginning of the observed collection. Observed collections will be conducted professionally to minimize donor discomfort, and a medical professional may serve as the monitor, regardless of gender. The Medical Review Officer may recommend the collection of an alternate specimen (e.g., oral fluid) when a donor is unable to provide enough urine specimen at the collection site.

2. Right to Consult with MRO for Technical Information

Employees and applicants may consult with the MRO for technical information regarding prescription and non-prescription drugs.

3. Confidential Reporting Procedure

Employees and job applicants may confidentially report the use of prescription or non-prescription medications to the drug testing facility, both before and after testing.

4. Employee's Right to Contest Results

An employee or job applicant who receives a positive confirmed test result may contest or explain the result to the MRO within five (5) working days after receiving written notification of the test result. If an employee's or job applicant's explanation or challenge is unsatisfactory to the MRO, the MRO shall report a positive test result back to the County.

Within five (5) working days after receipt of a positive confirmed test result from the MRO, the County will inform the employee or job applicant in writing of such positive test result, the consequences of such result, and the options available to the employee or job applicant, including the right to file an administrative or legal challenge. Upon request, the County will provide the employee or job applicant with a copy of the test result. The employee or job applicant may contest the results pursuant to law and the rules adopted by the Agency for Healthcare Administration.

An employee or job applicant may submit information to the County explaining or contesting the results within five (5) working days after receiving notice of the positive confirmed test result from the County. Within fifteen (15) days after receiving the explanation or challenge, the County will provide a written explanation as to whether the employee or job applicant's explanation is satisfactory or unsatisfactory, along with the report of the positive test result. The employee's or job applicant's explanation or challenge, the County's response, and the employee's positive test result will remain confidential and will be retained by the County for at least one year.

5. Notice of Administrative and/or Civil Proceeding

Pursuant to Florida Statutes, Sections 112.0455(8)(h) and 440.102(3)(a)(9), an employee or job applicant who institutes an administrative and/or civil proceeding because of the test must notify the laboratory taking the test of such proceeding.

6. Confidentiality

Unless authorized by written consent of the employee or applicant, all information, interviews, reports, statements, memoranda, and drug test results received will be treated as strictly confidential and will only be divulged in accordance with Florida Statutes, Section 440.102, or as otherwise required or permitted by law.

III. REFUSAL TO SUBMIT TO DRUG TEST

Employees who refuse to submit to a drug or alcohol test are subject to disciplinary action, up to and including dismissal. If the refusal follows a work-related injury, employees will face disciplinary action up to and including dismissal; employees forfeit eligibility for

medical and indemnity benefits under workers' compensation laws. Job applicants who refuse to submit to a drug or alcohol test will be denied employment with the County.

IV. COMMON MEDICATIONS THAT COULD ALTER OR AFFECT THE OUTCOME OF A DRUG TEST

The following is a list of prescription and over-the-counter medications which alter or affect the outcome of a drug test:

Alcohol	All liquid medications containing ethyl alcohol (ethanol). Please read the label for alcohol content. As an example, Vick's Nyquil is 25% (50 proof) ethyl alcohol, Comtrex is 20% (40 proof), Contac Severe Cold Formula Night Strength is 25% (50 proof) and Listerine is 26.9% (54 proof).
Amphetamines	Obetrol, Biphetamine, Desoxyn, Dexedrine, Didrex, Ionamine, Fastin.
Cannabinoids	Marinol (Dronabinol, THC).
Cocaine	Cocaine HCl topical solution (Roxanne)
Phencyclidine	(Not legal by prescription)
Methaqualone	(Not legal by prescription).
Opiates	Paregoric, Parepectolin, Donnagel PG, Morphine, Tylenol with Codeine, Empirin with Codeine, APAP with Codeine, Aspirin with Codeine, Robitussin AC, Guaiatuss AC, Novahistine DH, Novahistine Expectorant, Dilaudid (Hydromorphone), M-S Contin, an Roxanol (morphine sulfate), Percodan, Vicodin, Tussi-organidin, etc.
Barbiturates	Phenobarbital, Tuinal, Amytal, Nembutal, Seconal, Lotusate, Fiorinal, Fioricet, Esgic, Butisol, Mebaral, Butabarbital, Butalbital, Phrenilin, Triad, Etc.
Benzodiazepines	Ativan, Azene, Clonipin, Dalmane, Diazepam, Librium, Xanax, Serax, Tranxene, Valium, Verstran, Halcion, Paxipam, Restirol, Centrax
Methadone	Dolophine, Metadose
Propoxyphene	Darvocet, Darvon N, Dolene, etc.

Because of the large number of obscure brand and generic medicine names, this list cannot be all-inclusive and is not intended to be.

V. DRUGS TESTED

The following is a list of substances for which employees and job applicants may be tested:

CHEMICAL NAME OR GROUPING	STREET OR BRAND NAME
1. Cocaine, Crack	Coke, Snow, Toot, C, Flake, Happy Dust, Rock, Crack Freebase, Bernice, Bernies
2. Methamphetamines	Crystal Meth, Meth
3. Cannabinoid (Marijuana)	Pot, Grass, Joint, Weed, Reefer, Hash, Mary Jane, Green
4. Amphetamines	Speed, Uppers, Pep Pills, Bennies, Black Beauties
5. Opioids	Opium, Morphine, Codeine, Heroin, Hydrocodone, Oxycodone, HCl, Meperidine, Hydromorphone Smack, Black Tar, Junk, and oxymorphone
6. Phencyclidine (PCP)	Angel Dust, Hog, Peach Pill, Zoot, Crystal, DOA, Dummy Dust, Goodn, Embalming Fluid, Killer Weed, Monkey Dust, Tic Tac, Trang
7. Alcohol	Booze, Liquor, Moonshine, Cocktails, Drinks, Beer, Wine
8. Methaqualone	Quaalude
9. Barbiturates	
10. Benzodiazepines	
11. Synthetic Narcotics	Methadone, Propoxyphene

VI. CONSEQUENCES OF A POSITIVE DRUG/ALCOHOL TEST

A. Voluntary Disclosure of Substance Abuse

Voluntary disclosure by an employee of substance abuse will be handled without penalty for the first occasion, so long as disclosure is prior to any drug screen provided herein. Management will refer the employee disclosing substance abuse to an appropriate rehabilitation program.

Management will make every effort to minimize time lost from work. However, any County employee in a position classified as special-risk or safety-sensitive who thereafter enters a drug or alcohol rehabilitation program may not continue working in that position but may be assigned to a non-safety-sensitive position or placed on leave while participating in the program. These employees may use any accumulated annual leave credits. However, as necessary, the County will place the employee on unpaid leave for the duration of the rehabilitation program.

Any employee working in a safety-sensitive position as defined by County Policy is required, as a safety rule, to provide pre-duty disclosure that they are taking or using ANY impairing effect prescription, including medical marijuana, over-the-counter medications, mind-altering synthetic or designer drugs, or other substance which may have an effect on performance of safety-sensitive duties. This includes medical and recreational Marijuana, the use of which the County, for safety reasons, will not be able to accommodate for employees working in safety-sensitive positions. However, for employees who are qualifying medical marijuana cardholders reporting to work in those states which have statutory anti-discrimination against the use of medical marijuana laws, qualifying employees and applicants may request a reasonable accommodation by contacting the DER, and such request will be considered. If the fact that the employee is taking or using an impairing effect medication or substance is not disclosed pre-duty by a safety-sensitive employee and the employee tests positive, is otherwise determined to be taking or using such, or is determined by the MRO to be a potential safety risk due to taking or using an impairing effect medication or substance, that employee will be subject to discipline, up to and including termination, for violation of this safety rule. If disclosure is made, the County reserves the right to send the employee for a Fitness-for-Duty evaluation to evaluate the medication or substance and its effects on the performance of safety-sensitive duties. Before testing, employees are encouraged to have their own doctor make an individualized assessment of any safety-related risks of the medications or substances they are taking or using, provide the doctor with a copy of their job description, and have the doctor render an opinion on the safety-related risks. The employee need not disclose to the County the medication or medical condition involved to fulfill this Policy's disclosure obligation. All information provided will be kept

separate from personnel files and kept confidential. The MRO will make the final determination on the safety-related risks of any medication or substance. **Note: Safety-sensitive employees are those employees who discharge duties so fraught with risks of injury to self or others, environmental injury and/or property damage that even a momentary lapse of attention can have disastrous consequences. This essential job-function safety rule applies to every employee in a safety-sensitive, classified position and requires constant alertness and safe work practices.**

B. Positive Test Results

Any employee who, pursuant to the provisions of this policy, is requested to take a drug or alcohol test and the results are positive, the following consequences will occur:

1. All Employees

For all County employees, except as noted below, a positive drug test under this policy will result in the employees' suspension. The suspension will be without pay until the employee passes a subsequent drug test. If the employee is unable to pass a drug test within thirty (30) days, he or she will be discharged. If such an employee passes a drug test within thirty (30) days, he or she will be returned to work without back pay. If the employee is again unable to pass a drug test due to a second violation of this policy, the employee will be discharged.

2. Employees Required to Possess a CDL

For Department of Transportation (DOT)- covered employees, if the drug test is positive, the employee is referred to a DOT-listed Substance Abuse Professional (SAP), who refers the employee to treatment. DOT- covered employees are also subject to a testing schedule set by the SAP. Upon successfully completing the SAP process, the employee will take a return-to-duty drug and alcohol test.

3. Safety-Sensitive Positions

"Safety-sensitive position" means a position in which a drug impairment constitutes an immediate and direct threat to public health or safety, such as a position that requires the employee to carry a firearm, perform life-threatening procedures, or work with controlled substances; or a position in which a momentary lapse in attention could result in injury or death to another person. "Safety-sensitive" and "special risk" are also defined in §440.102(1).

Regardless of whether the employee is DOT covered, or required to possess a CDL, any County employee in a "safety- sensitive" position who tests positive for drugs or alcohol will be immediately removed from the safety-sensitive position. Pursuant to federal and Florida law, if the employee enters a drug or alcohol rehabilitation program, the County must assign the employee to a position other than a safety-sensitive position, or if such position is not available, place the employee on leave without pay while the employee participates in the program.

4. Special Risk Positions

"Special-risk position" means, with respect to a public employer, a position that is required to be filled by a person who is certified under chapter 633 or chapter 943. Chapter 633 covers Fire Prevention and Control; therefore, any position under the supervision of the State Fire Marshal. Chapter 943 covers the Department of Law Enforcement; therefore, any sworn deputies would fall into the special-risk category. "Safety sensitive" and "special risk" are also defined in §440.102(1).

Any County employee who is employed in a special-risk position may be discharged or disciplined for the first positive confirmed test result if the drug confirmed is an illicit drug under Section 893.03, Florida Statutes. A special-risk employee who is participating in a drug or alcohol rehabilitation program may not be allowed to continue to work in any special-risk or safety-sensitive position of the public employer but may be assigned to a position other than a safety-sensitive position or placed on leave without pay while the employee is participating in the program.

5. Medical Marijuana

If an applicant or employee with a legal referral for marijuana (for the treatment of a medical condition) tests positive based on the substance limits for the drug test, it will be reported by the lab as a “positive drug test” and will be treated in accordance with all other positive drug tests.

Employees and applicants shall be given an opportunity to provide any information relevant to the test, including identification of currently or recently used prescription or non-prescription medications as well as any legal referral for marijuana use for the treatment of a medical condition.

There are no additional exceptions for applicants or employees with legal referrals for marijuana.

VII. ASSISTANCE PROGRAMS

A list of names, addresses, and telephone numbers of drug and/or alcohol rehabilitation programs may be obtained by contacting Human Resources.

**COLUMBIA COUNTY'S
DRUG-FREE WORKPLACE ACKNOWLEDGMENT FORM**

I have received, read, and understand and agree to comply with Columbia County's Drug-Free Workplace Policy, and understand that I will be subject to drug and alcohol testing as permitted under that Policy as a condition of employment. (If applying for employment, I understand that I will be tested upon receiving a conditional offer of employment.)

I understand that violating the Policy or failing a drug or alcohol test will result in disciplinary action, up to and including discharge, and may result in forfeiture of workers' compensation benefits.

Employee/Applicant's Signature

Date

FORM A

EMPLOYEE/APPLICANT INFORMATION SHEET

I understand that upon completion of the collection of my specimen(s) for the County's drug and/or alcohol test, I may contact the Medical Review Officer ("MRO") listed below to provide any information that I believe is relevant to my test or the interpretation of my test results. I understand that the MRO is a licensed physician who will not conduct the test, but will receive the test results from the laboratory, verify that proper chain-of-custody procedures were used to transmit my test specimen, and provide me an opportunity to explain my test results pursuant to Florida law. If the MRO receives a positive confirmed test result from the laboratory, he/she will contact me to provide me with an opportunity to explain my test result. Medical information that I disclose to the MRO will be kept confidential, unless (1) the MRO believes that such information is relevant to my safety or the safety of other employees, (2) I provide written consent for its release, or (3) as otherwise required or permitted by law.

I understand that if I refuse to talk with the MRO regarding a positive confirmed test result, the MRO will validate the test as positive and note my refusal to speak with him/her.

MRO:

Andrew Holtz D.O.
WorkforceQA
10808 S. River Front Parkway Suite 370
South Jordan, UT 84095
(801) 503-3400

Employee (Sign Name)

Employee (Print Name)

Date

FORM B

Dear _____:
Employee Name

This is to inform you that the County has received notice from the Medical Review Officer ("MRO") that you have tested positive on your recent drug test. You have five (5) working days to contest or explain the test result to the County. To do so, contact _____. If your explanation or challenge is unsatisfactory, you will be subject to disciplinary action in accordance with the County's Drug Free Workplace Policy. In addition, if you were injured on the job, you will forfeit your medical and indemnity benefits under the Florida Workers' Compensation Act, Chapter 440. The County will provide you with a written explanation of why your explanation or challenge was rejected, along with the report of the positive test result. A copy of the test result is also available upon request.

You have the right to file an administrative challenge to any denial of benefits with a Judge of Compensation Claims pursuant to Chapter 440, Florida Statutes, or a legal challenge. If you file a challenge, you must notify the testing laboratory. You may also have a portion of the sample retested, at your expense, at another qualified laboratory within 180 days.

Date: _____

Sincerely,

BOCC Representative

FORM C

REASONABLE SUSPICION REPORTING FORM

This form shall be filled out by the reporting supervisor or other management personnel reporting a Reasonable Suspicion of Drug or Alcohol use in violation of the County's Drug Free Workplace Policy. Complete the form within 24 hours of testing based on suspicion. Upon request, the employee is entitled to a copy of this form. Forward the original to the Director of Human Resources. A reasonable suspicion is a belief that an employee is using or has used drugs or alcohol in violation of the County's policy, drawn from specific, objective, and articulable facts and reasonable inferences drawn from those facts, considering experience. Among other things, such facts and inferences may be based upon:

- a. Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug or alcohol;
- b. Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance;
- c. A report on drug use, provided by a reliable and credible source;
- d. Evidence that an individual has tampered with a drug test during his or her employment with the County;
- e. Information that an employee has caused, contributed to, or been involved in an accident while at work;
- f. Evidence that an employee has used, possessed, sold, solicited, or transferred drugs while working or while on the County's premises or while operating County vehicles, machinery, or equipment.
- g. An employee has been arrested for a drug-related and/or alcoholic offense.

_____ was asked to undergo a reasonable suspicion drug and alcohol test on _____.
(Name) (Date)

Reasonable suspicion for drug and alcohol testing was based upon the following (attach additional paper if necessary):

(Print name)

(Date)

(Sign name)

Drug Testing Locations

Preferred:

Lake City Laboratory

260 S. Marion Ave #125
Lake City, FL 32025

Phone: (386) 719-5678

Hours:

Monday through Friday
8:30 A.M. to 4:00 P.M.

After Hours Options:

Mercy Medical Urgent Care

2786 W. US Highway 90, Suite 105
Lake City, FL 32055

Phone (386) 758-2944

Open 7 Days:

9:00 A.M. to 7:00 P.M.

Baya Urgent Care

1465 W. Highway 90 Suite 100
Lake City, FL 32055

Phone (386) 755-2268

Hours:

Monday through Friday
8:00 A.M. to 7:30 P.M.

Saturday

8:30 A.M. to 5:00 P.M.

Sunday

1:00 P.M. to 5:00 P.M.

ACKNOWLEDGEMENT AND RECEIPT

I have received a copy of the Columbia County, Florida Drug-Free Workplace Act Policy revised and adopted by the Columbia County Board of County ~~C~~eommissioners on ~~December 19, 2019~~. October 1, 2026.

The Columbia County, Florida Drug-Free Workplace Act Policy contains personnel rules ~~which~~ that apply to me. I agree to read the Columbia County, Florida Drug-Free Workplace Act Policy and follow it during my employment with the County. I further understand it may be amended anytime at anytime. In that case, the County changes will ~~be~~ communicated ~~to me~~ the changes.

I understand this Columbia County, Florida Drug-Free Workplace Act Policy is County property and upon my separation from County ~~E~~employment is to be returned to the Human Resource Director's office.

Employee Signature

Date

Employee Name (Print or Type)

Witness

|

**COLUMBIA COUNTY
DRUG-FREE WORKPLACE ACT**



**COLUMBIA COUNTY BOARD OF COUNTY
COMMISSIONERS APPROVED 10/01/2026
12/19/2019 TIM MURPHY ~~TOBY WITT~~, CHAIRMAN**

Revised ~~December 19, 2019~~ October 1, 2026

I. GENERAL STATEMENT OF POLICY

This is your official notice of the Drug-Free Workplace Policy of Columbia County, Florida. This policy is implemented pursuant to Florida Statutes, Sections 440.101-440.102, Florida Administrative Code, Rule 69L-9.015, and **additionally** conforms **with to** all federal Department of Transportation regulations including 49 C.F.R. Parts 391, 40, and 383, and all other applicable federal, state, and local laws. A copy of this policy will be maintained by the Director of Human Resources, and available for review at 135 NE Hernando Avenue # 203, Lake City FL.

If any provision of this policy differs from the Collective Bargaining Agreement (CBA) between Northeast Florida Public Employees' and **the** Columbia County Board of County Commissioners, then the CBA controls.

The County has developed its drug-free workplace policy in substantial compliance with The Workers' Compensation Premium Reduction Act FLA. STAT. ANN. §440.101 to .102 and FLA. ADMIN. CODE ANN. r. 59A-24 *and the Fourth Amendment to the United States Constitution as it covers employees of governmental entities and the Fourth Amendment to the United States Constitution as it covers employees of governmental entities.*

The County acknowledges the problem of substance abuse, including alcohol, in our society. Furthermore, the County sees substance abuse as a serious threat to its employees and the community we serve. The County has always been committed to providing a safe work environment and fostering the **health and** well-being **and health** of its employees. Illegal drug use or alcohol abuse may jeopardize this commitment and undermine the capability of the County in providing the quality service that the community expects of it. The County has adopted a policy regarding the illegal use of drugs and alcohol abuse that best serves the interests of all employees. The policy formally and clearly states that the illegal use of drugs and abuse of alcohol will not be tolerated.

As a condition of employment, all employees must refrain from reporting to work or working **with-in** the presence of illegal drugs or alcohol in his or her body. In addition, all employees are absolutely prohibited from manufacturing, distributing, dispensing, possessing, using, or being under the influence of illegal drugs at any place and at any time, and alcohol or prescribed drugs with the potential to impair the employee while on County property or any work-site at any time, and while on County business at any place at any time.

Employees must report any criminal infractions **received** **relat****ed****ing** to drugs and/or alcohol within 24 hours of the infraction to their supervisor. This includes, but is not limited to, citations or arrests for possession of a controlled substance, driving under the influence of drugs and/or alcohol, sale or trafficking of a controlled substance. Failure to notify your supervisor or the County of receipt of any criminal infraction relating to drugs and/or alcohol is a violation of this Policy.

Violation of this policy shall subject the employee to disciplinary action up to and including dismissal.

Employees who refuse to submit to a test, as authorized below, for drugs or alcohol, or who test positive in a confirmed positive drug and/or alcohol test are subject to disciplinary action, up to and including dismissal. Furthermore, employees who refuse to submit to a test, as authorized below, for drugs or alcohol, or who test positive in a confirmed positive drug and/or alcohol test, following an injury while on duty forfeit eligibility for medical and indemnity benefits under the workers' compensation laws. See §440.101, Florida Statutes. Job applicants who refuse to submit to a test for drugs or alcohol, or who test positive in a confirmed positive drug and/or alcohol test, will be denied employment with the County.

A list of drugs, for which the County will conduct drug testing, is contained herein under subsection V. In addition, subsection IV sets forth over-the-counter and prescription medications that could alter or affect the outcome of a drug test.

COVERAGE

Covered Employees

The County's drug-free workplace policy covers all non-DOT part-time and full-time employees, as well as DOT employees on occasions when they are involved in accidents that would not otherwise be classified as a "DOT accident". Employees who are leased or subcontracted to clients may be required to submit to testing if it is a condition of a client's substance abuse program, provided such testing is within the parameters of Florida law as well as any federal laws.

All employees performing safety-sensitive functions, ~~and~~ all final applicants for positions where safety-sensitive functions are performed and all other employees where reasonable suspicion exists. Safety-sensitive employees are those who discharge duties (either in their normal job classification or in times of emergency re-assignment) so fraught with risks of injury to others that even a momentary lapse of concentration can have disastrous consequences, such that the health and welfare of other employees or the public mandates environmental injury and/or significant property damage that steps be taken to ensure that the people in these positions are not under the influence of drugs or alcohol at work. Using the above criteria, the ~~following~~ positions designated on Form E have been classified by the County as safety-sensitive: ~~***attached list of job classifications***~~. Elected officials who are not otherwise classified as employees are not subject to testing under this Policy.

This policy also covers DOT-covered County employees who possess ~~and~~ Commercial Driver's License (CDL) when they are not performing DOT--related covered functions. Attached to this policy as an addendum is the Federal Motor Carrier Safety Administration (FMCSA) policy, which covers all employees ~~of the County~~ holding a CDL.

Applicants

All job applicants for non-DOT positions are also ~~are~~ covered by this policy in so ~~much~~ far as the County has extended a conditional offer of employment.

DEFINITIONS

The following terms and their definitions are taken directly from statutory language of Section 440.102 of the Florida Workers' Compensation Code. Additional terms are defined at the end ~~later in~~ of this section of the policy.

1. **"Chain of custody"** refers to the methodology of tracking specified materials or substances for the purpose of maintaining control and accountability from initial collection to final disposition for all such materials or substances and providing for accountability at each stage in handling, testing, and storing specimens and reporting test results.
2. **"Confirmation test," "confirmed test," or "confirmed drug test"** means a second analytical procedure used to identify the presence of a specific drug or metabolite in a specimen, which test must be different in scientific principle from that of the initial test procedure and must be capable of providing requisite specificity, sensitivity, and quantitative accuracy.
3. **"Drug"** means alcohol, including a distilled spirit, wine, a malt beverage, or an intoxicating liquor; an amphetamine; cannabinoids; cocaine; phencyclidine (PCP); a hallucinogen; methaqualone; an opioid; a barbiturate; a benzodiazepine; a synthetic narcotic; a designer drug; or a metabolite of any of the above substances and mind-altering synthetic narcotics or designer drugs. The term "illegal use of drugs" includes any controlled or scheduled drug not used in accordance with a health care provider's lawful prescription for the user, or any substances banned by Federal or applicable State laws. An employer may test an individual for any or all of such drugs.
4. **"Drug rehabilitation program"** means a service provider, established pursuant to s. 397.311(28), that provides confidential, timely, and expert identification, assessment, and resolution of employee drug abuse.
5. **"Drug test" or "test"** means any chemical, biological, or physical instrumental analysis administered by a laboratory certified by the United States Department of Health and Human Services or licensed by the Agency for Health Care Administration, for the purpose of determining the presence or absence of a drug or its metabolites.
6. **"Employee"** means any person who works for salary, wages, or other remuneration for an employer.
7. **"Employee Assistance Program" (EAP)** means an established program capable of providing expert assessment of employee personal concerns; confidential and timely identification services with regard to employee drug abuse; referrals of employees for appropriate diagnosis, treatment, and assistance; and

follow-up services for employees who participate in the program or require monitoring after returning to work. If, in addition to the above activities, an employee assistance program provides diagnostic and treatment services, these services shall in all cases be provided by service providers pursuant to s. 397.311(28).

8. **"Employer"** means a person or entity that employs a person and that is covered by the Workers' Compensation Law.
9. **"Initial drug test"** means a sensitive, rapid, and reliable procedure to identify negative and presumptive positive specimens, using an immunoassay procedure or an equivalent, or a more accurate scientifically accepted method approved by the United States Food and Drug Administration or the Agency for Health Care Administration as such more accurate technology becomes available in a cost-effective form.
10. **"Job applicant"** means a person who has applied for a position with an employer and has been offered employment conditioned upon successfully passing a drug test, and may have begun work pending the results of the drug test. For a public employer, "job applicant" means only a person who has applied for a special-risk or safety-sensitive position.
11. **"Medical Review Officer" or "MRO"** means a licensed physician, employed with or contracted with an employer, who has knowledge of substance abuse disorders, laboratory testing procedures, and chain of custody collection procedures; who verifies positive, confirmed test results; and who has the necessary medical training to interpret and evaluate an employee's positive test result in relation to the employee's medical history or any other relevant biomedical information.
12. **"Post-Accident/Incident Testing"** means testing that may be conducted of safety-sensitive employees under the following circumstances: 1) the employee involved in the incident/accident was actively engaged in the activity which objectively could have caused or contributed to the injury or damage; or 2) the employee was operating, controlling, or repairing any machinery, tool, device, equipment or vehicle that was involved in the incident/accident; or 3) the employee's action or in-action was likely a contributing factor to the incident/accident or cannot be completely discounted as a contributing factor based on current info; or 4) testing is being conducted as part of the County's Post Incident/Accident Investigation related to possible Workers' Compensation Disqualification; or 5) testing is being conducted for other non-injured employees whose actions, or in-action, could have contributed to the incident/accident as part of a root cause investigation; or 6) post-accident drug testing is required by the Workers' Compensation State Compliant Drug Free Workplace Policy as a loss time injury, or by the Workers' Compensation Carrier, Site Owner, Customer, or General Contactor as part of premises access requirement.

13. **"Prescription or nonprescription medication"** means a drug or medication obtained pursuant to a prescription as defined by s. 893.02 or a medication that is authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human diseases, ailments, or injuries.
14. **"Public employer"** means any agency within state, county, or municipal government that employs individuals for a salary, wages, or other remuneration.
15. **"Reasonable-suspicion drug testing"** means drug testing based on a belief that an employee is using or has used drugs in violation of the employer's policy drawn from specific objective and articulable facts and reasonable inferences drawn from those facts in light of experience. Among other things, such facts and inferences may be based upon:
- a. Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug.
 - b. Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance.
 - c. A report of drug use, provided by a reliable and credible source.
 - d. Evidence that an individual has tampered with a drug test during his or her employment with the current employer.
 - e. Information that an employee has caused, contributed to, or been involved in an accident while at work.
 - f. Evidence that an employee has used, possessed, sold, solicited, or transferred drugs while working or while on the employer's premises or while operating the employer's vehicle, machinery, or equipment. If conduct occurs that may constitute a criminal offense, the employer may contact law enforcement and pursue any available or necessary legal remedies.
16. **"Safety-sensitive position"** means, with respect to a public employer, a position in which a drug impairment constitutes an immediate and direct threat to public health or safety, such as a position that requires the employee to carry a firearm, perform life-threatening procedures, work with confidential information or documents pertaining to criminal investigations, or work with controlled substances; a position subject to s. 110.1127; or a position in which a momentary lapse in attention could result in injury or death to another person.
17. **"Special-risk position"** means, with respect to a public employer, a position that is required to be filled by a person who is certified under chapter 633 or chapter 943.
18. **"Specimen"** means tissue, hair, or a product of the human body capable of revealing the presence of drugs or their metabolites, as approved by the United States Food and Drug Administration or the Agency for Health Care Administration.

19. **Credible Source** means a witness and/or source whose statements are known to be reliable, worthy of belief, consistent, honest, truthful, and able to convey accurate information.

20. **Objectively** in a way that will not be influenced by personal feelings or opinion.

Employees shall be subject to the following drug and alcohol testing:

1. Job Applicant Testing

Job applicants for employment may be tested for the presence of drugs and alcohol. **A job applicant who refuses or fails to take a test as required by the County will be disqualified from employment with the County.** A job applicant with a confirmed positive drug test will likewise be disqualified from employment consideration. As used in this section, the term “job applicant” includes any person who will begin work for the County pending the results of the drug and alcohol test. It is the obligation of the job applicant to notify the approved testing facility of any controlled substances prescribed for the job applicant by a physician or dentist.

2. Reasonable Suspicion Testing

Any employee may be required by the County to submit to a drug/alcohol test if there is a reasonable suspicion ~~exists to believe that~~ the employee is using drugs or alcohol in violation of this policy. ~~A reasonable suspicion is a belief, that an employee is using, or has used drugs or alcohol in violation of this policy drawn from based on~~ specific, objective, and articulable facts and reasonable inferences drawn from those facts in light of experience, that an employee is using or has used drugs or alcohol in violation of this policy. Among other things, such facts and inferences may be based ~~upon~~, but are not limited to:

- a. Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug;
- b. Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance;
- c. A report ~~of~~on drug use, provided by a reliable and credible source;
- d. Evidence that an individual has tampered with a drug test during his/her employment with the County;
- e. Information that an employee has caused, contributed to, or been involved in an accident while at work;
- f. Evidence that an employee has used, possessed, sold, solicited, or transferred illegal drugs while working or while on the County’s premises or while operating County vehicles, machinery, or equipment.
- g. An employee’s arrest for a drug or alcohol related offense.

3. Follow-up Testing

If an employee enters a drug or alcohol rehabilitation program, upon return to work, the employee will be required to submit to a follow-up drug or alcohol test at least once a year for a 2-year period thereafter. **The employee will not be given Advance notice of the follow-up testing.** ~~will not be given to the employee.~~

4. Post-Accident Testing

Testing of Safety-sensitive employee may be conducted of safety-sensitive employees under the following circumstances: 1) the employee involved in the incident/accident was actively engaged in the activity which **objectively** could have caused or contributed to the injury or damage; or 2) the employee was operating, controlling, or repairing any machinery, tool, device, equipment or vehicle that was involved in the incident/accident; or 3) the employee's action or in-action was likely a contributing factor to the incident/accident or cannot be completely discounted as a contributing factor based on current info; or 4) testing is being conducted as part of the County's Post Incident/Accident Investigation related to possible Workers' Compensation Disqualification; or 5) testing is being conducted for other non-injured employees whose actions, or in-action, could have contributed to the incident/accident as part of a root cause investigation; or 6) post-accident drug testing is required by the Workers' Compensation State Compliant Drug Free Workplace Policy as a loss time injury, or by the Workers' Compensation Carrier or Fund.

If an employee causes, contributes to or is involved in an accident, while on duty for the County, which causes excessive damage or bodily injury, the employee will be required to submit to a post-accident drug test as soon as reasonably possible. If an injured worker refuses to submit to a drug or alcohol test following an accident, it shall be pronounced that the injury was occasioned primarily by the influence of drugs or alcohol. Accordingly, a delay in delaying to reporting a work-related accident may jeopardize eligibility for workers' compensation benefits under Florida law. ~~The failure of an employee~~ Failure to report any accident or injury sustained while on duty within twenty-four (24) hours of its occurrence will result in immediate drug testing and discipline up to and including termination. ~~the presumption that the employee was under the influence of drugs and/or alcohol at the time of the occurrence.~~

<u>Question?</u>	<u>YES</u> 	<u>NO</u> 
1. Did a fatality occur?	<u>Drug and Alcohol Test</u>	<u>Go to #2</u>
2. Were there other people involved?	<u>Drug and Alcohol Test</u>	<u>Go to #3</u>
3. Was there <u>Disabling Damage?</u> <u>Severe destruction affecting critical systems (steering, suspension, or frame) that prevents the vehicle from being driven safely and necessitates a tow.</u>	<u>Drug and Alcohol Test</u>	<u>Go to #4</u>
4. Was there <u>Functional Damage?</u> <u>Non-Structural harm p such as a bent alignment, rubbing wheel well, or damaged door latch – that affects parts of the vehicle or how it operates, though it may still be driven.</u>	<u>Drug and Alcohol Test</u>	<u>Go to #5</u>

5. Was there Minor Damage? <u>Surface scrapes, cosmetic dents, or broken lenses that do not affect the safe operation or drivability of the car.</u>	<u>Drug and Alcohol Test</u>	<u>Go to #6</u>
6. Was there No Damage? <u>Zero visible or functional impairments to the vehicle.</u>	<u>Do not test</u>	

5. Routine Fitness for Duty Testing

Those employees who are required to submit to routine fitness-for-duty medical examinations pursuant to their position, may be required to submit to a drug and alcohol test.

6. CDL Holders Testing

Those employees required by the County to possess a valid Commercial Driver's License (CDL) are subject to drug and alcohol testing as mandated and regulated by federal law, including job applicant testing, reasonable suspicion testing, post-accident testing, return to duty testing, follow-up testing, biennial (periodic) testing, and random testing. Pursuant to the Federal Highway Administration Controlled-Substance Testing Regulations, a person who tests positive for the use of a controlled substance, defined as Marijuana, Cocaine, Opiates, Amphetamines, and Phencyclidine (PCP), is medically unqualified to operate a commercial motor vehicle. ~~A refusal or failure to take a test as required~~ Refusal or failure to take a required test will constitute a positive result.

Random alcohol testing must be conducted just before, during, or just after a driver's performance of safety-sensitive duties. The driver is randomly selected for testing from a "pool" of subject drivers. ~~The testing dates and times are unannounced and are reasonably spread throughout the year. Each year, the number of random tests conducted by the employer must equal conduct~~ at least 10% of the average number of driver positions subject to the regulations.

Random drug testing must be conducted on at least 50% of the total number of safety-sensitive drivers the County employs each year. For example, if the County employs 100 CDL holders, the County must conduct 50 drug tests during the year. Therefore, if the County tests CDL holders quarterly, or every 3 months, ~~the County it~~ must randomly select either 12 or 13 employees holding CDL licenses each quarter and require the employees to submit to a drug test. Some drivers may be tested more than once each year; some may not be tested at all depending on the random selection. Random drug testing ~~for drugs~~ does not have to be conducted in immediate time proximity to performing safety-sensitive functions. Once notified of selection for testing, however, a driver must proceed immediately to a collection site to ~~accomplish~~ provide the urine specimen collection.

II. APPLICABLE PROCEDURES

1. Testing Procedures

All initial and confirmation testing under the Drug Free Workplace Program shall be conducted in accordance with Florida Statutes, including Section 440.102, and the applicable rules of the Florida Agency for Healthcare Administration. Alternatively, all testing performed on CDL employees shall be conducted in accordance with the Federal Highway Administration Controlled-Substance Testing Regulations. All confirmed tests shall be received by the County's designated Medical Review Officer ("MRO").

Employees and job applicants, where applicable, are required to sign a Consent to Employee Testing Form when requested to submit for drug testing.

~~Drug testing is conducted by Q~~qualified collection site personnel ~~at a collection conduct drug testing at a~~ site designated by an approved laboratory. Drug testing, excluding alcohol, ~~testing~~ will normally be ~~accomplished by testing performed on a sample of~~ urine sample. Blood or breath testing will be used as the initial and confirmation test for alcohol. ~~The individuals collecting the samples shall, t~~To the extent possible, individuals collecting samples shall respect the employee's privacy. If, however, there is reason to believe that an employee has tampered with the sample, re-testing may be conducted in the collector's presence ~~of the collector~~.

The County shall pay the cost of the initial and confirmation drug test. Employees shall pay the cost of any additional drug test. Employees shall be given the opportunity to disclose any lawful medication ~~being taken which might they are taking that might~~ affect ~~the~~ test results.

No employment decision will be made on the basis of the initial drug test without giving the applicant the opportunity to consult with the MRO. ~~A confirming gas chromatography mass spectrometry test will be conducted prior to any employment decisions.~~

Observed urine collections will ~~only~~ be conducted only with the donor's consent ~~of the donor~~, and the observer will be ~~by~~ a person whose gender matches the donor's gender as identified by the donor at the beginning of the observed collection. Observed collections will be conducted ~~in a professional manner that minimizes discomfort professionally to minimize the donor discomfort~~, and a medical professional may serve as the monitor, regardless of gender. The Medical Review Officer may recommend the collection of an alternate specimen (e.g., oral fluid) when a donor is unable to provide ~~a sufficient amount of enough~~ urine specimen at the collection site.

2. Right to Consult with MRO for Technical Information

Employees and applicants may consult with the MRO for technical information regarding prescription and non-prescription drugs.

3. Confidential Reporting Procedure

Employees and job applicants will have an opportunity to confidentially report the use of prescription or non-prescription medications to the drug testing facility, both before and after being tested ~~to the drug testing facility~~.

4. Employee's Right to Contest Results

An employee or job applicant who receives a positive confirmed test result may contest or explain the result to the MRO within five (5) working days after receiving written notification of the test result. If an employee's or job applicant's explanation or challenge is unsatisfactory to the MRO, the MRO shall report a positive test result back to the County.

Within five (5) working days after receipt of a positive confirmed test result from the MRO, the County will inform the employee or job applicant in writing of such positive test result, the consequences of such result, and the options available to the employee or job applicant, including the right to file an administrative or legal challenge. Upon request, the County will provide the employee or job applicant with a copy of the test result. The employee or job applicant may contest the results pursuant to law and the rules adopted by the Agency for Healthcare Administration.

An employee or job applicant ~~will be allowed to~~ may submit information to the County explaining or contesting the results within five (5) working days after receiving notice of the positive confirmed test result from the County. Within fifteen (15) days after receiving the explanation or challenge, the County will provide a written explanation as to whether the employee or job applicant's explanation is satisfactory or unsatisfactory, along with the report of the positive test result. The employee or job applicant's explanation or challenges, the County's Response, and the employee's positive test result will remain confidential, and shall be retained by the County for at least one year.

5. Notice of Administrative and/or Civil Proceeding

Pursuant to Florida Statutes, Sections 112.0455(8)(h) and 440.102(3)(a)(9), an employee or job applicant who institutes an administrative and/or civil proceeding ~~as a result of~~ because of the test must notify the laboratory taking the test of such proceeding.

6. Confidentiality

Unless authorized by written consent of the employee or applicant, all information, interviews, reports, statements, memoranda, and drug test results received will be treated as strictly confidential, and will only be divulged in accordance with Florida Statutes, Section 440.102, or as otherwise required or permitted by law.

III. REFUSAL TO SUBMIT TO DRUG TEST

Employees who refuse to submit to a ~~test for~~ drugs or alcohol test are subject to disciplinary action, up to and including dismissal. If the refusal follows a work-related

injury, ~~in addition to employees will face~~ disciplinary action up to and including dismissal, employees forfeit eligibility for medical and indemnity benefits under workers' compensation laws. Job applicants who refuse to submit to a ~~test for drugs~~ or alcohol ~~test~~ will be denied employment with the County.

IV. COMMON MEDICATIONS THAT COULD ALTER OR AFFECT THE OUTCOME OF A DRUG TEST

The following is a list of prescription and over-the-counter medications which alter or affect the outcome of a drug test:

<u>Alcohol</u>	<u>All liquid medications containing ethyl alcohol (ethanol). Please read the label for alcohol content. As an example, Vick's Nyquil is 25% (50 proof) ethyl alcohol, Comtrex is 20% (40 proof), Contac Severe Cold Formula Night Strength is 25% (50 proof) and Listerine is 26.9% (54 proof).</u>
<u>Amphetamines</u>	<u>Obetrol, Biphedamine, Desoxyn, Dexedrine, Didrex, Ionamine, Fastin.</u>
<u>Cannabinoids</u>	<u>Marinol (Dronabinol, THC).</u>
<u>Cocaine</u>	<u>Cocaine HCl topical solution (Roxanne)</u>
<u>Phencyclidine</u>	<u>(Not legal by prescription).</u>
<u>Methaqualone</u>	<u>(Not legal by prescription).</u>
<u>Opiates</u>	<u>Paregoric, Parepectolin, Donnagel PG, Morphine, Tylenol with Codeine, Empirin with Codeine, APAP with Codeine, Aspirin with Codeine, Robitussin AC, Guaiatuss AC, Novahistine DH, Novahistine Expectorant, Dilaudid (Hydromorphone), M-S Contin, an Roxanol (morphine sulfate), Percodan, Vicodin, Tussi-organidin, etc.</u>
<u>Barbiturates</u>	<u>Phenobarbital, Tuinal, Amytal, Nembutal, Seconal, Lotusate, Fiorinal, Fioricet, Esgic, Butisol, Mebaral, Butabarbital, Butalbital, Phrenilin, Triad, Etc.</u>
<u>Benzodiazepines</u>	<u>Ativan, Azene, Clonipin, Dalmane, Diazepam, Librium, Xanax, Serax, Tranxene, Valium, Verstran, Halcion, Paxipam, Restirol, Centrax</u>
<u>Methadone</u>	<u>Dolophine, Metadose</u>
<u>Propoxyphene</u>	<u>Darvocet, Darvon N, Dolene, etc.</u>

~~Alcohol — All liquid medications containing ethyl alcohol (ethanol). Please read the label for alcohol content. As an example, Vick's Nyquil is 25% (50 proof) ethyl alcohol, Comtrex is 20% (40 proof), Contac Severe Cold Formula Night Strength is 25% (50 proof) and Listerine is 26.9% (54 proof).~~

~~Amphetamines — Obetrol, Biphedamine, Desoxyn, Dexedrine, Didrex, Ionamine, Fastin.~~

~~Cannabinoids — Marinol (Dronabinol, THC).~~

~~Cocaine — Cocaine HCl topical solution (Roxanne).~~

~~Phencyclidine — (Not legal by prescription).~~

~~Methaqualone — (Not legal by prescription).~~

~~Opiates — Paregoric, Parepectolin, Donnagel PG, Morphine, Tylenol with Codeine, Empirin with Codeine, APAP with Codeine, Aspirin with Codeine, Robitussin AC, Guaiatuss AC, Novahistine DH, Novahistine Expectorant, Dilaudid (Hydromorphone), M-S Contin and Roxanol (morphine sulfate), Percodan, Vicodin, Tussi-organidin, etc.~~

~~Barbiturates — Phenobarbital, Tuinal, Amytal, Nembutal, Seconal, Lotusate, Fiorinal, Fioricet, Esgic, Butisol, Mebaral, Butabarbital, Butalbital, Phrenilin, Triad, etc.~~

~~Benzodiazepines — Ativan, Azene, Clonopin, Dalmane, Diazepam, Librium, Xanax, Serax, Tranxene, Valium, Verstran, Halcion, Paxipam, Restoril, Centrax.~~

~~Methadone — Dolophine, Metadose.~~

~~Propoxyphene — Darvocet, Darvon N, Dolene, etc.~~

~~Due to~~ Because of the large number of obscure brand and generic ~~names of~~ medicines names, this list cannot and is not intended to be all-inclusive.

V. DRUGS TESTED

The following is a list of substances for which employees and job applicants may be tested:

<u>CHEMICAL NAME OR GROUPING</u>	<u>STREET OR BRAND NAME</u>
1. <u>Cocaine, Crack</u>	<u>Coke, Snow, Toot, C, Flake, Happy Dust, Rock, Crack Freebase, Bernice, Bernies</u>
2. <u>Methamphetamines</u>	<u>Crystal Meth, Meth</u>
3. <u>Cannabinoid (Marijuana)</u>	<u>Pot, Grass, Joint, Weed, Reefer, Hash, Mary Jane, Green</u>
4. <u>Amphetamines</u>	<u>Speed, Uppers, Pep Pills, Bennies, Black Beauties</u>
5. <u>Opioids</u>	<u>Opium, Morphine, Codeine, Heroin, Hydrocodone, Oxycodone, HCl, Meperidine, Hydromorphone Smack, Black Tar, Junk, and oxymorphone</u>
6. <u>Phencyclidine (PCP)</u>	<u>Angel Dust, Hog, Peach Pill, Zoot, Crystal, DOA, Dummy Dust, Goodn, Embalming Fluid, Killer Weed, Monkey Dust, Tic Tac, Trang</u>
7. <u>Alcohol</u>	<u>Booze, Liquor, Moonshine, Cocktails, Drinks, Beer, Wine</u>
8. <u>Methaqualone</u>	<u>Quaalude</u>
9. <u>Barbiturates</u>	
10. <u>Benzodiazepines</u>	
11. <u>Synthetic Narcotics</u>	<u>Methadone, Propoxyphene</u>

CHEMICAL NAME OR GROUPING

STREET OR BRAND NAME

1. Cocaine, Crack	Coke, Snow, Toot, C, Flake, Happy Dust, Rock, Crack-Freebase, Bernice, Bernies
2. Metamphetamines	Crystal Meth, Meth
3. Cannabinoid (Marijuana)	Pot, Grass, Joint, Weed, Reefer, Hash, Mary Jane, Green
4. Amphetamines	Speed, Uppers, Pep Pills, Bennies, Black Beauties
5. Opioids	Opium, Morphine, Codeine, Heroin, Hydrocodone, Oxycodone, HCl, Meperidine, Hydromorphone Smack, Black Tar, Junk, and oxymorphone
6. Phencyclidine (PCP)	Angel Dust, Hog, Peach Pill, Zoot, Crystal, DOA, Dummy Dust, Goodn, Embalming Fluid, Killer Weed, Monkey Dust, Tic Tac, Trang
7. Alcohol	Booze, Liquor, Moonshine, Cocktails, Drinks, Beer, Wine
8. Methaqualone	Quaalude
9. Barbiturates	
10. Benzodiazepines	
11. Synthetic Narcotics	Methadone, Propoxyphene

VI. CONSEQUENCES OF A POSITIVE DRUG/ALCOHOL TEST

A. Voluntary Disclosure of Substance Abuse

Voluntary disclosure by an employee of substance abuse will be handled without penalty for the first occasion, so long as disclosure is prior to any drug screen provided herein. Management will refer the employee disclosing substance abuse to an appropriate rehabilitation program.

Management will make every effort to minimize time lost from work. However, any County employee occupying a position classified as special-risk or safety-sensitive who thereafter enters into a drug or alcohol rehabilitation program may not be allowed to continue to work in their position; but may be assigned to a position other than a safety-sensitive position or placed on leave while the employee is participating in the program. These employees ~~shall be permitted to~~ may use any accumulated annual leave credits. However, ~~to the extent~~ as necessary, the County will place the employee on unpaid leave for the duration of the rehabilitation program.

Any employee working in a safety-sensitive position as defined by County Policy is required, as a safety rule, to provide pre-duty disclosure that they are taking or using ANY impairing effect prescription, including medical marijuana, over-the-counter medications, mind-altering synthetic or designer drugs, or other substance which may have an effect on performance of safety-sensitive duties. This includes medical and recreational Marijuana, the use of which the County, for safety reasons, will not be able to accommodate for employees working in safety-sensitive positions. However, for employees who are qualifying medical marijuana cardholders reporting to work in those states which have statutory anti-discrimination against the use of medical marijuana laws, qualifying employees, and applicants, may request a reasonable accommodation by contacting the DER, and such request will be considered. If the fact that the employee is taking or using an impairing effect medication or substance is not disclosed pre-duty by a safety-sensitive employee and the employee tests positive, is otherwise determined to be taking or using such, or is determined by the MRO to be a potential safety risk due to taking or using an impairing effect medication or substance, that employee will be subject to discipline, up to and including termination, for violation of this safety rule. If disclosure is made, the County reserves the right to send the employee for a Fitness-for-Duty evaluation to evaluate the medication or substance and its effects on the performance of safety-sensitive duties. In advance of testing, employees are encouraged to have their own doctor make an individualized assessment of any safety-related risks of the medications or substances which they are taking or using, providing the doctor a copy of their job description and having the doctor to render an opinion on the safety-related risks. The employee need not disclose to the County the medication or medical condition involved to fulfill ~~the this Policy's~~ disclosure obligation ~~of this Policy~~. All information provided will be kept separate from personnel files and ~~in a kept~~ confidential manner. The MRO will make the final determination on the safety-related risks of any particular medication or substance. **Note:** *Safety-sensitive employees are those employees who discharge duties so fraught with risks of injury to self or others, environmental injury and/or property damage that even a momentary lapse of attention can have disastrous consequences. This It is an essential job function safety rule applicable applies to every employee working in a safety-sensitive classified position to be able to work in a and requires constant state of alertness and in a safe work practices manner.*

B. Positive Test Results

Any employee, who, pursuant to the provisions of this policy, is requested to take a drug or alcohol test and the results are positive, the following consequences will occur:

1. All Employees

For all County employees, ~~absent the below exception except as noted below~~, a positive drug test under this policy will result in the employee's suspension. The suspension will be without pay until ~~he or she the employee~~ passes a subsequent drug test. If the employee is unable to pass a drug test within thirty (30) days, he or she will be discharged. If such an employee passes a drug test within thirty (30) days, he or she will be returned to work without back pay. If the employee is ~~found to be~~ again unable to pass a drug test due to a second violation of this policy, the employee will be discharged.

2. Employees Required to Possess a CDL

For Department of Transportation (DOT) covered employees, if the drug test is positive, the employee is referred to a DOT-listed Substance Abuse Professional (SAP) who refers the employee to treatment. DOT-covered employees are also subject to a testing schedule set by the SAP. ~~When the employee~~ Upon successfully completing ~~es~~ the SAP process, the employee will take a return-to-duty drug and alcohol test.

3. Safety-Sensitive Positions

“Safety-sensitive position” means a position in which a drug impairment constitutes an immediate and direct threat to public health or safety, such as a position that requires the employee to carry a firearm, perform life-threatening procedures, or work with controlled substances; or a position in which a momentary lapse in attention could result in injury or death to another person. –“Safety-sensitive” and “special risk” are also defined in §440.102(1).

Regardless of whether ~~or not~~ the employee is DOT covered, or required to possess a CDL, any County employee in a “safety-sensitive” position who tests positive for drugs or alcohol will be immediately removed from the safety-sensitive position. Pursuant to federal and Florida law, if the employee enters a drug or alcohol rehabilitation program, the County must assign the employee to a position other than a safety-sensitive position, or if such position is not available, place the employee on leave without pay while the employee ~~is~~ participating in the program.

4. Special Risk Positions

“Special-risk position” means, with respect to a public employer, a position that is required to be filled by a person who is certified under chapter 633 or chapter 943. Chapter 633 covers Fire Prevention and Control; therefore, any position under the supervision of the State Fire Marshal. Chapter 943 covers the Department of Law Enforcement; therefore, any sworn deputies would fall into the special-risk category. “Safety sensitive” and “special risk” are also defined in §440.102(1).

Any County employee who is employed in a special-risk position may be discharged or disciplined for the first positive confirmed test result if the drug confirmed is an illicit drug under Section 893.03, Florida Statutes. A special-risk employee who is participating in a drug or alcohol rehabilitation program may not be allowed to continue to work in any special-risk or safety-sensitive position of the public employer; but may be assigned to a position other than a safety-sensitive position or placed on leave without pay while the employee is participating in the program.

5. Medical Marijuana

If an applicant or employee with a legal referral for marijuana (for the treatment of a medical condition) tests positive based on the substance limits for the drug test, it will be reported by the lab as a “positive drug test” and will be treated in accordance with all other positive drug tests.

Employees and applicants shall be given an opportunity to provide any information relevant to the test, including identification of currently or recently used prescription or non-prescription medications as well as any legal referral for marijuana use for the treatment of a medical condition.

There are no additional exceptions for applicants or employees with legal referrals for marijuana.

| ~~Bcc approved: 5/4/2017~~

VII. ASSISTANCE PROGRAMS

A list of names, addresses, and telephone numbers of drug and/or alcohol rehabilitation programs may be obtained by contacting Human Resources.

**COLUMBIA COUNTY'S
DRUG-FREE WORKPLACE ACKNOWLEDGMENT FORM**

I have received, read, and understand and agree to comply with Columbia County's Drug-Free Workplace Policy, and understand that I will be subject to drug and alcohol testing as permitted under that Policy as a condition of employment. (If applying for employment, I understand that I will be tested upon receiving a conditional offer of employment.)

I understand that violation of that Policy or failure of a drug or alcohol test will result in disciplinary action, up to and including discharge, and may result in forfeiture of worker's compensation benefits.

Employee/Applicant's Signature

Date

FORM A

EMPLOYEE/APPLICANT INFORMATION SHEET

I understand that upon completion of the collection of my specimen(s) for the County's drug and/or alcohol test, ~~that~~ I may contact the Medical Review Officer ("MRO") listed below to provide any information that I believe is relevant to my test, or the interpretation of my test results. I understand that the MRO is a licensed physician who will not conduct the test, but will receive the test results from the laboratory, verify that proper chain-~~of-~~ custody procedures ~~have been were~~ used in to transmit transmitting my test specimen, and provide me an opportunity to explain my test results pursuant to Florida law. If the MRO receives a positive confirmed test result from the laboratory, he/she will contact me to provide me with an opportunity to explain my test result. Medical information that I disclose to the MRO will be kept confidential, unless (1) the MRO believes that such information is relevant to my safety or the safety of other employees, (2) I provide written consent for its release, or (3) as otherwise required or permitted by law.

I understand that if I refuse to talk with the MRO regarding a positive confirmed test result, the MRO will validate the test as positive and note my refusal to speak with him/her.

MRO

~~Paul Teynor, M.D.~~

~~Employers Drug Program Management
505 20th St. North,
Suite 1200 Financial Center
Birmingham, AL 35203
Ph: 205-326-3100 or Fax: 205-326-3122~~

Andrew Holtz D.O.
WorkforceQA
10808 S. River Front Parkway Suite 370
South Jordan, UT 84095
(801) 503-3400

Employee (Sign Name)

Employee (Print Name)

Date

Bcc Approved: 5/4/2017

FORM B

Dear _____:
Employee Name

This is to inform you that the County has received notice from the Medical Review Officer ("MRO") that you have tested positive on your recent drug test. You have five (5) working days to contest or explain the test result to the County. To do so, contact _____. If your explanation or challenge is unsatisfactory, you will be subject to ~~(disciplinary action)~~ in accordance with the County's Drug Free Workplace Policy. In addition, if you were injured on the job, you will forfeit your medical and indemnity benefits under the Florida Workers' Compensation Act, Chapter 440. The County will provide you with a written explanation of why your explanation or challenge was rejected, along with the report of the positive test result. A copy of the test result is also available upon request.

You have the right to file an administrative challenge to any denial of benefits with a Judge of Compensation Claims pursuant to Chapter 440, Florida Statutes, or a legal challenge. If you file a challenge, ~~it is your responsibility to~~ you must notify the testing laboratory. You may also have a portion of the sample retested, at your expense, at another qualified laboratory within 180 days.

Date: _____

Sincerely,

[BOCC Representative]

FORM C

REASONABLE SUSPICION REPORTING FORM

This form shall be filled out by the reporting supervisor or other management personnel reporting a Reasonable Suspicion of Drug or Alcohol use in violation of the County's Drug Free Workplace Policy. ~~The form should be filled out.~~ Complete the form within 24 hours of testing based ~~upon such~~ on the suspicion. Upon request, the employee is entitled to a copy of this form. The original shall be forwarded to the Director of Human Resources. A reasonable suspicion is a belief that an employee is using or has used drugs or alcohol in violation of the County's policy drawn from specific objective and articulable facts and reasonable inferences drawn from those facts ~~in light of~~ considering experience. Among other things, such facts and inferences may be based upon:

- a. Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug or alcohol;
- b. Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance;
- c. A report ~~of on~~ drug use, provided by a reliable and credible source;
- d. Evidence that an individual has tampered with a drug test during his or her employment with the County;
- e. Information that an employee has caused, contributed to, or been involved in an accident while at work;
- f. Evidence that an employee has used, possessed, sold, solicited, or transferred drugs while working or while on the County's premises or while operating County vehicles, machinery, or equipment.
- g. An employee has been arrested for a drug-related and/or alcoholic offense.

_____[Name]____ was asked to undergo a reasonable suspicion drug and alcohol test on [date]_____.

Reasonable suspicion for drug and alcohol testing was based upon the following (attach additional paper if necessary):

(Print name)

(Date)

(Sign name)

Drug Testing Locations

Preferred:

Lake City Laboratory
260 S. Marion Ave #125
Lake City, FL 32025

Phone: (386) 719-5678

Hours:
Monday through Friday
8:30 A.M. to 4:00 P.M.

After Hours Options:

Mercy Medical Urgent Care
2786 W. US Highway 90, Suite 105
Lake City, FL 32055

Phone (386) 758-2944

Open 7 Days:
9:00 A.M. to 7:00 P.M.

Baya Urgent Care
1465 W. Highway 90 Suite 100
Lake City, FL 32055

Phone (386) 755-2268

Hours:
Monday through Friday
8:00 A.M. to 7:30 P.M.
Saturday
8:30 A.M. to 5:00 P.M.
Sunday
1:00 P.M. to 5:00 P.M.

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Communications

Meeting Date: 10/1/2026

BUDGETED

PROJECT: EXISTING

GRANT

1. Nature and purpose of agenda item:

The purpose of this agenda item is for the Board to review and approve the negotiated terms for the Suwannee Valley Tower site communications addition (dressing of the tower). The addition will include a harden communication building, 5-Nine microwave equipment, and the D-Series multicarrier RF site with associated equipment. This contract is funded through an existing grant.

2. Recommended Motion/Action:

Approve Contract with Motorola Solutions for \$1,956,753

3. Fiscal impact on current budget:

This item is currently budgeted. The account number to be charged is 302-2626-525.60-63



Proposal

Columbia County

Suwannee Valley RF site Add

USFL25P225

September 23, 2026

PS-000235038

The design, technical, and price information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola.

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Motorola Solutions, Inc.
500 W Monroe Street, Ste 4400
Chicago, IL 60661-3781
USA

September 23 2026

Lawrence Wilson
Columbia County Board of County Commissioners
263 NW Lake City Avenue
Lake City, FL 32055

Dear Mr. Wilson,

Motorola Solutions, Inc. ("Motorola") is pleased to have the opportunity to provide the Columbia County Board of County Commissioners with quality communications equipment and services. The Motorola project team has taken great care to propose a solution that will meet your needs and provide unsurpassed value.

To best meet the functional and operational specifications of this solicitation, our solution includes a combination of hardware, software, and services. Specifically, this solution is Suwannee Valley RF Site-Add.

Motorola Solutions' proposal is subject to the terms and conditions of the Sourcwell Contract #020626-MOT. This proposal shall remain valid through October 23, 2026. The Columbia County Board of County Commissioners may accept this proposal by delivering to Motorola the executed documents attached.. Any questions can be directed to your Motorola Account Executive. Eric Lazo, at (239) - 776-8143.

We thank you for the opportunity to furnish the Columbia County Board of County Commissioners with "best in class" solutions and we hope to strengthen our relationship by implementing this project. Our goal is to provide you with the best products and services available in the communications industry.

Sincerely,

A handwritten signature in black ink, appearing to read 'DS' followed by a stylized flourish.

Daniel Sanchez
Territory Vice President - Florida and Georgia
Motorola, Solutions, Inc.

Table of Contents

1. System Description..... 5

1.1 Executive Summary..... 5

1.2 The Communication Challenge..... 5

1.3 Proposed Solution..... 6

 D-Series DBR M-12 Radio Site..... 6

 Improving Uptime..... 6

 Simplifying Ownership..... 7

 Modernizing Cybersecurity..... 7

 Key DBR M12 Components..... 7

1.4 Existing Customer Licensed RF Frequencies for Suwannee Valley Site:..... 8

1.5 Simulated RF Coverage improvement with Suwannee Valley Site addition:..... 9

1.6 Existing Customer Site locations:..... 10

1.7 Backhaul: Microwave & Network..... 11

 EOC tower and Deep Creek Tower (Aviat physical site walk report in 2020)..... 11

 Suwannee Valley site location and Path Changes..... 12

 Preliminary Simulated Microwave Path Calculations..... 13

 Microwave Structural Analysis with respect to Tower(s) Loading..... 14

1.8 ELTEK DC Battery Plant Solution..... 14

1.9 MC-EDGE Intelligent Gateway..... 15

1.10 SmartConnect..... 17

1.11 Shelter..... 17

 Floorplan guide (subject to change)..... 19

1.12 Encryption..... 19

 1.12.1 Key Management Facility..... 19

 1.12.2 KMF..... 20

 KMF Web-Based Thin Client 20

 Over-The-Air Rekeying..... 21

 Training: ASTRO 25 IV&D Secure Communications Workshop..... 21

 Objectives..... 22

 Target Audience..... 22

 Requisite Knowledge..... 22

1.13 New Site Services and hardware..... 22

1.14 Group Services..... 23



MISSION CRITICAL DATA DELIVERY FROM ONE TO MANY.....23

For Group Services, there are a number of features that work in tandem with Infrastructure, user radios, and the Radio Management tool. These software features have common names, but are unique in both the ASTRO system, as well within the firmware features of the subscriber radio device. This quote includes only upgrades to the ASTRO Infrastructure system licenses. Details explaining what each option includes are listed below..... 23

Alias Group Download..... 23

- 500 Radio Alias Update Licenses for 500 subscribers..... 24
- 200 Radio Alias Update-per user (HKVN4915) simultaneous licenses..... 24

2. Statement of Work — Implementation.....27

- 2.1 Overview.....27
- 2.2 Responsibility Matrix.....27

3. Assumptions.....39

- 3.1 Change Order Process.....41

4. Site Development Statement of Work.....42

- 4.1 Civil Scope High Level Summary..... 42
- 4.2 Proposed A/E (civil design) Services.....43
- 4.3 Site Specific Requirements..... 45
 - Motorola Solutions Responsibilities.....45
 - Columbia County Responsibilities.....46
 - Assumptions.....46

5. Acceptance Test Plan.....49

6. Service/Warranty..... 49

7. Equipment List.....50

8. Pricing Summary.....59

- 8.1 Equipment and Installation..... 60

Pricing will remain valid through October 23, 2026.
- 8.2 Maintenance and Lifecycle Services*60

9. Contractual Documentation..... 62

- Motorola Solutions, Inc. Customer:.....62

1. System Description

1.1 Executive Summary

Columbia County's public safety and essential services rely on dependable, mission-critical communications. This proposal outlines a strategic investment in a new Suwannee Valley RF Simulcast Subsite utilizing the D-Series DBR M-12 Radio Site technology. This modern, integrated solution will establish a highly resilient and efficient communication hub, initially supporting five (5) TDMA/FDMA channels. The DBR M-12 is specifically designed to maximize uptime, minimize operational costs, and provide advanced cybersecurity, thereby ensuring secure and seamless communications for the community. Microwave connectivity to the new RF site will be achieved via a 6 GHz backhaul by placing the new Suwannee Valley site within the existing microwave ring topology, inserted between the current EOC and Deep Creek pathlink. Powering the new RF and Microwave equipment is an Eltek DC Battery plant, featuring the TRILOGY Power System with Smartpack S controller, Enersys PowerSafe SBS XL battery strings, monitoring kits with temperature probes, and the FLATPACK2 HE Rectifier for high power efficiency. This proposal also incorporates an MC-EDGE Network Fault Management (NFM) Remote Terminal Unit (RTU) at the new RF site, modernizing oversight by replacing the legacy SDM 3000 device for similar detection applications. A SmartConnect License is included to prepare the infrastructure for future Subscribers enabled with SmartConnect functionality and capability. Lastly, a Thermo Bond Shelter is quoted to contain all the Suwannee Valley site equipment, with an electrical transfer switch, rated to operate with the customer's provided existing generator. For the Master Site, a Key Management Facility (KMF) server, web client, and CRYPTR are included, along with multiple encryption protocols, to enable a centralized key management for encrypted voice, via subscriber options such as Over The Air Rekeying (OTAR). A Touchless Key Provisioning feature is included as well. This solution has been designed for compatibility with the 300 foot tower being supplied by Columbia County, located at the Suwannee Valley site.

1.2 The Communication Challenge

Modern radio communication demands uncompromised reliability and efficiency for mission-critical operations. Columbia County requires a robust and scalable radio infrastructure capable of supporting its current needs while providing flexibility for future growth and evolving technological landscapes. Traditional radio sites often struggle with space constraints, complex maintenance, and vulnerability to cyber threats, leading to increased operational costs and potential service disruptions.

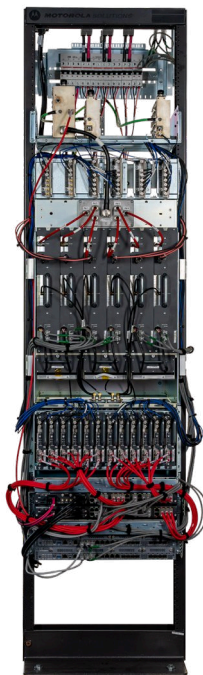


1.3 Proposed Solution

D-Series DBR M-12 Radio Site

Mission-critical communications is paramount to your needs and modern radio sites are a key component to delivering on that need. Available in either an open rack or cabinet configuration, the DBR M12 Radio Site integrates the key ASTRO radio site components into a single, easy to deploy unit. Built on the flexibility of modern hardware and software architectures, the DBR M12 is designed to minimize downtime, and provide ease of operation while allowing for cybersecurity updates.

The DBR M12 contains the site processors, transceivers, RF distribution systems and DC power distribution for growth up to 12 carriers (up to 11 FDMA and 22 TDMA talkpaths excluding the FDMA control channel) in a single rack. Multiple racks of up to three (3) can create a site with up to 28 site repeater carriers or 30 simulcast carriers. DBR M12 sites can support up to 12 carriers per transmit antenna and up to 30 carriers per receive antenna.



Improving Uptime

The DBR M12 is designed to minimize downtime from failure, maintenance or site updates. The DBR M12 can dynamically allocate resources across available hardware, thereby improving resiliency and

overall uptime. Critical functions are deployed in pairs so that a redundant component can take over functions if needed. The major hardware components of the DBR M12 are hot swappable to ensure repairs cause minimum disruptions.

The multicarrier amplifier bank amplifies all channels simultaneously from a pool of amplifier resources. Upon a Power Amplifier (PA) module failure, the remaining PA modules can continue to service the channels. And depending on the configuration and transmit power requirements, this can be with no loss in channel capacity or no more than one (1) channel lost.

Simplifying Ownership

Offering up to 12 carriers per rack, the DBR M12 can reduce the impact on space-constrained sites and ease channel expansions within the capacity of the unit. The built-in Radio Frequency Distribution System (RFDS) of multicouplers, preselectors and filters connects the DBR M12 to the receive and transmit antennas. With a narrow adjacent frequency spacing requirement of only 50 kHz, the DBR M12 offers greater flexibility than typical 150 kHz equipment, easing frequency acquisition where spectrum availability is an issue.

The DSC 8500 Site Processor provides a single point of connectivity for all of the DBR M12 components at the site. Configuration, fault management, and software upgrades are managed at the site level, rather than addressing each component individually. This provides a streamlined, intuitive user experience.

Modernizing Cybersecurity

The DBR M12 is designed to offer protection against an ever-evolving threat landscape following recommendations of the NIST Cybersecurity Framework guidelines to help identify and detect cyber-attacks, and then how to respond, prevent and recover from such events.

Key DBR M12 Components

DSC 8500 Site Processor – The site processor contains and runs the software used throughout the radio site, including the site controller and base radios. Connections to the base radio transceivers and PAs are provided via the integrated IP switch which has additional capacity for connecting external RF equipment at the site such as conventional stations. The site processor can be optionally equipped with integrated redundant GPS references for the ability to maintain timing for a minimum of four (4) hours without a GNSS signal. The optional rubidium module is included for extended holdover time of 72 hours.

Multicarrier Amplifier Bank – The DBR M12 pools PA resources into a multicarrier amplifier bank. PA resources within this bank can be sized to provide ample power for the active carriers as well as additional capacity to cover for a PA failure in many channel configurations. The bank dynamically



amplifies all channels simultaneously. The multicarrier amplifier bank eliminates the need for traditional cavity combiners. The overall result is a small and power efficient system, resilient to failure without the need for periodic combiner tuning.

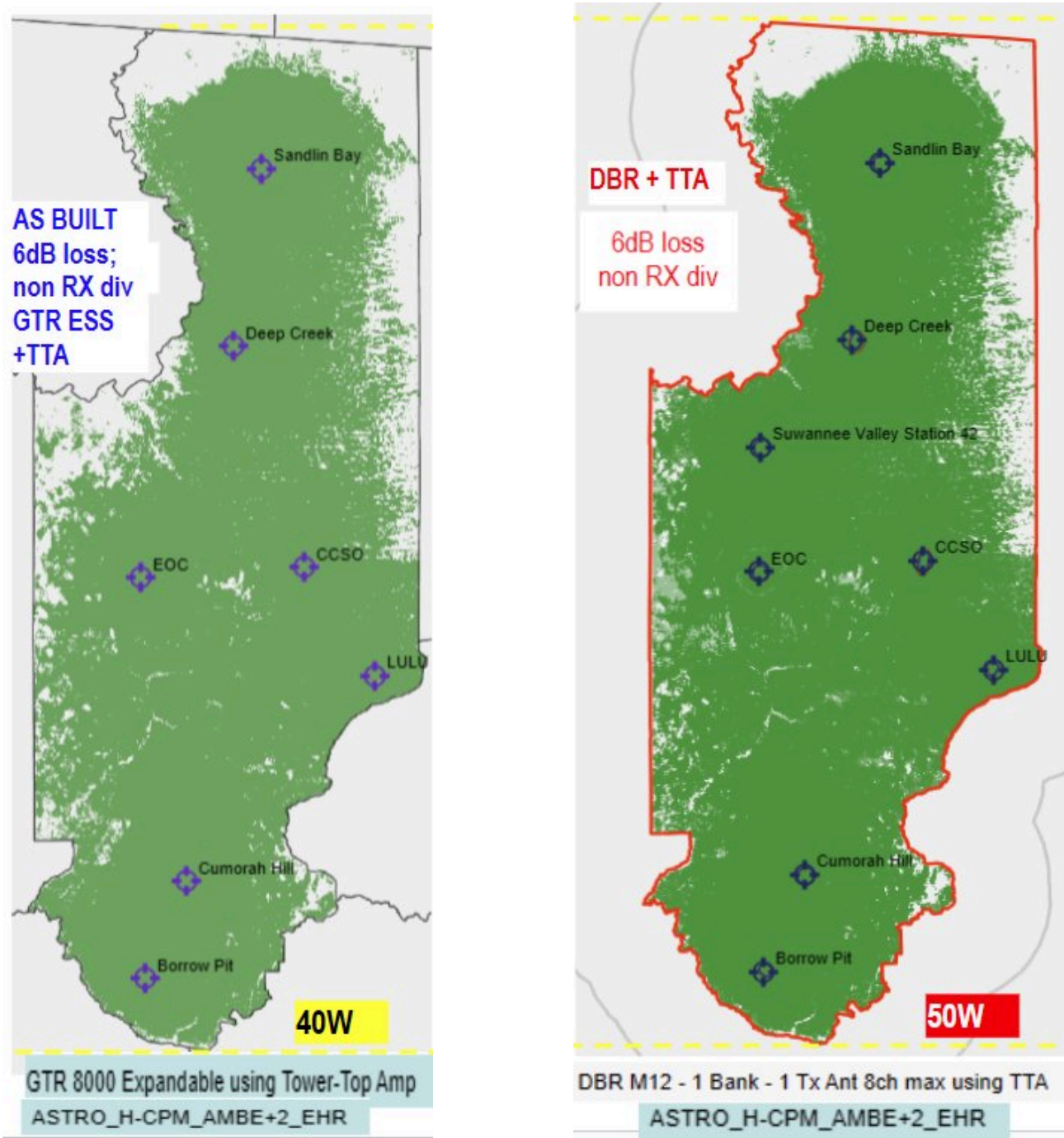
DC Power System – The DBR M12 offers integrated DC power as standard (+/- 48 VDC) throughout. Designed to be powered by a site DC power system, the DBR M12 rack includes multiple breakers to distribute power to the various components, ensuring a single breaker trip won’t disable the entire site.

1.4 Existing Customer Licensed RF Frequencies for Suwannee Valley Site:

Channel	Tx Frequency	Rx Frequency
1	774.131250	804.131250
2	772.856250	802.856250
3	772.156250	802.156250
4	771.306250	801.306250
5	770.556250	800.556250

1.5 Simulated RF Coverage improvement with Suwannee Valley Site addition:

The addition of the DBR M12 RF equipment at Suwannee Valley should improve the overall RF coverage of Columbia County. While no coverage guarantee or CATP is provided in this quote, a simulation is shown below to provide a visualization of the simulated expected coverage improvement.



1.6 Existing Customer Site locations:

Site Name	Borrow Pit (RF)		1
Latitude	29°52'50.3" N	29.880639	
Longitude	82°41'47.2" W	-82.696444	
Site Name	CCSO (RF)		2
Latitude	30°11'29.3" N	30.191472	
Longitude	82°33'26.5" W	-82.557361	
Site Name	Cumorah Hill (RF)		3
Latitude	29°57'15.02" N	29.954172	
Longitude	82°39'36.84" W	-82.660233	
Site Name	Deep Creek (DSR + GEO PRIME + RF):		4
Latitude	30°21'30.4" N	30.35844444	
Longitude	82°37'8" W	-82.6188889	
Site Name	EOC (CORE + PRIME + DISPATCH)		5
Latitude	30°11'1" N	30.183611	
Longitude	82°41'59" W	-82.699722	
Site Name	LULU (RF)		6
Latitude	30°6'35.12" N	30.109756	
Longitude	82°29'43.49" W	-82.495414	
Site Name	Sandlin Bay (RF)		7
Latitude	30°29'31.07" N	30.491964	
Longitude	82°35'38.6" W	-82.594056	
Site Name	Suwannee Valley site (RF)		8
Latitude	30°16'40.1" N	30.277806	
Longitude	82°41'54.4" W	-82.698444	
Site Name	Franklin (MW Relay)		9
Latitude	30°11'37.9" N	30.193861	
Longitude	82°38'4.8" W	-82.634667	

1.7 Backhaul: Microwave & Network

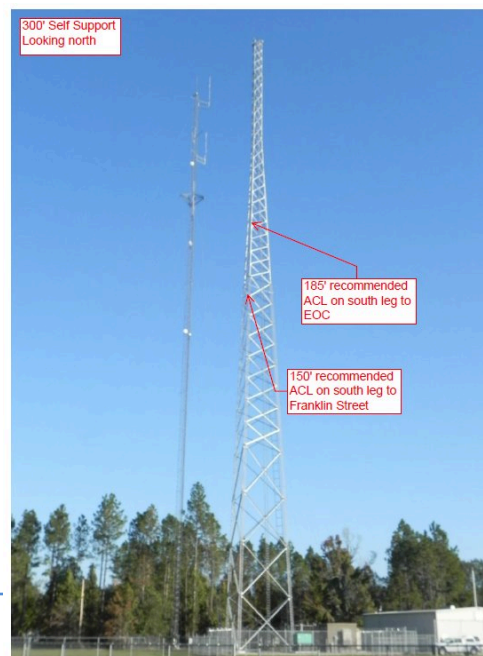
This proposal includes microwave links that will connect the new Suwannee Valley site tower into the existing RING topology, between the existing sites of Deep Creek and EOC. The new microwave equipment will operate in the 6GHZ frequency range, and operate at an adaptive code modulation (ACM) bandwidth of 256QAM which is equivalent to approximately 180mbps bandwidth. The new Microwave antennas to be mounted on Suwannee Valley will be 6 feet in diameter, and utilize waveguide connecting to indoor microwave units inside the new nearby shelter. This design presumes the ability to repurpose the existing microwave antennas and equipment at both EOC and Deep Creek, in that their existing links will be realigned such that EOC will change alignment from Deep Creek, and instead align to Suwannee Valley site. Also, Deep Creek will change alignment from EOC, and instead align to the Suwannee Valley site. This allows the customer to leverage existing equipment in a new optimal configuration. This proposal includes decommissioning of the existing waveguides at EOC and Deep Creek and the installation of new ones at those locations, should it be determined during implementation phase and after a physical survey has taken place.

The connection to the existing ring would be designed to meet at least 99.999% (i.e. 5-nines) for two-way availability. Since the proposed additional microwave links would connect to the existing RING architecture, there would be no additional SPURS in this proposal.

No MPLS networking equipment is quoted in this proposal.

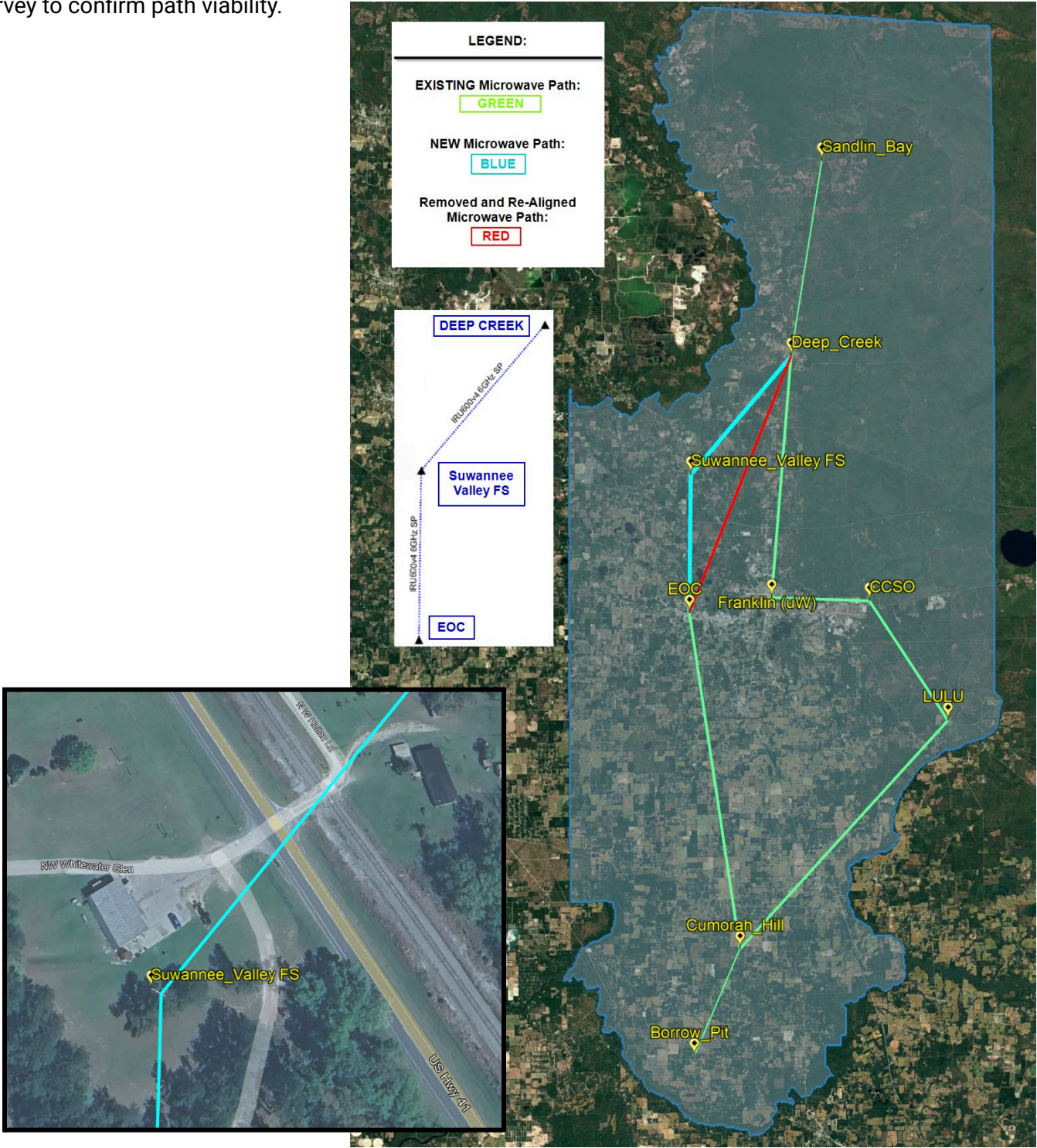
The microwave frequency coordinator will request from the FCC a total of 4 frequencies (bi-directional to Suwannee Valley site, for all four (4) of the new proposed MW paths. The existing bi-directional paths between Deep Creek and EOC will require new FCC frequencies, at the proposed heights and azimuths, as is standard practice in the industry for any design that changes height, azimuth, or both.

EOC tower and Deep Creek Tower (Aviat physical site walk report in 2020)



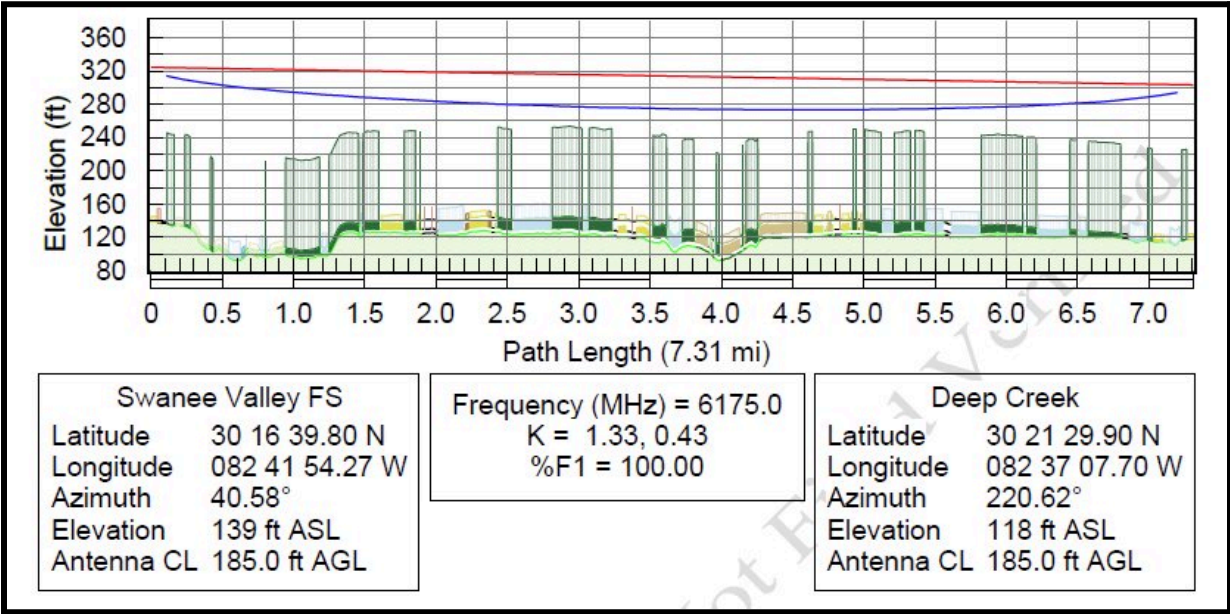
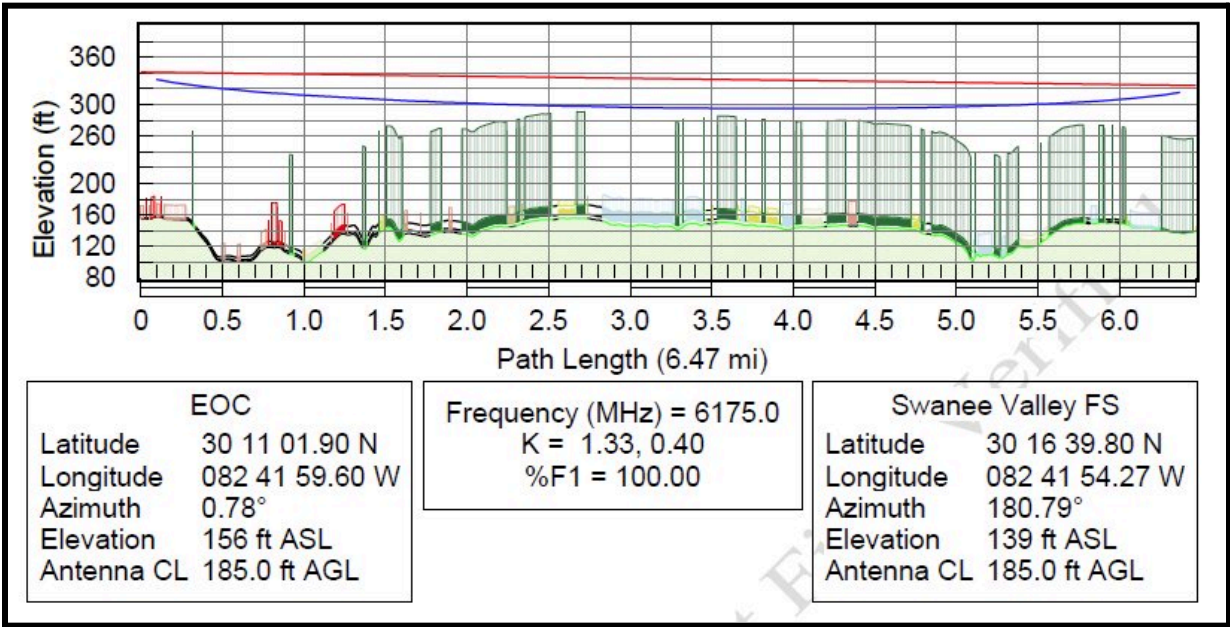
Suwannee Valley site location and Path Changes

The following location for Suwannee Valley site is shown below and dependent upon a physical site survey to confirm path viability.



Preliminary Simulated Microwave Path Calculations

Preliminary Path Loss and Fade Margin Calculations have been prepared using the Vigants reliability models. The paths meet or exceed 99.999% Annual 2 way multipath availability (%) for Ring hops. The path calculations are only confirmed after a physical site walk and survey has been performed post-sale. The system design and associated RF frequency plan as proposed is preliminary, subject to path survey verification, frequency coordination / FCC licensing and path engineering results.



Microwave Structural Analysis with respect to Tower(s) Loading

The two existing sites, Deep Creek and EOC, are not anticipated to require structural analysis, presuming no new equipment is added during this proposal. The existing microwave antennas on both Deep Creek and EOC towers are only scoped to be readjusted/realigned azimuth, not moved either higher or lower on the existing towers, nor moved to a different tower leg, nor are any waveguides scoped to be removed or replaced. The documented centerline (antenna mount) at EOC to Deep Creek, and Deep Creek to EOC, are both mounted at 185 feet. The paper path study simulation has maintained the centerlines at those same heights, now directed to Suwannee Valley site.

The site development tower drawings provided by the customer indicate that Microwave antennas were simulated around the 180 foot height, with future expansion for additional microwave antennas mounted at lower levels. Therefore the tower design should accommodate the Suwannee Valley design, presuming physical site walks and FCC frequency coordination do not require a relocation much higher on the tower. Should site-walks require the movement of either microwave antenna, then those towers would require structural analysis to be performed. Current microwave practices and site development standard protocols do not perform structural analysis prior to a sold system design. Quotes can be included at no cost to provide an estimate as to the cost to perform a structural analysis of a tower(s). Note that the cost to PERFORM a structural analysis by a tower vendor is independent of their additional costs to FIX any issues discovered, or a need to remediate a tower to strengthen it due to additions of antennas onto a tower, changes in vertical location of antennas onto a tower, structural aging, grounding, foundation concerns, changes in code, changes in wind speed standards, current insurability requirements dependent upon actual vs total percent of tower loading, etc. There is no ability to approximate the costs to repair a tower, only to perform the analysis. The costs to perform a structural analysis are per tower. Lastly, if any tower is leased rather than owned, it is up to the tower owner to permit vertical location changes or additions to their tower, and that is determined on a tower by tower case.

Regarding potential changing paths so as to not have to reinforce towers is ultimately a customer decision, and is dependent upon multiple financial limitations, calendar deadlines, frequency license ability, and environmental factors. That is why we encourage the customer to order the necessary technical analysis data for: frequency coordination to confirm the site links are available; perform physical site walks to confirm paths are viable, and then order and perform tower structural reports, to ensure the towers can support additional loads, even if some microwave antennas are removed from an older path, to free-up more room, since it is not often that the removal of a microwave antenna from an old path will align perfectly in vertical height but at a different azimuth related to the new microwave path. Often, a higher centerline is required, and so again, structural must be performed, both for permitting, as well as insurability of the tower with the new equipment.

1.8 ELTEK DC Battery Plant Solution

The Eltek DC solution will supply -48VDC power for the Suwannee Valley site. This system consists of a charger-rectifier and battery plant that will provide the requested 30 minutes of reserve power to the RF

equipment, assuming 100% transmit time for base repeaters. In addition, the system will provide an additional 7.5 hours of reserve power for the Microwave system. The customer provided generator should carry the load after a power outage, but this DC plant would provide the electrical power in the specified runtime required should the generator not activate prior to the 30 minutes for RF, and 7.5 hours for the Microwave. These runtime values were chosen based upon the prior requirements used at the existing RF sites.

The EnerSys PowerSafe SBS XL battery series comes from a respected lineage – the industry-leading, EnerSys Thin Plate Pure Lead (TPPL) technology found in the PowerSafe SBS battery. SBS XL takes SBS performance to the next level, providing a 10-year service life for back-up applications in high temperatures. The value of this innovative new line is a true cost savings to the operator for both cooling and maintenance.

The FLATPACK2 HE (High Efficiency) Rectifier 2000W 48V is a state-of-the-art modular power conversion solution, engineered to deliver extremely reliable and energy-efficient 48V DC power for critical applications in telecom, broadband, and industrial settings. Utilizing patented High Efficiency technology, this rectifier achieves an exceptional efficiency of up to 96.5%, significantly reducing operational costs and minimizing heat dissipation compared to standard rectifiers. Its compact, hot-pluggable design allows for simple, rapid expansion from 2kW to multi-megawatt systems and ensures easy maintenance (MTTR < 5 minutes), maximizing network uptime.



1.9 MC-EDGE Intelligent Gateway

The MC-EDGE® is an intelligent gateway designed for IoT applications. It is a general-purpose Remote Terminal Unit (RTU) enabling users to remotely control and monitor end node devices.

It can be used as an Auxiliary Input/Output (I/O) Server at ASTRO dispatch sites and as a Network Fault Management (NFM) Remote Terminal Unit (RTU) at ASTRO RF sites. The MC-EDGE replaces the legacy SDM 3000 device for similar applications.

The MC-EDGE device comprises a CPU Host board, a plug-in board and supports up to 16 SPE I/O modules while five out of them can be CAN bus I/O expansion modules. The device is enclosed in a compact, protective plastic housing. The CPU front panel provides easy access to connectors and ports. It includes a power LED, status LEDs for onboard DIs/DOs, and status LEDs on the communication ports.



The I/O module front panel includes terminal block connectors for sensor/device wire connection. There are 5 plug-in board options for each MC-EDGE configuration. Each plug-in board has a panel with different entrances.

The MC-EDGE can be ordered with an external AC/DC power supply. If the supply input power is 12 or 24 V, then no power supply is needed and only a DC power cable is required. If an AC power input is required, an external power supply can be ordered.

The MC-EDGE provides support in many protocols: DNP, Modbus, MQTT, and more SCADA protocols.

The MC-EDGE can be used to report remote site digital sensor states and analog sensor values to the ASTRO Unified Event Manager (UEM) fault management application. The UEM can control digital outputs to activate equipment at remote sites. The MC-EDGE is able to monitor analog inputs, useful for applications such as monitoring fuel tank levels or making analog environmental measurements.

Up to five modules in total (DI/AI, Mixed I/O, Digital Mix I/O) can be ordered in any combination. Various module types are available based on customer needs. Each module provides different input and output capabilities.

No special UEM license is required for basic UEM operation with MC-EDGE. However, some UEM functionality for monitoring MC-EDGE is only enabled when UEM Enhanced Navigation option is purchased.

1.10 SmartConnect

SmartConnect requires both infrastructure licensing and subscriber enablements/subscriptions. This proposal provides only for the infrastructure side of the licensing.

Status of requirements for enabling SmartConnect functionality on an ASTRO system:

1. **Internetworking Firewall:** already added during a prior system upgrade.
2. **LMR Multicast Proxy (LMP):** already added during a prior system upgrade.
3. **Core Server Requirements:** already installed Four (4) virtual machines (VMs) on existing servers during a prior system upgrade.
4. **SmartConnect INFRA license HKVN4852A:** included in this proposal at no cost.
5. **Enablement and provisioning of the system services:** occurs only during the purchase of the subscriber feature and associated subscriber subscriptions, and therefore is not quoted as part of infrastructure.

In order to provide an acceptable audio quality the following guidelines are recommended for the service level agreement for the Internet connection used between the ASTRO system (LMP) and the SmartConnect Gateway:

- 6/6 Mbps symmetric connection
- 99.99% or higher availability to/from ISP
- 0.5% Packet Loss introduced by the Internet Service Provider
- 20 ms Max. Average Delay introduced by the Internet Service Provider
- 10 ms Max. Average Jitter introduced by the Internet Service Provider
- Static IP, Mask, & Gateway - The InterNetworking Firewall requires configuration of a Static IP, mask, and gateway on the WAN side of the InterNetworking Firewall. The provided Internet link needs to provide this so that TNCT can properly configure the InterNetworking Firewall
- Traffic delay or congestion causing packet delays of more than 2.9 seconds will cause the SmartConnect links to drop

1.11 Shelter

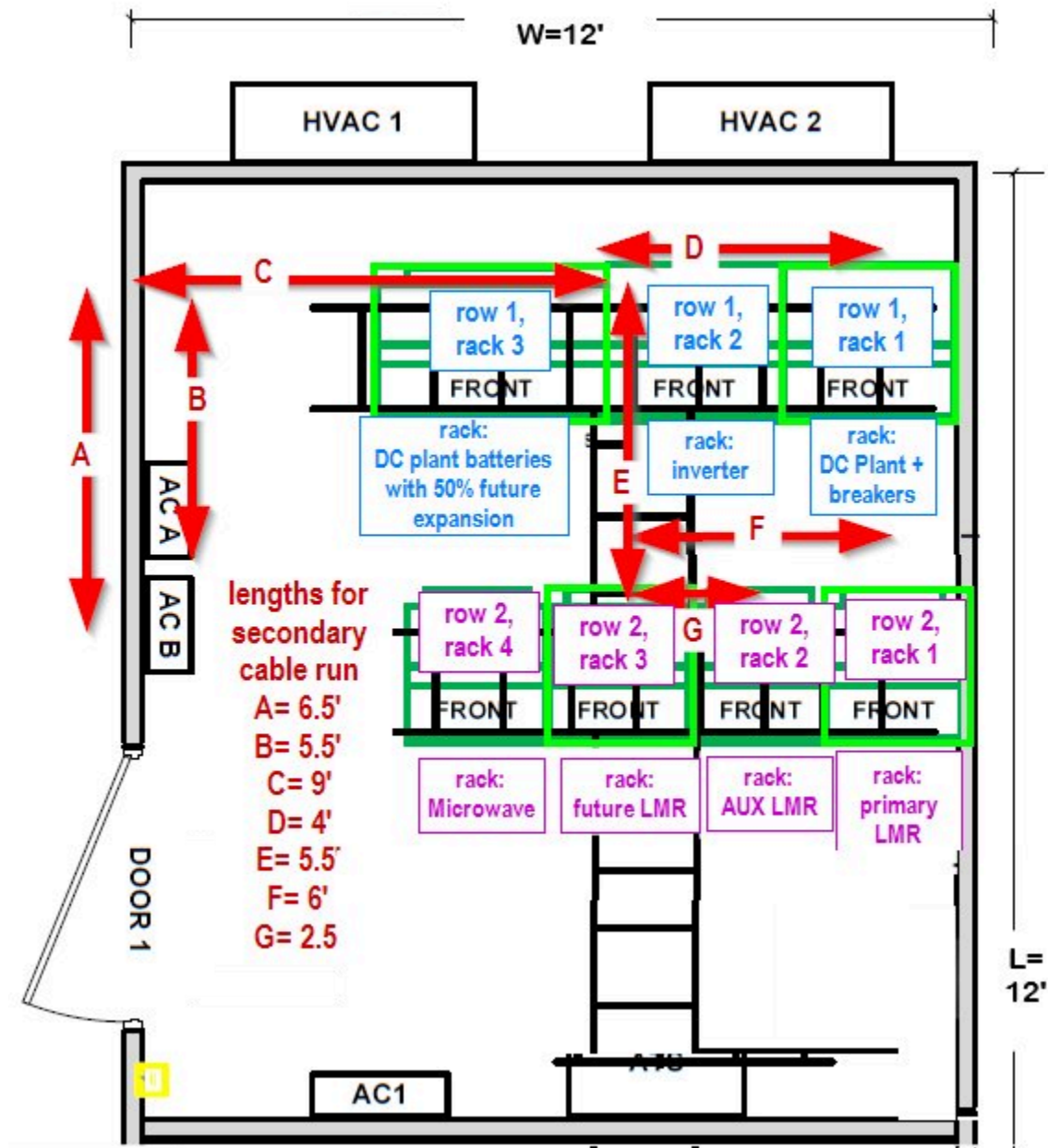
Thermo Bond Buildings has quoted a 12'x12', pre-cast concrete equipment shelter for Columbia County's Suwannee Valley site, including an electrical transfer switch rated to operate with the customer's provided existing generator.

Shelter specifications



•Floor load: 300 psf.	•Walls: 4" Solid concrete.
•Roof load: 100 psf. std	•Roof: Solid concrete 4" at eave and 5" at ridge.
•Walls: 150 mph	•Design: Step-joint design.
•Outside: (Eaves) 12'-0" W x 12'-0" L x 10'-5" H	• Tie down: (4) Tie down Plates with bolts
•Outside: (Base) 12'-0" W x 12'-0" L x 10'-5" H •Equipment Room: 11'-0" W x 11'-0" L x 9'-0" H	•Concrete: 5000 psi lightweight concrete.
•Estimated Module Weight: 49,000 lbs.	•Reinforcing: Steel #4 and #6 bars, 60,000 psi (Grade 60 ASTM-615).
•Floor: 6-3/4" solid concrete floor.	•Ratings: Walls to be 2 hr. fire rated.
•Seismic Rating: Class "D"	•Ballistics: Shell- - Tested for UL-752, Level 4 (HPR - 30.06 - point blank range)

Floorplan guide (subject to change)



1.12 Encryption

1.12.1 Key Management Facility



Motorola Solutions proposes our Key Management Facility solution to allow for the centralized key management for encrypted voice, including:

- A Key Management Facility (KMF) server with AES 256, DES OFB, DES XL, DEVI, DVP
- A CryptR for providing encryption services for the KMF
- One (1) KMF web client
- One (1) KMF Server
- One (1) Z2 mini Workstation
- One (1) KVM display with HDMI and VGA
- Touchless Key Provisioning

In order to use OTAR, subscriber units must be enabled for both IV&D and OTAR. Subscriber units (e.g., digital conventional voice-only subscribers) that are not capable of both IV&D and OTAR can be rekeyed using the KMF's "Store and Forward" feature in combination with a KVL.

The KMF Server, Client, and CryptR will be installed in the county's existing CEN and connected to the existing CEN switch.

1.12.2 KMF

The Key Management Facility (KMF) is a robust encryption key management solution that supports Motorola Solutions specific and P25 features, including Over-the-Air-Rekeying (OTAR). Utilizing the KMF, information can be created, inventoried, and distributed to encrypted endpoints including consoles and radios.

The KMF also includes a Store-and-Forward feature, in combination with a Key Value Loader (KVL) for subscriber units that are not provisioned for OTAR.

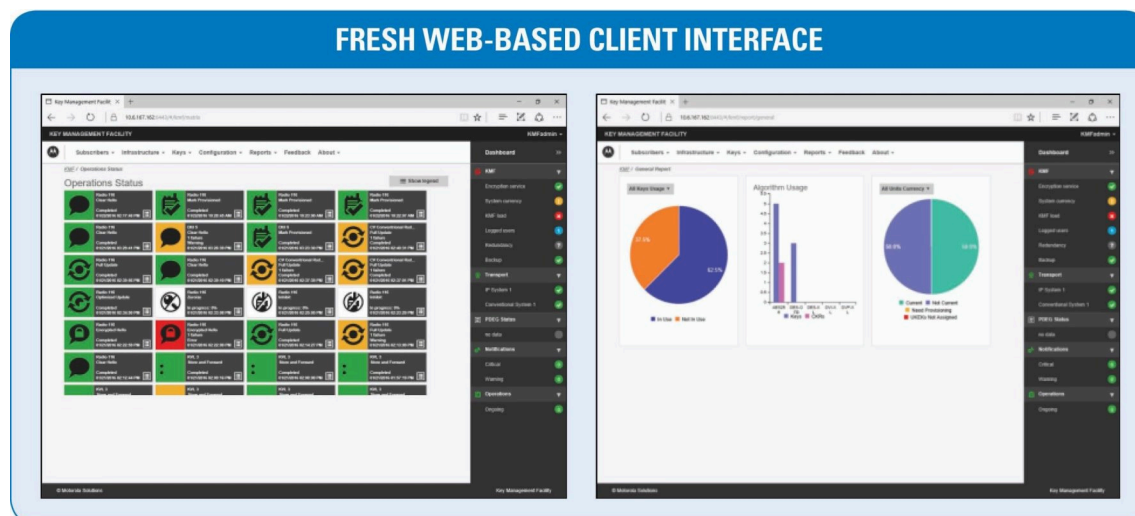
OTAR employs encryption keys to keep communications secure, and updates those keys automatically without the delays, inconvenience, and administrative cost of having radio users bring their radios into the shop for manual reprogramming. Any subscriber units that require OTAR must be provisioned for IV&D and OTAR via a flash update. Digital conventional resources connected through the CCGW cannot be used with OTAR. Subscriber units that are not OTAR and IV&D-capable can be rekeyed using the Store-and-Forward feature of the KMF and the Key Value Loader (KVL) if flash updates are not possible. In this scenario the KMF is used to manage the keys. These KMF-managed keys are then forwarded to the KVL. The KVL is then used to load the key onto the subscriber unit the next time the KVL is connected to the subscriber unit.

KMF Web-Based Thin Client

The KMF Web-Based Thin Client application provides KMF users with a modern, web-based client interface with improvements to installation, network traffic, and graphical reporting capabilities. This

application enables personnel to generate detailed reports, receive at-a-glance status updates via a web-based interface, and monitor data visualizations to analyze system key material information.

The below figure provides examples of the at-a-glance status and data visualization screens.



KMF Web Based Thin Client Sample Screens

Over-The-Air Rekeying

Motorola Solutions' P25-compliant Over-the-Air Rekeying (OTAR) solution allows key administrators to securely rekey radios from the KMF client. OTAR eliminates the need for radios to be physically rekeyed using a Key Variable Loader (KVL) and cable. To realize this feature, a Key Management Facility (KMF) server/client is included in this estimate. Once a rekeying update is activated, encrypted radios anywhere within the radio coverage area will automatically receive updated encryption keys without any disruption to ongoing communication.

Training: ASTRO 25 IV&D Secure Communications Workshop



This workshop content describes planning, installation, configuration, operations, and troubleshooting of Secure Communications within the ASTRO® 25 IV&D System, for 1 individual, at a Motorola designated training location.

Objectives

After completing the course the participant will be able to:

- Plan, organize, and implement Secure Communications in an ASTRO® 25 IV&D system.
- Install and configure a Key Management Facility (KMF) system and related components.
- Demonstrate centralized key management using Over-the-Air-Rekeying (OTAR).
- Perform System Administrator functions using the KMF server and KMF client.
- Troubleshoot installation and configuration problems for the KMF server, KMF client, and KMF database.

Target Audience

System Technicians, System Administrators, Technical System Managers

Requisite Knowledge

Completion of the following courses or equivalent knowledge:

- Bridging the Knowledge Gap – Technicians (ACT100E)
- Networking Essentials in Communication Equipment (NST762)

1.13 New Site Services and hardware

FDMA operational license, TDMA operational license, and Dynamic Talkgroup Assignment are included in this quote, for parity with the existing ASTRO system.

While the existing UNC (UNIFIED NETWORK CONFIGURATOR) application is already present in the existing ASTRO system, additional licenses (UNC ADD DEVICE LIC) are required for items at the new location (i.e. base radio, routers, etc). This is sold in bundle of 10 devices (total of 2 bundles). Smart Assurance Network Configuration Manager Device Licenses are required by the UNC for all objects in the ASTRO system. An object is any logical component of the system that is managed, such as a server, base radio, console operator position or router. Device Licenses are included where required quantities are known. For areas of the system that require variable quantities of Device Licenses such as RF or console sites, this option is required.

Note: UNC is not the same as the UEM (UNIFIED EVENT MANAGER), which already exists in the ASTRO system operational today, and is not quoted for upgrade or expansion. A second UEM would only be quoted if adding another network management client with additional software licenses.

1.14 Group Services

MISSION CRITICAL DATA DELIVERY FROM ONE TO MANY

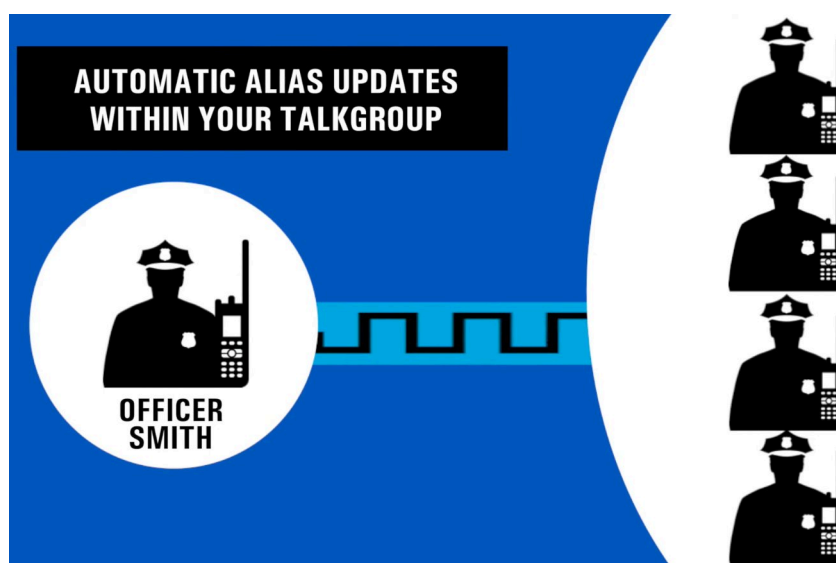
Traditional data messaging services operate in a unicast fashion, where one message is replicated and then sent individually to every targeted receiver. LMR continues to be widely accepted because of its very efficient one-to-many voice communications. Group Services leverage the inherent talkgroup service of LMR to make it available for sending data. This enables the transmission of data over ASTRO 25 radio systems, from one-to-many users. This is a much more efficient method to disseminate information to a large group.

For Group Services, there are a number of features that work in tandem with Infrastructure, user radios, and the Radio Management tool. These software features have common names, but are unique in both the ASTRO system, as well within the firmware features of the subscriber radio device. This quote includes only upgrades to the ASTRO Infrastructure system licenses. Details explaining what each option includes are listed below.

Alias Group Download

Provides radio system administrators with the ability to utilize the Provisioning Manager application to update the Push-To-Talk (PTT) ID alias information for APX radios utilizing group services. The updated radio PTT ID alias is sent to a voice talkgroup upon radio user pressing PTT. The Alias Group Download feature eliminates the need to do a radio code plug update in order to change the radio PTT ID alias, saving time and eliminating errors caused by manually entering the alias information in two places.

note: Requires Group Services firmware



feature inside Subscribers. Additional IMW presence licenses are required for each user that needs to use the Alias ID, beyond the existing presence licenses existing to detect radio devices.

User Login Alias Update

Combined with Alias Group Download automatically updates the alias IDs when a user logs in to a radio, associating his alias to that radio. Everyone in a talkgroup can see who is talking when passing a radio to another radio user. APX customers or users who regularly pass radios to other users for shift changes or incidents. Allows customers who want to use aliases but do

not due to the maintenance effort required. Radio managers no longer need to touch a radio or update an alias database when radios change users. Ensures that everyone sees the current PTT ID. This feature associates a user's alias to a radio upon login. When a user logs into a radio, their predefined alias will be associated to that radio ID. The ASTRO P25 system can now distribute this alias ID to other radios and applications within the system. Requires IMW 5.2 or later, and Subscriber radios with R15 or later and keypad, as the Alias can only be changed through the IMW..

- 500 Radio Alias Update Licenses for 500 subscribers
- 200 Radio Alias Update-per user (HKVN4915) simultaneous licenses
- 200 IMW presence licenses (1 per user)

note: requires Requires Group Services firmware feature inside Subscribers

USER RADIO LOGIN

Option 1 - Select from up to 100 preconfigured user names from the list of names in the radio

Option 2 - Enter your user ID, up to 20 ASCII characters, using the radio keypad

USER RADIO LOGOUT

Option 1 – Manual user logout

Option 2 - New user login will logout the existing user

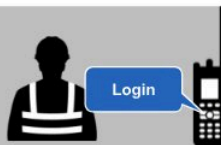
Option 3 - Turn radio off

Option 4 – Configurable system time out (Default = 12 hours)



USER PROFILES CREATED

User profiles are entered into Intelligent Middleware.



USER LOGIN

Upon receiving a radio, the user logs in to the radio with their unique user ID.



PTT ID UPDATED

The Provisioning Manager matches the radio ID to the current user profile.

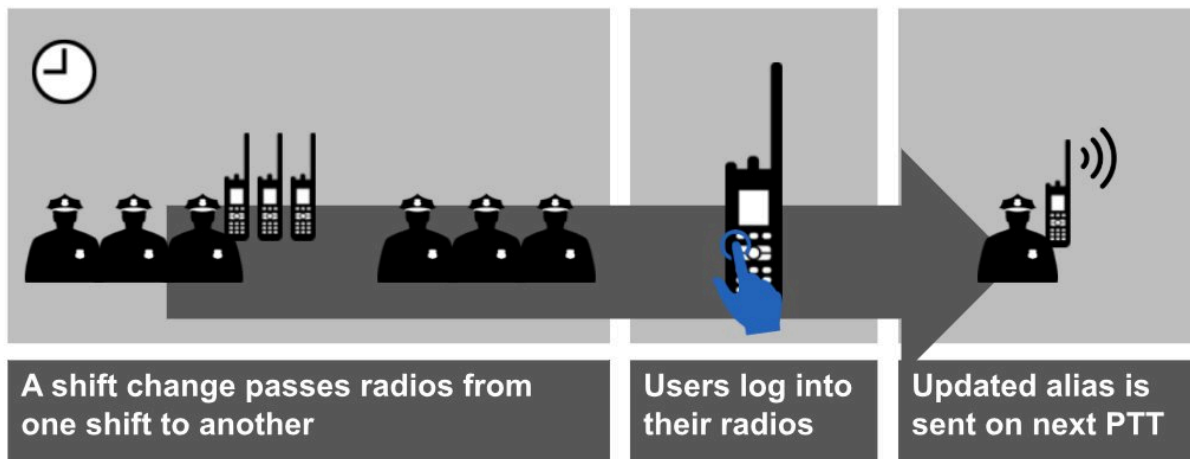


ALIAS BROADCASTED

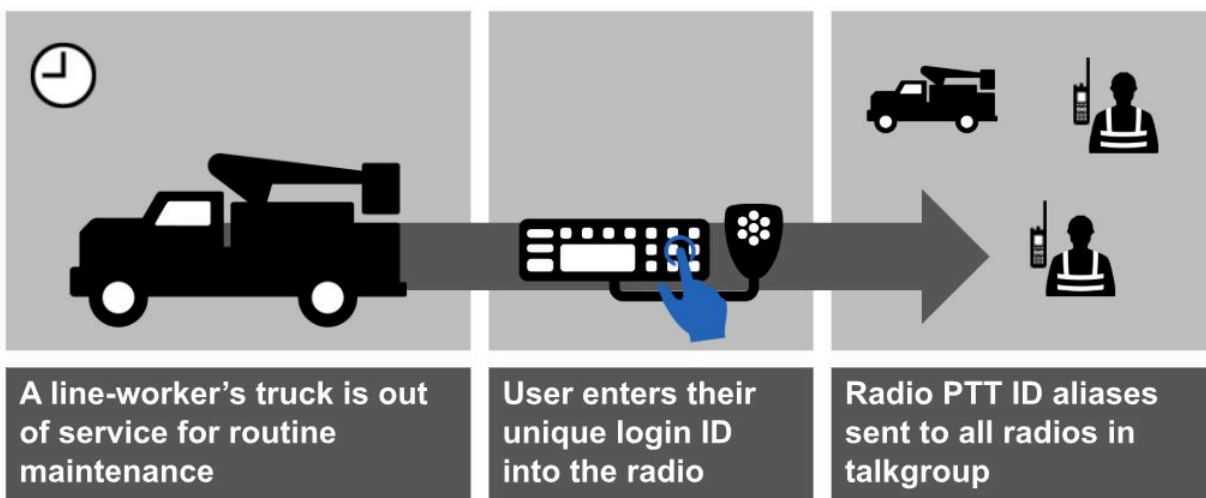
On the next PTT, the new alias is sent to all radios in the talkgroup.

ALIAS ID UPDATED IN RADIOS

Having received the new alias, the radios automatically update their local contact list.



- **Problem:** When you share radios due to shift change or a joint operation, updating all the radios with new PTT ID aliases is an arduous task.
- **Solution:** With User Login Alias Update, logging in to the new radio updates the radio PTT ID alias which is transmitted to every radio in the talkgroup.



- **Problem:** When you change radios due to a equipment change, shift change or storm clean up, updating all the radios with new aliases is an arduous task.
- **Solution:** With User Login Alias Update, logging into the new radio updates the radio PTT ID alias which is transmitted to every radio in the talkgroup.

Over-The-Air Software Update to APX Radios

An efficient method to distribute APX™ radio software (firmware, flashcode, and codeplug) as a background service over the ASTRO® 25 Trunking radio system without interrupting day to day operations. The update process is managed (and requires) the Radio Management application to deliver files using a broadcasted programming talkgroup and POP25.

note: requires Requires Group Services firmware feature inside Subscribers and Radio Management tool.



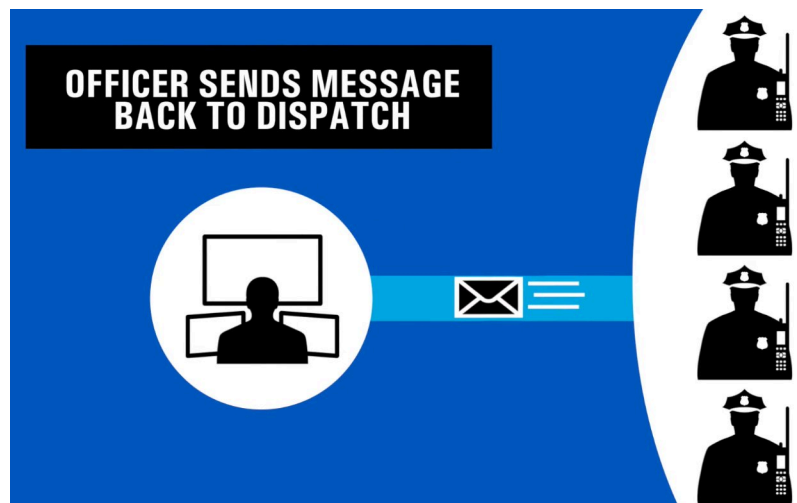
Talkgroup Text Message

enables dispatchers with the ability to quickly send a text message to a specific voice talkgroup reaching all APX radios simultaneously utilizing group services.

note: requires Requires Group Services firmware feature inside Subscribers

- 500 Talk Group Text Licenses (50 @ QTY 10 bundle= 500 total)
- 10 MCC7500 Console Group Text Licenses

note: requires Requires Group Services firmware feature inside Subscribers



2. Statement of Work – Implementation

2.1 Overview

This Statement of Work (SOW) describes the deliverables to be furnished to Columbia County. The tasks described herein will be performed by Motorola Solutions, Inc., its subcontractors, and the Customer to implement the solution described in the System Description. It describes the actual work involved in installation, identifies the installation standards to be followed, and clarifies the responsibilities for Motorola Solutions and the Customer during the project implementation. Specifically, this SOW provides:

- A description of the responsibilities for Motorola Solutions, and the Customer.
- The assumptions taken into consideration during the development of this project.

This SOW provides the most current understanding of the work required by all parties to ensure a successful project implementation.

In particular, Motorola Solutions has made assumptions of the sites to be used for the new system. Should any of the sites change, a revision to the SOW and associated pricing will be required. It is understood that this SOW is a working document, and that it will be revised as needed to incorporate any changes associated with contract negotiations, and any other change orders that may occur during the execution of the project.

2.2 Responsibility Matrix

Motorola will use a phased approach for successfully implementing the proposed equipment.

These phases are broken down by:

- Project Initiation
- Site Preparation And Development
- System Installation
- System Optimization And Testing



Tasks	Motorola Solutions	Customer
PROJECT INITIATION		
Contract Finalization and Team Creation		
Execute contract and distribute contract documents.	X	X
Assign a Project Manager as a single point of contact.	X	X
Assign resources.	X	X
Schedule project kickoff meeting.	X	X
Deliverable: Signed contract, defined project team, and scheduled project kickoff meeting.		
Project Administration		
Ensure that project team members attend all meetings relevant to their role on the project.	X	X
Set up the project in the Motorola Solutions information system.	X	
Record and distribute project status meeting minutes.	X	
Maintain responsibility for third-party services contracted by Motorola Solutions.	X	
Complete assigned project tasks according to the project schedule.	X	X
Submit project milestone completion documents.	X	
Upon completion of tasks, approve project milestone completion documents within 7 to 10 business days.		X
Conduct all project work Monday thru Friday, 8 a.m. to 5:00 p.m. local time with the exception of Motorola Solutions' and the Customer's holidays.	X	
Deliverable: Completed and approved project milestones throughout the project.		
Project Kickoff		
Introduce team, review roles, and decision authority.	X	X
Present project scope and objectives.	X	
Review SOW responsibilities and project schedule.	X	X
Schedule Design Review. Customer Design Review will take place within 14 days of contract execution.	X	X
Deliverable: Completed project kickoff and scheduled Design Review.		
Design Review		

Tasks	Motorola Solutions	Customer
Review the Customer's operational requirements.	X	X
Present the system design and operational requirements for the solution.	X	
Present the preliminary installation plan.	X	
Present preliminary cutover plan and methods to document final cutover process.	X	
Present configuration and details of sites required by system design.	X	
Validate that Customer sites can accommodate proposed equipment.		X
Provide all approvals required to add the proposed equipment at the proposed sites		X
Review safety, security, and site access procedures.	X	
Present equipment layout plans and system design drawings.	X	
Provide backhaul performance specifications and demarcation points.	X	
Provide heat load and power requirements for new equipment.	X	
Provide information on existing system interfaces.		X
Provide RF frequency and radio information for each site.		X
Assume liability and responsibility for providing all information necessary for complete installation.		X
Assume responsibility for issues outside of Motorola Solutions' control.		X
Complete the required forms required for frequency coordination and licensing.	X	
Ensure that frequency availability and licensing meet project requirements.	X	X
Pay licensing and frequency coordination fees.	X	
Review and update design documents, including System Description, Statement of Work, Project Schedule, and Acceptance Test Plan, based on Design Review agreements.	X	
Provide minimum acceptable performance specifications for customer provided hardware, software, LAN, WAN, and internet connectivity.	X	
Execute Change Order in accordance with all material changes to the Contract resulting from the Design Review.	X	
Deliverable: Finalized design documentation based upon "frozen" design, along with any relevant Change Order documentation.		



Tasks	Motorola Solutions	Customer
SITE PREPARATION AND DEVELOPMENT		
Site Access		
Provide site acquisition for the proposed sites.		X
Deliverable: Access at each site.		
Site Planning		
Provide Suwannee Valley tower for installation of RF and MW equipment.		X
Ensure that required rack space is available for installation of the new equipment.		X
Ensure that required space is available on the tower or antenna mounting structure at the proposed height.		X
Provide the R56 requirements for space, power, grounding, HVAC, and connectivity requirements at each site.	X	
Provide adequate electrical power in proper phase and voltage at sites.		X
Provide backup power, as required (generator)		X
Confirm that there is adequate utility service to support the new equipment and ancillary equipment.		X
Provide power to the top of each proposed rack.	X	
Provide Secondary Cable run from the DC plant to each rack	X	
Provide appropriately sized breakers in the AC panel at sites to support the needs of the proposed system including the installation of conduit and outlets at each location, as needed.	X	
Perform structural analysis of towers, rooftops, or other structures to confirm that they are capable of supporting proposed and future antenna loads, if existing towers require equipment centerline changes.		X
Modify towers or other structures, or relocate sites in the system, to ensure that they are capable of supporting proposed and future antenna loads.		X
Conduct site walks (with contractors) to collect pertinent information (e.g. location of telco, power, structures, etc.)	X	
Ensure that each site meets the R56 standards for space, grounding, power, HVAC, and connectivity requirements.		X
Deliverable: Information and permitting requirements completed at each site.		

Tasks	Motorola Solutions	Customer
General Facility Improvements		
Provide adequate HVAC, grounding, lighting, cable routing, and surge protection based upon Motorola Solutions' Standards and Guidelines for Communication Sites (R56)		X
Ensure the resolution of environmental and hazardous material issues at each site including, but not limited to, asbestos, structural integrity (tower, rooftop, water tank, etc.), and other building risks.		X
Ensure that electrical service will accommodate installation of system equipment, including isolation transformers, circuit breakers, surge protectors, and cabling.		X
Provide obstruction-free area for the cable run between the demarcation point and system equipment.		X
Provide structure penetrations (wall or roof) for transmission equipment (e.g., antenna coaxial cables, waveguide for microwave radios, control station antennas etc.).	X	
Pay for usage costs of power and generator fueling, both during the construction and installation effort, and on an ongoing basis.		X
Provide one-time mobilization of construction crews.	X	
Correct any R56 deficiencies.		X
Transport removed site equipment to a location designated by Customer and within Customer's jurisdiction.		X
Deliverable: Sites meet physical requirements for equipment installation.		
SYSTEM INSTALLATION		
Equipment Order and Manufacturing		
Create equipment order and reconcile to contract.	X	
Manufacture Motorola Solutions-provided equipment necessary for the system based on equipment order.	X	
Procure non-Motorola Solutions equipment necessary for the system.	X	
Deliverable: Equipment procured and ready for shipment.		
System Staging (NOT customer witnessed)		
Ship all equipment needed for staging to Motorola Solutions' factory for staging.	X	



Tasks	Motorola Solutions	Customer
Provide information on existing system interfaces, room layouts, or other information necessary for the assembly to meet field conditions.		X
Set up and rack the solution equipment on a site-by-site basis, as it will be configured in the field at each of the sites.	X	
Cut and label the cables with to/from information to specify interconnection for field installation and future servicing needs.	X	
Complete the cabling/connecting of the subsystems to each other ("connectorization" of the subsystems).	X	
Assemble required subsystems to assure system functionality.	X	
Power up, load application parameters, program, and test all staged equipment.	X	
Confirm system configuration and software compatibility with the existing system.	X	
Inventory the equipment with serial numbers and installation references.	X	
Review and approve proposed Factory Acceptance Test Plan.		X
Perform factory functional acceptance tests of system features	X	
Conduct site and system level testing.	X	
Pack and ship the racked equipment to the field to finalize staging of equipment. Field staging will be completed at the facility.	X	
Deliverable: System staged and ready for shipment.		
Equipment Shipment and Storage		
Provide a secure, temperature-controlled location for solution equipment.		X
Pack and ship solution equipment to the identified, or site locations.	X	
Receive solution equipment.		X
Inventory solution equipment.	X	
Deliverable: Solution equipment received and ready for installation		
General Installation		
Deliver solution equipment to installation location.	X	
Coordinate receipt of and inventory solution equipment with designated contact.	X	

Tasks	Motorola Solutions	Customer
Install all proposed fixed equipment as outlined in the System Description based upon the agreed-upon floor plans, connecting audio, control, and radio transmission cables to connect equipment to the power panels or receptacles, and audio/control line connection points. Installation performed in accordance with R56 standards and state/local codes.	X	
Install all proposed fixed equipment as outlined in the System Description based upon the agreed-upon floor plans, connecting audio, control, and radio transmission cables to connect equipment to the power panels or receptacles, and audio/control line connection points. Installation performed in accordance with R56 standards and state/local codes.	X	
Provide system interconnections that are not specifically outlined in the system design, including dedicated phone circuits, microwave links, or other types of connectivity.		X
Install and terminate all network cables between site routers and network demarcation points, including microwave, leased lines, and Ethernet.	X	
Ensure that Type 1 and Type 2 AC suppression is installed to protect installed equipment.		X
Connect the installed equipment to the provided ground system within 15 feet.	X	
Label Motorola-supplied equipment, racks, and cables.	X	
Note any required changes to the installation for inclusion in the "as-built" system documentation.	X	
Deliverable: Equipment installed.		
Antenna and Transmission Line Installation		
Install antennas, including supplying and installing new side arm mounts. Unless otherwise noted, standard antenna mounts are included.	X	
Install tower top amplifiers.	X	
Install transmission lines required for the system. • Install 2 antenna(s) for the RF system. • Install 1 tower top amplifier(s). • Install up to 350 linear feet of 1/2-inch transmission line. • Install up to 350 linear feet of 7/8-inch transmission line. • Install up to 350 linear feet of 1-1/4-inch transmission line.	X	
Provide structure penetrations for transmission equipment (e.g. antennas & microwave line.).	X	
Install microwave waveguide and lines, as applicable	X	



Tasks	Motorola Solutions	Customer
Perform sweep tests on transmission lines.	X	
Provide and install attachment hardware for supporting transmission lines on antenna support structure.	X	
Supply and install ground bus bar at the bottom of each antenna support structure.		X
Deliverable: Antenna and Transmission Line installed.		
D-Series Remote Site Installation and Configuration		
Install fixed equipment contained in the equipment list and system description.	X	
Verify backhaul connectivity and associated equipment (such as MPLS) for all sites to meet latency, jitter, and capacity requirements. These may include dedicated phone circuits, microwave links, or other types of connectivity.	X	
Provision and wiring of additional AC circuits/feeds/breakers/receptacles, and cover any upgrade of the amperage of the utility service into the proposed facility, where needed.	X	
Install and terminate all network cables between site routers and network demarcation points, including microwave, leased lines, and Ethernet.	X	
Prepare drawings showing the layout of new and existing equipment.	X	
Configure the ASTRO 25 system to support the new RF sites.	X	
Integrate the new RF equipment into the system to ensure proper operation.	X	
Install and Integrate the MC Edge equipment.	X	
Perform functionality test of the RF site as described in the FATP section.	X	
Document and provide test results.	X	
Review and approve test results.		X
Antenna and Transmission Line Testing		
Perform an antenna system performance assessment through sweeping the lines in their current installed configuration. Provide a written report on antenna sweeps.	X	
Perform improvements or modifications to antenna systems, as required by the MSI evaluation	X	
Deliverable: Antenna and Transmission Line Sweep Report.		

Tasks	Motorola Solutions	Customer
Once a line sweep report is generated, Both customer and Motorola Solutions will receive and retain a copy for future records.	X	X
Microwave Installation		
Tower		X
Antenna system	X	
Antenna Alignment	X	
Transmission line	X	
Indoor rack and equipment	X	
DC power equipment	X	
Grounding	X	
Product / Network integration test	X	
Microwave equipment integration	X	
Dehydrator integration	X	
Station Test	X	
Hop Test	X	
System Test	X	
Traffic cutover	X	
RF cutover	X	
Storage of all Microwave equipment until deployed to site		X
Transport of Microwave supplied equipment to sites		X
Provide and install standard tower leg pipe mounts		X
Provide and install any required steel support members for side braces		X
All RF/microwave antenna mounting brackets	X	



Tasks	Motorola Solutions	Customer
Antennas and radomes at specified centerlines	X	
Provide and install transmission lines	X	
Provide and install hanger kits and ground kits	X	
Provide and install waveguide or coax boots at entry plates	X	
Provide and install lightning protector at entry points	X	
Deliverable: Microwave Equipment installation completed and ready for optimization.		
DC Power System		
Install the DC Power System rack and secure it to the floor per the agreed-upon Floor Plan.	X	
Install the string of DC batteries.	X	
Ground the DC Power System to the existing Master Ground Bar. The Grounding Cable length is not to exceed 25 feet total.	X	
Install the Inverter in the DC Power System Rack.	X	
Install the AC conduit feeds from the existing AC Distribution Panel to the DC Rectifiers.	X	
Install the AC conduit feeds from the existing AC Distribution Panel to the Inverter.	X	
Connect the DC-powered proposed equipment to the DC Power System.	X	
Connect the AC-powered proposed equipment to the Inverter or the Inverter-fed AC distribution panel.	X	
Turn up and commission the DC Power system; Adjust/verify proper settings, operation, and record initial conductance readings of each battery string.	X	
Provide Soft Copy Report to Customer. Both parties keep a copy for future records.	X	X
Deliverable: DC Power System Installation and Optimization completed.		
SYSTEM OPTIMIZATION AND TESTING		

Tasks	Motorola Solutions	Customer
R56 Site Audit		
Perform R56 site-installation quality-audits, verifying proper physical installation and operational configurations.	X	
Create site evaluation report to verify site meets or exceeds requirements, as defined in Motorola Solutions' R56 Standards and Guidelines for Communication Sites.	X	
Deliverable: R56 Standards and Guidelines for Communication Sites audits completed successfully.		
Solution Optimization		
Verify that all equipment is operating properly and that all electrical and signal levels are set accurately.	X	
Verify that all audio and data levels are at factory settings.	X	
Verify communication interfaces between devices for proper operation.	X	
Ensure that functionality meets manufacturers' specifications and complies with the final configuration established during design review or system staging.	X	
Reconfigure and optimize 3rd party equipment that is not part of the Motorola Solutions scope of work.		X
Deliverable: Completion of System Optimization.		
Functional Acceptance Testing		
Verify the operational functionality and features of the solution supplied by Motorola Solutions, as contracted.	X	
Witness the functional testing.		X
Document all issues that arise during the acceptance tests.	X	
If any major task for the system as contractually described fails during the Customer acceptance testing or beneficial use, repeat that particular task after Motorola Solutions determines that corrective action has been taken.	X	
Resolve any minor task failures before Final System Acceptance.	X	
Document the results of the acceptance tests and present for review.	X	
Review and approve final acceptance test results.		X
Deliverable: Completion of functional testing and approval by Customer.		
Cutover		
Finalize Cutover Plan.	X	X



Tasks	Motorola Solutions	Customer
Calibrate and tune existing mobile and portable radios to ensure good working order.		X
Provide Motorola Solutions with user radio information for input into the system database and activation, as required.		X
Provide programming of user radios and related services (i.e. template building, re-tuning, testing, and installations), as needed, during cutover period.		X
Conduct a cutover meeting with relevant personnel to address both how to mitigate technical and communication problem impacts to the users during cutover and during the general operation of the system.	X	
Notify the personnel affected by the cutover of the date and time planned for the cutover.		X
Provide ongoing communication with users regarding the project and schedule.	X	X
Cutover users and ensure that user radios are operating on the system.		X
Resolve punch list items, documented during the Acceptance Testing phase, in order to meet all the criteria for final system acceptance.	X	
Assist Motorola Solutions with resolution of identified punch list items by providing support, such as access to the sites, equipment and system, and approval of the resolved punch list items.		X
Deliverable: Migration to new system completed, and punch list items resolved.		
Transition to Warranty		
Review the items necessary for transitioning the project to warranty support and service.	X	
Motorola Solutions to provide services during year 1 warranty which align with the proposed services.	X	
Provide a Customer Support Plan detailing the warranty support associated with the contract equipment.	X	
Participate in the Transition Service/Project Transition Certificate (PTC) process.		X
Deliverable: Service information delivered and approved by Customer		
Finalize Documentation and System Acceptance		
Provide manufacturer's installation material, part list and other related material to Customer upon project completion.	X	

Tasks	Motorola Solutions	Customer
Post-install, provide an electronic as-built system including the following: ■ Site Block Diagrams. ■ Site Floor Plans. ■ Site Equipment Rack Configurations. ■ Antenna Network Drawings for RF Sites (where applicable). ■ ATP Test Checklists. ■ Functional Acceptance Test Plan Test Sheets and Results. ■ Equipment Inventory List. ■ Console Programming Template (where applicable). ■ Drawings will be delivered in Adobe PDF format.	X	
Receive and approve documentation.		X
Execute Final Project Acceptance.	X	X
Deliverable: All required documents are provided and approved. Final Project Acceptance.		

NOTE: Final Project Acceptance shall be deemed successful when the ATP tests pass. Customer and Motorola Solutions mark the event by signing and dating the Final System Acceptance milestone certificate.

3. Assumptions

The following assumptions remain in need of review and verification as of the submission of this proposal. These assumptions affect the scope of responsibilities to ensure ancillary systems and facilities are fully prepared to support the solution contained in this proposal. Motorola will work with the customer to determine the validity of these assumptions and determine the increased scope for which Motorola and/or the customer is responsible. Should the customer prefer Motorola to assume responsibility for the increased scope, Motorola will prepare and submit to the customer a revised proposal or change order reflecting the revised scope, cost, and project implementation.

- This design is based on Columbia's current ASTRO 25 system release, 2022.1
- All existing sites or equipment locations will have sufficient power, HVAC systems, and space available for the system described as required/specified by R56.
- All existing sites or equipment locations will have adequate electrical power in the proper phase and voltage, and site grounding to support the requirements of the system described.



- All existing towers will have adequate space and size to support the antenna network requirements of the system described.
- Any site/location upgrades or modifications are the responsibility of Columbia County beyond the equipment and site improvements stated in this proposal.
- Columbia County will be responsible for removing any old or damaged equipment and shelter.
- Any tower stress analysis or tower upgrade requirements are the responsibility of Columbia County.
- Site preparations and all civil implementation work will be the responsibility of Columbia County. Motorola Solutions requires all site and civil work to be completed prior to shipping the proposed equipment to the site. The following parameters were assumed for the site location:
 - Tower structure including all required R56 specific grounding and site documentation required for FCC licensure and Antenna Structure Registration (ASR).
 - Equipment shelter with adequate HVAC, space, and electrical wiring for the proposed equipment.
 - Motorola Solutions is not responsible for any delays or costs associated with site development, or architecture and engineering.
- Microwave (6 GHZ) FCC frequency coordination is accomplished by the Microwave contractor retained by Motorola. The Microwave contractor will obtain only the microwave frequencies for the new antennas, at the heights and azimuths determined after a physical site walk. And future changes to any microwave heights (i.e. center lines), azimuths, power levels, or microwave radio models, require new Microwave FCC frequency coordination.
- Approved local, state, or federal permits as may be required for the installation and operation of the proposed equipment are the responsibility of Columbia County.
- The customer will be responsible for providing accessibility to the site during installation.
- This proposal assumes all re-used and existing antenna and transmission line equipment is in good working condition. Motorola Solutions recommends replacing the antenna and transmission line to optimize performance and provide the best design. Motorola Solutions is not responsible for any issues caused by re-using old equipment.
- Mounting heights for antennas, transmission line, and TTA are preliminary. Final mounting locations will need to be determined by tower survey and desired location of the customer and/or tower owner.
 - **Note:** Any change in antenna height will affect the modeling of the Motorola Solutions provided coverage maps.
- All Communication Sites can be accessed with a 4-wheel drive vehicle. Anything beyond the use of a 4-wheel drive vehicle will require a change order to capture the additional cost.
- Interfacing with 3rd party equipment or applications is not a part of this proposal.
- Any required system interconnections not specifically outlined here will be provided by the Customer. This may include dedicated phone circuits, microwave links, or other types of connectivity.
- Training is not included in this proposal, except for ASTRO 25 IV&D Secure Communications Workshop, for 1 individual, at a Motorola designated training location.

- Motorola Solutions is not responsible for interference caused or received by the Motorola Solutions-provided equipment except for interference that is directly caused by the Motorola Solutions-provided transmitter(s) to the Motorola Solutions-provided receiver(s). Should the Customer's system experience interference, Motorola Solutions can be contracted to investigate the source and recommend solutions to mitigate the issue.
- Motorola Solutions will not perform any work on non-Motorola Solutions owned equipment.
- There is no coverage guarantee, nor any coverage measurements (CATP) included in this proposal.
- Motorola Solutions will collaborate with the customer to properly configure the VLAN for the Suwannee Valley site and overall system architecture.

3.1 Change Order Process

Either Party may request changes within the general scope of this Agreement. If a requested change causes an increase or decrease in the cost, change in system configuration or adds time to the project's timeline required to perform this Agreement, the Parties will agree to an equitable adjustment of the Contract Price, Performance Schedule, or both, and will reflect the adjustment in a change order. Neither Party is obligated to perform requested changes unless both Parties execute a written change order.



4. Site Development Statement of Work

4.1 Civil Scope High Level Summary

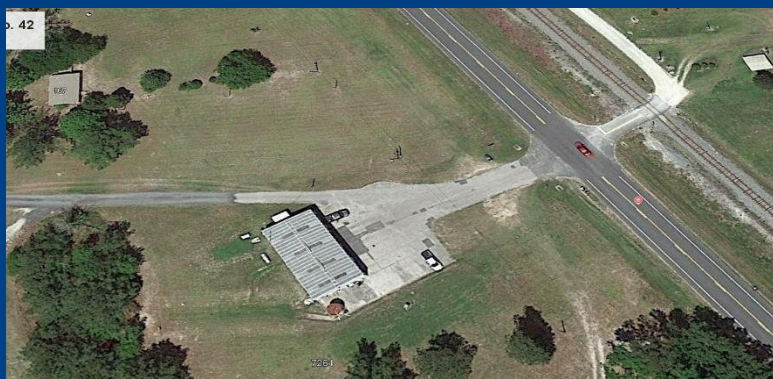
Site Name	Suwannee Fire Sta. 42
Site Acquisition	Customer Responsibility
A&E, Drawings, Regulatory	Customer Responsibility
Permitting	Customer Responsibility
Zoning	Not Included
Existing or New Tower Type/Height	Existing – 300' Self Supported
Existing or New Shelter Type/Size	New – MSB/12x12
Existing or New Fuel Tank Type/Size	Subbase, 132 Gal
Existing or New Generator Type/Size	New – Diesel 35 Kw Customer Supplied
RF Antenna Installation	2 Sticks, 1 TTA
MW Dish Installation	AVIAT

4.2 Proposed A/E (civil design) Services

A/E Scope Proposed	Suwannee Fire Sta. 42
Site design visit to collect pertinent information from the sites	X
Prepare record drawings of the site showing the as-built information	X



Suwannee Valley Fire Station 42



Site Information

Ground Elevation (Ft.)	Latitude	Longitude	Site Owner	EXISTING Tower Ht. (Ft.)	EXISTING Tower Type
135 ft	30°16'41.24" N	82°41'54.79" W	Columbia County	300 ft	Self Supported Tower

Site Improvements

Ice Bridge		NEW Shelter		Fuel Tank	
Length (Ft.)	Type	Width (Ft.)	Length (Ft.)	Gal.	Type
20 (Customer)	Concrete	12	12	132	Sub Base
Generator (Customer Supplied)		Electrical Circuits			
Transfer Switch	Type	Amps/Volts	Type	Cable (Ft.)	
225 Amp/1 PH	35KW	200-amp - 120/240-volt, single-phase	Underground	50	
Antenna: RF		Antenna: TTA			MW Dish:
2 Stick,		1			NA
RF Lines (Linear Ft.)					
1/2-inch	7/8-inch	1-1/4-inch	1-5/8-inch	EW63	
385	385	385			

Site Information

Ground Elevation (Ft.)	Latitude	Longitude	Site Owner	EXISTING Tower Ht. (Ft.)	EXISTING Tower Type
135 ft	30°16'41.24" N	82°41'54.79" W	Columbia County	300 ft	Self Supported Tower



4.3 Site Specific Requirements

Customer developed site: Offload and install one (1) new 12' x 12' concrete shelter and one (1) customer provided 35 kw generator on existing foundations. Bond shelter and generator to customer provided ground whips located within 3' of shelter and generator. Supply and install wire and materials to connect shelter service disconnect to utility meter outside fence line. Mount and cable two (2) antennas, one (1) Tower Top Amp on existing tower.

Motorola Solutions Responsibilities

Site Engineering

- Perform inspection of the site and the work performed by the Contractor to document that the site is built in accordance with the "Site Plans" and document any deviations or violations.

Site Preparation

- Utility coordination, Local permits and inspections required for site work (Construction, electrical etc.)
- Provide one-time mobilization costs for the construction crews. Any remobilization due to interruptions/delays that are out of Motorola's control will result in additional costs.

Site Components Installation

- Offload and install one (1) customer provided standby power generator on existing foundation located within 20 feet of the ATS, including interconnection wiring between the generator, transfer switch, and site electrical service mains.
- Provide all wire and materials necessary for underground hook-up of power to the shelter from nearby utility termination located within 50 cable feet of the shelter. Assumes customer provided underground conduit between utility service and shelter.
- Using customer supplied above ground conductors, located within 3' of equipment, bond shelter and generator to existing site grounding system to meet Motorola R56 Standards.

Miscellaneous Work

- Private Utility locates prior to construction.
- Post installation third party inspections.



Columbia County Responsibilities

General Responsibilities

- Provide personnel to observe construction progress and testing of site equipment according to the schedule provided by Motorola.
- As applicable (based on local jurisdictional authority), the Customer will be responsible for any installation or up-grades of the electrical system in order to comply with NFPA 70, Article 708
- As required, provide property deed or lease agreement, and boundary survey, along with existing as-built drawings of the site and site components to Motorola for conducting site engineering.
- Provide a right of entry letter from the site owner for Motorola to conduct field investigations.
- Maintain existing access road in order to provide clear and stable entry to the site for heavy-duty construction vehicles, cement trucks and cranes. Sufficient space must be available at the site for these vehicles to maneuver under their own power, without assistance from other equipment.
- Provide effectively bonded site ground system conductors within 3 feet of both shelter and generator locations to facilitate connection to site ground.

Existing Structure Responsibilities

- Arrange for space on the structure for installation of new antennas at the proposed heights on designated existing antenna-mounting structures.

Assumptions

General Assumptions

- All work is assumed to be done during normal business hours as dictated by time zone (Monday thru Friday, 7:30 a.m. to 5:00 p.m.).
- All recurring and non-recurring utility costs [including, but not limited to, generator fuel (except first fill), electrical, Telco] will be borne by the Customer or site owner.
- All utility installations shall be coordinated and paid for by the site owner and located at jointly agreed to location within or around the new communications shelter or equipment room.
- Site will have adequate electrical service. Utility transformer, transformer upgrades, line, or pole extensions have not been included.
- Pricing has been based on National codes such IBC or BOCA. Local codes or jurisdictional requirements have not been considered in this quote.



- Hazardous materials are not present at the work location. Testing and removal of hazardous materials, found during site investigations, construction or equipment installation will be the responsibility of the customer.
- No access road or staging area improvements are required for the heavy construction equipment which could include concrete trucks, drill rigs, semi tractors and trailers, and crane.
- If extremely harsh or difficult weather conditions delay the site work for more than a week, Motorola will seek excusable delays rather than risk job site safety.
- Motorola's quote is conditioned upon the ability of Motorola to complete the project at the prices set forth herein. Due to significant market volatility and material price fluctuations in raw materials such as steel, copper, finished wood, crushed stone and concrete, Motorola reserves the right to review all material pricing prior to placing any order for materials or equipment required for new towers or shelters and related civil materials at each site in order to verify price validity. In the event of a significant cost increase in material or equipment occurring during performance of the project through no fault of Motorola, the contract price, time of completion and/or contract requirements shall be equitably adjusted by Change Order in accordance with the procedures of the contract documents.
- Customer is going to deliver generator the same day as shelter

Existing Tower Assumptions

- The existing ground system and soil resistivity at the site is sufficient to achieve resistance of 10 ohms or less. Communication site grounding will be designed and installed per Motorola's R56 standards.
- The existing site has adequate room to expand and install the shelter, including lay-down and staging areas, without encroaching on wetlands, easements, setbacks, right-of-ways, or property lines.
- AM detuning or electromagnetic emission studies will not be required.
- Protective grating over the communications shelter and generator have not been included in this proposal.
- Lead paint testing of existing painted towers has not been included.
- On the existing tower, the antenna locations for the proposed antenna system design will be available at the time of installation.
- The new shelter can be located within 20 feet of the existing tower location and the generator/fuel tank can be located within 25 feet of the shelter.
- Restoration of the site surroundings by fertilizing, seeding, and strawing the disturbed areas will be adequate.



- The site has adequate utility service to support the proposed equipment loading. Utility transformer upgrades or step-up or down transformers will not be required.
- Underground utilities are not present in the construction area and as such no relocation will be required.
- The existing antenna support structure is structurally capable of supporting the new antenna, cables, and ancillary equipment proposed and will not need to be removed or rebuilt at the existing site. The tower or supporting structure meets all applicable EIA/TIA-222 structural, foundation, ice, wind, and twist and sway requirements. Motorola has not included any cost for structural or foundation upgrades to the antenna support structure.
- Structural analyses for towers or other structures that have not been performed by Motorola will relinquish Motorola from any responsibility for the analysis report contents and/or recommendation therein.
- Customer provided foundations for the shelter and generator/fuel tank are sufficient to support the loads presented. Motorola Solutions assumes no responsibility in the event of foundation failure.

Completion Criteria

- Site development completed per issued for construction (IFC) construction drawings, project requirements, contractual obligations (including any customer/Motorola approved changes) and approved by Columbia County.
 - This shall be confirmed by contractor and reviewed with Motorola construction manager and project manager before inspections occur.
- All jurisdictional and contractual required testing and inspections to be performed by the contractor. (Contractual testing and inspections defined and agreed to with project team and customer prior to project kick off; vendor solely responsible for conducting, coordinating and paying for all jurisdictional testing and inspections).
- Motorola site development checklist shall be completed and signed off by contractor prior to customer inspection. (Review with project team and customer and amend checklist as required at project kick off or before work begins).
- Site turn-over package completed and turned over to Motorola (As defined and agreed to with project team and customer).
- All punch list and deficiencies shall be completed prior to customer and Motorola inspections.
-



5. Acceptance Test Plan

System Acceptance of the proposed solution will occur upon successful completion of a Functional Acceptance Test Plan (FATP), which will test the features, functions, and failure modes for the installed equipment in order to verify that the solution operates according to its design. This plan will validate that Columbia County solution will operate according to its design, and increase the efficiency and accuracy of the final installation activities. A detailed FATP will be developed and finalized during project implementation.

No RF coverage acceptance test plan (CATP) or RF coverage guarantee is included in this proposal.

6. Service/Warranty

Motorola provides a one-year standard warranty for all proposed equipment. Following this, coverage transitions to the existing service agreement for Columbia County, FL. The proposal incorporates SUA costs for post-warranty year 2028, aligning with the Columbia County, FL SUA contract (Motorola Service Agreement USC000263020), which concludes on May 31st, 2034. The DBR site will require inclusion in the SUA renewal agreement effective June 1st, 2028.



7. Equipment List

This section lists the equipment necessary for the proposed solution.

APC	QTY	Part #	Description	Unit List	Ext List	Disc	Unit Disc	Ext Disc
877	1	SQM01SUM032 3A	ASTRO MASTER SITE	\$0.00	\$0.00	20.00%	\$0.00	\$0.00
877	1	CA03517AE	ADD: CORE EXPANSION	\$0	\$0	\$0	\$0	\$0
877	1	UA00153AB	ADD: ASTRO 25 FDMA SITE LICENSE	\$33,600	\$33,600	\$0	\$26,880	\$26,880
877	1	UA00159AB	ADD: P25 PHASE 2 TDMA TRKNG OP SITE LIC	\$33,600	\$33,600	\$0	\$26,880	\$26,880
877	1	UA00407AA	ADD: CLASSIC DATA-P25 TRNK SITE	\$12,675	\$12,675	\$0	\$10,140	\$10,140
877	1	UA00160AA	ADD: PHASE 2 DYNAMIC TG ASGNMT SITE LIC	\$20,160	\$20,160	\$0	\$16,128	\$16,128
877	2	CA01316AA	ADD:UNC ADDTL DEVICE LIC (QTY 10)	\$1,680	\$3,360	\$0	\$1,344	\$2,688
351	1	DSDS7C12P36 U4M	764-869MHZ ANTENNA, OMNIDIRECTIONAL 11.5 DBD, LOW-PIM/HI-PIP, 4-DEG DT, 4.3-10 FEMALE	\$6,679	\$6,679	\$0	\$5,677	\$5,677
351	15	DSEC450	COAXIAL CABLE, 1/2" 50 OHM CORRUGATED COPPER WITH BLACK PE JACKET	\$4	\$60	\$0	\$3	\$51
351	2	DS4310M50V1 2N1	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50	\$40	\$80	\$0	\$34	\$68
351	2	DSWKU	WK-U, UNIVERSAL WEATHERPROOFING KIT	\$100	\$201	\$0	\$85	\$171

351	350	DSEC650A	COAXIAL CABLE, "A" SERIES 1-1/4" 50 OHM CORRUGATED COPPER	\$16	\$5,600	\$0	\$14	\$4,760
351	2	DS4310F50V11 4N1	CONNECTOR, 4.3-10 FEMALE INTERFACE FOR EC6-50-A	\$173	\$346	\$0	\$147	\$294
351	7	DSGKN114C2	STANDARD GROUND KIT FOR 1-1/4", INCLUDES 2' LEAD WITH ATTACHED 3/8" 2-HOLE LUG	\$56	\$392	\$0	\$48	\$333
351	2	DSHG114L	PRE-LACED HOISTING GRIP FOR 1-1/4 AIRCELL COAX	\$129	\$258	\$0	\$110	\$219
207	12	DSBH114	BH-114 BUTTERFLY HANGER FOR 1-1/4 AIRCELL COAX,PKG OF 10	\$95	\$1,139	\$0	\$85	\$1,025
207	1	DSTSX4310FM P	4.3-10 M/F BULKHEAD COAX RF SURGE PROTECTOR, 698MHZ - 2.7GHZ PIM	\$275	\$275	\$0	\$248	\$248
351	15	DSEC450	COAXIAL CABLE, 1/2" 50 OHM CORRUGATED COPPER WITH BLACK PE JACKET	\$4	\$60	\$0	\$3	\$51
351	2	DS4310M50V1 2N1	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50	\$40	\$80	\$0	\$34	\$68
351	1	DSDS7C12P36 U4M	764-869MHZ ANTENNA, OMNIDIRECTIONAL 11.5 DBD, LOW-PIM/HI-PIP, 4-DEG DT, 4.3-10 FEMALE	\$6,679	\$6,679	\$0	\$5,677	\$5,677
351	15	DSEC450	COAXIAL CABLE, 1/2" 50 OHM CORRUGATED COPPER WITH BLACK PE JACKET	\$4	\$60	\$0	\$3	\$51
351	2	DS4310M50V1 2N1	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50	\$40	\$80	\$0	\$34	\$68
351	5	DSWKU	WK-U, UNIVERSAL WEATHERPROOFING KIT	\$100	\$502	\$0	\$85	\$427
351	15	DSEC450	COAXIAL CABLE, 1/2" 50 OHM CORRUGATED COPPER WITH	\$4	\$60	\$0	\$3	\$51



			BLACK PE JACKET					
351	2	DS4310M50V1 2N1	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50	\$40	\$80	\$0	\$34	\$68
351	350	DSEC550A	COAXIAL CABLE, "A" SERIES 7/8 IN 50 OHM CORRUGATED COPPER W/ BLACK PE	\$8	\$2,800	\$0	\$7	\$2,380
351	2	DS4310F50V78 N1	CONNECTOR, 4.3-10 FEMALE INTERFACE FOR EC5-50-A	\$56	\$112	\$0	\$48	\$95
207	7	DSGKNM	STANDARD GROUND KIT FOR 5/8", 7/8" (21.3- 28.7MM) EW85, EW90, WE108, EW127, WE130, E130, EW132 AND WE150 CABLE, INCLUDES 5' LEAD WITH UNATTACHED 3/8" 2- HOLE LUG	\$73	\$511	\$0	\$66	\$460
207	2	DSHG78L	HOISTING GRIP, PRE-LACED, 7/8 IN CORRUGATED COAX	\$117	\$234	\$0	\$105	\$210
351	350	DSEC450	COAXIAL CABLE, 1/2" 50 OHM CORRUGATED COPPER WITH BLACK PE JACKET	\$4	\$1,400	\$0	\$3	\$1,190
351	1	DS4310M50V1 2N1	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50	\$40	\$40	\$0	\$34	\$34
351	1	DS4310F50V12 N1	CONNECTOR, 4.3-10 FEMALE INTERFACE FOR EC4-50	\$40	\$40	\$0	\$34	\$34
351	7	DSGKNS	STANDARD GROUND KIT FOR 1/2" (15.5-16.5MM) EW180,WE191 & E185 CABLE, INCLUDES 5' LEAD WITH UNATTACHED 3/8" 2-HOLE LUG	\$72	\$504	\$0	\$61	\$428
351	2	DSHG12L	PRE-LACED HOISTING GRIP FOR 1/2" STANDARD CABLES, EACH	\$41	\$82	\$0	\$35	\$70
351	12	DSBH12	BH-12 BUTTERFLY HANGER FOR 1/2 AIRCELL COAX,PKG OF	\$95	\$1,139	\$0	\$81	\$968

			10					
351	12	DSBH78	BH-78 BUTTERFLY HANGER FOR 7/8 AIRCELL COAX,PKG OF 10	\$95	\$1,139	\$0	\$81	\$968
351	2	DSTXDC4310F M	DC PASS, BIDIRECTIONAL FEMALE/MALE 698MHZ - 2.7GHZ, PIM RATED	\$318	\$636	\$0	\$270	\$541
351	15	DSEC450HF	COAXIAL CABLE, 1/2" HIFLEX, 50 OHM WITH BLACK PE JACKET	\$5	\$75	\$0	\$4	\$64
351	2	DS4310M50B1 2X	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50-HF	\$59	\$118	\$0	\$50	\$100
351	15	DSEC450HF	COAXIAL CABLE, 1/2" HIFLEX, 50 OHM WITH BLACK PE JACKET	\$5	\$75	\$0	\$4	\$64
351	2	DS4310M50B1 2X	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50-HF	\$59	\$118	\$0	\$50	\$100
351	25	DSEC450HF	COAXIAL CABLE, 1/2" HIFLEX, 50 OHM WITH BLACK PE JACKET	\$5	\$125	\$0	\$4	\$106
351	2	DS4310M50B1 2X	CONNECTOR, 4.3-10 MALE INTERFACE FOR EC4-50-HF	\$59	\$118	\$0	\$50	\$100
675	1	SQM01SUM033 8A	7/800 DBR M12 MULTI-CARRIER SITE	\$8,990	\$8,990	\$0	\$7,642	\$7,642
675	1	CA04069AA	ADD: NEW DBR SITE	\$0	\$0	\$0	\$0	\$0
675	1	CA03872AA	ADD: SYSTEM RELEASE A2022.X	\$0	\$0	\$0	\$0	\$0
675	1	CA03875AA	ADD: DBR M12 PRIMARY RACK	\$7,865	\$7,865	\$0	\$6,685	\$6,685
675	5	CA03887AA	ADD: ANTENNA 1 CHANNELS	\$6,854	\$34,270	\$0	\$5,826	\$29,130
675	5	CA03890AA	ADD: 700 MHZ POWER AMPLIFIER	\$7,865	\$39,325	\$0	\$6,685	\$33,426
675	2	CA03895AA	ADD: INTEGRATED GNSS	\$13,485	\$26,970	\$0	\$11,462	\$22,925



			TIMING REF W/ RB					
675	1	CA03906AA	ADD: 7.5 FOOT OPEN RACK	\$1,685	\$1,685	\$0	\$1,432	\$1,432
675	1	CA03878AA	ADD: 700 MHZ TX ANTENNA 1 FILTER	\$3,370	\$3,370	\$0	\$2,865	\$2,865
675	1	CA04172AA	ADD: RMC AND PRESELECTOR	\$2,332	\$2,332	\$0	\$1,982	\$1,982
675	1	CA03899AA	ADD: RMC EXPANSION PRE-WIRE	\$2,023	\$2,023	\$0	\$1,720	\$1,720
675	2	UA00866AA	ADD: SIMULCAST SUB-SITE CONTROLLER SW	\$9,215	\$18,430	\$0	\$7,833	\$15,666
675	5	UA00868AA	ADD: SIMULCAST SUB-SITE BR SOFTWARE	\$38,765	\$193,825	\$0	\$32,950	\$164,751
675	4	UA00869AA	ADD: P25 TDMA SOFTWARE	\$17,980	\$71,920	\$0	\$15,283	\$61,132
675	4	UA00870AA	ADD: DYNAMIC CHANNEL ASSIGNMENT SOFTWARE	\$13,485	\$53,940	\$0	\$11,462	\$45,849
675	2	UA00871AA	ADD: DSC 8500 RUBIDIUM SW LICENSE	\$5,056	\$10,112	\$0	\$4,298	\$8,595
675	2	CA03902AA	ADD: SRX345 SITE ROUTER	\$0	\$0	\$0	\$0	\$0
675	2	CA03902AA-P	ADD: SRX345 SITE ROUTER PRICE	\$8,277	\$16,554	\$0	\$7,035	\$14,071
207	2	DSIX2L1M1DC4 8IG	SITE EQUIPMENT,PD, HPD GPS DATA LINE, 48VDC, HARD WIRE WITH ISOLATED GROUNDING	\$247	\$494	\$0	\$222	\$445
675	1	DLN8062A	FRU: DBR MCPA 700 MHZ	\$16,854	\$16,854	\$0	\$14,326	\$14,326
291	2	DSP04268	ALUMINUM 6061-T6. PIPE 1 INCH SCHED 40	\$16	\$33	\$0	\$14	\$28
291	2	DSWM4	HEAVY DUTY W STYLE WALL MOUNT WITH 4 INCH STAND-OFF	\$92	\$184	\$0	\$78	\$156
675	1	DLN8042A	FRU: DBR FAN FILTER REPLACEMENT KIT	\$280	\$280	\$0	\$238	\$238

675	1	DLN8065A	FRU: XCVR 7/800 MHZ	\$3,146	\$3,146	\$0	\$2,674	\$2,674
780	2	CB001133A05	CABLE,ASTRO: 125' REMOTE GPS CABLE	\$867	\$1,733	\$0	\$780	\$1,560
895	2	PMUG1018A	GNSS REMOTE RECEIVER ASSY	\$1,066	\$2,132	\$0	\$959	\$1,919
275	1	F0016A	MC IOT MAIN MODEL	\$1,119	\$1,119	\$0	\$951	\$951
275	1	VA01946AA	ADD: MC EDGE AS NFM	\$535	\$535	\$0	\$455	\$455
275	1	VA00973AA	ADD: IOT MC-EDGE ENHANCED COMM PLUG-IN BOARD	\$177	\$177	\$0	\$150	\$150
275	1	VA01973AA	ADD: DIN RAIL STOPPER	\$17	\$17	\$0	\$14	\$14
469	4	V592AB	AAD TERM BLCK & CONN WI	\$90	\$360	\$0	\$81	\$324
275	1	VA00148AA	ADD: WALL MOUNT INSTALLATION KIT	\$59	\$59	\$0	\$50	\$50
275	1	VA01982AA	PANDUIT IABDIN4 4 RACK UNIT DIN RAIL FOR EIA 19" MOUNT	\$392	\$392	\$0	\$333	\$333
275	1	VA00147AA	ADD: FRONT CABLE COVERS	\$12	\$12	\$0	\$10	\$10
275	1	VA00150AA	ADD:12DI-8AI HW ONLY	\$642	\$642	\$0	\$546	\$546
275	1	VA00151AA	ADD:0 - 5V DI-AI	\$0	\$0	\$0	\$0	\$0
275	3	VA00989AA	ADD: MIXED DIGITAL _ 8DO EE 16DI 5-18 V -DRY	\$642	\$1,926	\$0	\$546	\$1,637
275	1	VA00991AA	ADD: DC-DC - [48 >>24] PS W-O HOUSING	\$530	\$530	\$0	\$451	\$451
275	1	VA00155AA	ADD:DC POWER CABLE 5A	\$59	\$59	\$0	\$50	\$50
275	1	VA00153AA	ADD:I-O MODULE EXTRACTOR TOOL	\$12	\$12	\$0	\$10	\$10
275	1	VA01957AA	ADD: CAN BUS I-O CONNECTION CABLE_ RJ50_700MM	\$40	\$40	\$0	\$34	\$34
275	1	VA01967AA	INC: MC_EDGE CPU PACKING	\$0	\$0	\$0	\$0	\$0



275	1	VA00341AA	INC:MC-EDGE MAIN FILE SYSTEM	\$0	\$0	\$0	\$0	\$0
275	1	VA00142AA	INC:EXTREMDB LICENSE	\$0	\$0	\$0	\$0	\$0
275	4	VA00049AA	INC: I-O MODULE CABLE COVER	\$0	\$0	\$0	\$0	\$0
275	1	VA00974AA	INC: IOT MC-EDGE CPU PACKAGE	\$0	\$0	\$0	\$0	\$0
275	2	VA00015AA	INC: DIN RAIL 26 CM KIT	\$0	\$0	\$0	\$0	\$0
275	1	VA00047AA	INC: 12DI-8AI 0-5V	\$0	\$0	\$0	\$0	\$0
275	1	VA00442AA	INC:MC-EDGE SYSTEM SW FILES	\$0	\$0	\$0	\$0	\$0
275	1	VA01383AA	INC: FRONT CABLE COVERS FOR MC EDGE	\$0	\$0	\$0	\$0	\$0
457	1	DS440037635	TTA 440, MOTOROLA CU (ESS), 794-824 MHZ, BYPASS, TEST PORT, 2AC, 4.3-10 TTA CONNECTORS	\$6,741	\$6,741	\$0	\$6,067	\$6,067
457	1	DS440030221	TTA 440, MOTOROLA TOWER TOP UNIT, 794-824 MHZ, 4.3-10 CONNS, AUTOQUAD	\$8,653	\$8,653	\$0	\$7,788	\$7,788
509	1	TRN7343A	RACK 7.5'	\$708	\$708	\$0	\$602	\$602
229	1	DS11231719	CHATSWORTH (19WX6.13HX21.75D INCH) VENTED SHELF- BLACK	\$690	\$690	\$0	\$586	\$586
207	1	DSRGBVKIT145 872A	VERTICAL MOUNTED COPPER GRD BAR (1/4" X 5/8" X 72"), MOUNTING HARDWARE	\$284	\$284	\$0	\$256	\$256
454	3	0784469Y02	BRACKET,BRKT, CBL SUPPORT	\$110	\$329	\$0	\$93	\$280
207	1	DSSBVB72K	B-LINE SYS SBVB72K 72IN VERTICAL GROUND BAR & HARDWARE KIT	\$609	\$609	\$0	\$548	\$548

675	1	DLN1447A	FRE: DSC 8500 W/ RUBIDIUM	\$29,215	\$29,215	\$0	\$24,833	\$24,833
708	1	TT4270B	Z2 MINI G9 WORKSTATION GEN14 PROCESSOR	\$2,857	\$2,857	\$0	\$2,286	\$2,286
708	1	DSKVT417A8U VR2	SERVTRAY 17IN (8 PORT) VGA, USB/PS/2 PORT	\$3,201	\$3,201	\$0	\$2,560	\$2,560
329	1	DQ-TEMP-SHEL TER-CONC	12x12 THERMABOND for DC batteries	\$275,77 0	\$275,770	\$0	\$261,98 2	\$261,982
131	1	DQ-TEMP-MICR OWAVE1	TEMPORARY PLACEHOLDER FOR SITE STRUCTURE: BACKHAUL: MICROWAVE VENDORS - NOKIA & AVIAT	\$266,97 3	\$266,973	\$0	\$240,27 5	\$240,275
207	1	DQ-TEMP-DC-P OWER	TEMPORARY PLACEHOLDER FOR SITE STRUCTURE: DC POWER	\$56,073	\$56,073	\$0	\$50,466	\$50,466
877	1	HKVN4852A	LICENSE,SMARTCONNECT ENABLEMENT - AUS	\$0	\$0	\$0	\$0	\$0
137	1	T8749A	ASTRO KEY MANAGEMENT FACILITY.	\$0	\$0	\$0	\$0	\$0
137	1	ZA01180AA	ADD: KMF SERVER AND WEB CLIENT SW.	\$120,96 0	\$120,960	\$0	\$114,91 2	\$114,912
137	1	CA04100AA	ADD: WINDOWS SERVER 2016 SOFTWARE.	\$0	\$0	\$0	\$0	\$0
137	1	SQM01SUM022 2A	KMF CRYPTR.	\$1,008	\$1,008	\$0	\$958	\$958
137	1	CA03840AA	KMF CRYPTR SW OPTION FOR KMF W VER R10.02.XX OR LATER.	\$4,962	\$4,962	\$0	\$4,714	\$4,714
137	1	CA00182AV	ADD: AES 256 ENCRYPTION KIT.	\$924	\$924	\$0	\$878	\$878
137	1	CA00143AF	ADD:DES OFB ENCRYPTION KIT.	\$924	\$924	\$0	\$878	\$878
137	1	CA00144AE	ADD:DES XL ENCRYPTION KIT.	\$924	\$924	\$0	\$878	\$878



137	1	CA00145AM	ADD:DVI XL ENCRYPTION KIT.	\$924	\$924	\$0	\$878	\$878
137	1	CA00146AN	ADD:DVP XL ENCRYPTION KIT.	\$924	\$924	\$0	\$878	\$878
137	1	CA02066AA	ADD: AC LINE CORD, NORTH AMERICA.	\$0	\$0	\$0	\$0	\$0
811	1	TKN9285A	RACK MOUNT KIT FOR CRYPTR II.	\$166	\$166	\$0	\$166	\$166
137	1	T8754A	KMF UPGRADE LICENSE CD ONLY.	\$0	\$0	\$0	\$0	\$0
137	1	UA00880AA	ADD: ASTRO KMF UPGRADE SOFTWARE ONLINE DELIVERY.	\$0	\$0	\$0	\$0	\$0
137	1	CA03643AA	ADD: TOUCHLESS KEY PROVISIONING.	\$18,480	\$18,480	\$0	\$17,556	\$17,556
137	1	CA03710AA	ADD: PRIORITIZED GROUPS ROTATION.	\$0	\$0	\$0	\$0	\$0
137	1	T8698A	KMF DL360 G10 SERVER.	\$18,676	\$18,676	\$0	\$17,742	\$17,742
137	1	CA04098AA	ADD: WINDOWS SERVER 2016.	\$0	\$0	\$0	\$0	\$0
877	1	SQM01SUM0323A	ASTRO MASTER SITE	\$0	\$0	\$0	\$0	\$0
877	1	CA03517AE	ADD: CORE EXPANSION	\$0	\$0	\$0	\$0	\$0
877	10	UA00245AA	ADD: 50 TALK GROUP TEXT LICENSES	\$3,360	\$33,600	\$0	\$2,688	\$26,880
877	10	UA00235AA	ADD: MCC7500/MCC7100 CONSOLE GROUP TEXT LICENSES	\$280	\$2,800	\$0	\$224	\$2,240
877	1	UA00236AA	ADD: 500 RADIO ALIAS UPDATE LICENSES	\$5,600	\$5,600	\$0	\$4,480	\$4,480
877	200	UA00790AA	RADIO ALIAS UPDATE, PER USER (HKVN4915)	\$13	\$2,600	\$0	\$10	\$2,080
877	1	UA00533AA	ADD: USER LOGIN ALIAS UPDATE	\$5,000	\$5,000	\$0	\$4,000	\$4,000

232	1	T8108A	UNS RESOURCE EXPANSIONS	\$0	\$0	\$0	\$0	\$0
232	200	UA00788AA	IMW PRESENCE (PER USER)	\$22	\$4,400	\$0	\$20	\$3,960

Equipment List Price

\$1,532,614

Equipment with Discount

\$1,356,772

Sourcewell Discount

(\$175,842)



8. Pricing Summary

Motorola is pleased to provide the following equipment and services to Columbia County.

Due to significant market and tariff volatility, as well as fluctuations in the cost of energy and raw materials including, but not limited to, steel, copper, finished wood, and concrete, Motorola Solutions reserves the right to equitably adjust the contract price, completion schedule, and/or contract requirements. Additionally, Motorola Solutions reserves the right to apply a fuel surcharge to quoted freight rates based on the prevailing diesel cost at the time of shipment.

8.1 Equipment and Installation

Description	Price (USD)
System Hardware & Equipment	\$1,532,614
Implementation Services	\$990,624
System Sub-Total:	\$2,523,238
<i>Sourcewell Discount</i>	<i>(\$175,842)</i>
<i>Additional Incentive Purchased as Proposed by 10/23/26</i>	<i>(\$390,643)</i>
Total System	\$1,956,753

Pricing will remain valid through October 23, 2026.

8.2 Maintenance and Lifecycle Services*

*Pricing for Outyears of services is subject to renegotiation if not purchased within the price validity window.

Description	Annual Price
2028	\$36,576
2029	\$12,238
2030	\$14,572
2031	\$15,152
2032	\$15,761

	2033	\$16,399
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8.3 Payment Schedule

Except for a payment that is due on the Effective Date, Columbia County will make payments to Motorola within thirty (30) days after the date of each invoice. Columbia County will make payments when due in the form of a check, cashier’s check, or wire transfer drawn on a U.S. financial institution. If Columbia County has purchased additional Professional or Subscription services, payment will be in accordance with the applicable addenda. Payment for the System purchase will be in accordance with the following milestones.

System Purchase

- 1. 25% of the Contract Price due upon contract execution (due upon effective date);
- 2. 60% of the Contract Price due upon shipment of equipment from Staging;
- 3. 10% of the Contract Price due upon installation of equipment; and
- 4. 5% of the Contract Price due upon Final Acceptance.

Motorola shall make partial shipments of equipment and will request payment upon shipment of such equipment. In addition, Motorola shall invoice for installations completed on a site-by-site basis or when professional services are completed, when applicable. The value of the equipment shipped/services performed will be determined by the value shipped/services performed as a percentage of the total milestone value. Unless otherwise specified, contract discounts are based upon all items proposed and overall system package. For invoicing purposes only, discounts will be applied proportionately to the FNE and Subscriber equipment values to total contract price. Overdue invoices will bear simple interest at the maximum allowable rate by state law.

For Lifecycle Support Plan and Subscription Based Services:

Motorola will invoice Columbia County annually in advance of each year of the plan.

INFLATION REVIEW. For multi-year agreements, at the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed using the U.S. Department of Labor, Consumer Price Index, “All Items,” Unadjusted Urban Areas (CPI-U). Should the annual inflation rate increase greater than 3% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 3%. “All Items,” not seasonally adjusted shall be used as the measure of CPI for this price adjustment. The adjustment calculation will be based upon the CPI for the most recent twelve (12) month increment beginning from the most current month available as posted by the U.S. Department of Labor (<http://www.bls.gov>) immediately preceding the new maintenance year. For purposes of illustration, if in Year 5 the CPI reported an increase of 8%, Motorola may increase the Year 6 price by 5% (8%-3% base). Any pricing change would be documented in a change order executed with the Customer.



9. Contractual Documentation

This proposal is governed by the terms and conditions of Sourcewell Agreement #020625-MOT. The parties explicitly agree that the language contained therein shall govern this agreement, and be the prevailing document between the parties. Unless explicitly stated otherwise, and in writing, the parties construe this proposal and that document and the inclusive, complete agreement between the parties. Questions regarding the Sourcewell Agreement can be directed to your dedicated account executive.

Customer affirms they have signatory authority to execute this contract. The contract price of \$1,956,753, excluding taxes, is fully committed and identified, including all subsequent years of contracted services, if applicable. The Customer will pay all invoices as received from Motorola and any changes in scope will be subject to the change order process as described in this Agreement.

Motorola acknowledges the Customer may require the issuance(s) of a purchase order or notice to proceed as part of the Customer’s procurement process. However, Customer agrees that the issuance or non-issuance of a purchase order or notice to proceed does not preclude the Customer from its contractual obligations as defined in this Agreement

The Parties hereby enter into this agreement and proposal as of the Effective Date.

Motorola Solutions, Inc.	Customer: _____
By:  _____	By: _____
Name: _____	Name: _____
Title: MSSI FL Territory VP	Title: _____
Date: September 23, 2026	Date: _____

Certificate Of Completion

Envelope Id: E714FA41-31AA-8E72-8327-A9CFA28752B2

Status: Completed

Subject: Complete with Docusign: Columbia Cty - Suwannee Valley Proposal 9-23-26.pdf

Source Envelope:

Document Pages: 62

Signatures: 2

Envelope Originator:

Certificate Pages: 4

Initials: 0

Eric Lazo

AutoNav: Enabled

500 West Monroe

Envelopeld Stamping: Enabled

Chicago, IL 60661

Time Zone: (UTC-06:00) Central Time (US & Canada)

eric.lazo@motorolasolutions.com

IP Address: 64.187.131.52

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Status: Original

Holder: Eric Lazo

Location: DocuSign

9/23/2026 2:15:35 PM

eric.lazo@motorolasolutions.com

Signer Events

Signature

Timestamp

Danny Sanchez

daniel.sanchez@motorolasolutions.com

MSSSI FL Territory VP

Motorola Solutions, Inc.

Security Level: Email, Account Authentication
(None)

Signature Adoption: Drawn on Device

Using IP Address:

2600:1006:b026:22b3:2455:16d1:3e57:2d23

Signed using mobile

Sent: 9/23/2026 2:17:13 PM

Viewed: 9/23/2026 2:21:34 PM

Signed: 9/23/2026 2:21:46 PM

Electronic Record and Signature Disclosure:

Accepted: 9/23/2026 2:21:34 PM

ID: 605295ec-770b-4283-8ce2-58228026073e

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

9/23/2026 2:17:13 PM

Certified Delivered

Security Checked

9/23/2026 2:21:34 PM

Signing Complete

Security Checked

9/23/2026 2:21:46 PM

Completed

Security Checked

9/23/2026 2:21:46 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Motorola Solutions, Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bryan.kurzynski@motorolasolutions.com

To advise Motorola Solutions, Inc. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bryan.kurzynski@motorolasolutions.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Motorola Solutions, Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bryan.kurzynski@motorolasolutions.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Motorola Solutions, Inc.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bryan.kurzynski@motorolasolutions.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Motorola Solutions, Inc. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Motorola Solutions, Inc. during the course of your relationship with Motorola Solutions, Inc..

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Economic Development

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

On February 19, 2026, the Economic Development Advisory Board unanimously approved a six-year ad valorem tax rebate of 75% of New Property and 50% of Tangible Property Taxes for Recoil Trampoline Park, previously known as Project Jumping Jelly Beans, based on a commitment of \$3.5M capital investment, more than 30k sf facility, and 30 FTE. In addition to over 9k sf of indoor trampolines, the facility will include an indoor mini-kart course, arcade, laser tag, mini golf and several party rooms for birthday party rental, etc. This incentive was then approved by the Board of County Commissioners on April 2, 2026. We now request that you approve the formal economic development agreement with Recoil Lake City, LLC.

2. Recommended Motion/Action:

Execute the Economic Development Agreement for a rebate of 75% New Property/50% Tangible Property with Recoil Lake City, LLC.

3. Fiscal impact on current budget:

This item has no effect on the current budget.

ECONOMIC DEVELOPMENT AGREEMENT

THIS ECONOMIC DEVELOPMENT AGREEMENT (“Agreement”) is made and executed this _____ day of March, 2026 by and between **Recoil Trampoline Park Lake City, LLC and HOGM Properties LLC**, a whose mailing address is PO Box 1007, Valdosta, GA, 31601, USA (the “**Company**”), and **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address Post Office Drawer 1529, Lake City, Florida 32056-1529 (the “**County**”).

PREMISES FOR AGREEMENT

A. The Company intends to develop a project resulting in a substantial capital investment of approximately THREE AND ONE HALF MILLION and 00/100 DOLLARS (\$3,500,000.00), generating approximately 30 FTE jobs in Columbia County, and providing enhanced entertainment and recreational activities for citizens and visitors to Columbia County (the “**Project**”). The Project will be constructed on all or a portion of land at the intersection of State Road 247 and SW Real Terrace in Columbia County, Florida, more particularly shown on the attached Exhibit “A” (the “**Site**”).

B. The economy, including the work force of Columbia County, Florida, would greatly benefit from the location of a development such as the Project the Company proposes to construct in Columbia County on the Site, which would provide employment to residents and citizens of Columbia County, and include the potential for economic development, increased sales taxes, increased ad valorem taxes, non-ad valorem assessments, and general economic growth and revenues from such development and business operations and opportunities associated with the Project. It is the legitimate business and public policy of the local and state governments under Florida law to encourage, engender, promote, and support programs that provide impetus for economic development to alleviate unemployment and promote the local economy and the State through the location of new and expanded business within the County and the State.

C. The Company desires to construct and operate the Project in the County, and in order to induce the County to provide incentives set forth in this Agreement, the Company has made estimates regarding its capital investment and growth potential for the Project as hereinafter set forth. In order to induce the Company to construct the Project on the Site and maximize potential returns of tax dollars to the County, the County has offered certain incentives to the Company, and the parties intend to memorialize the agreement among and between them by entering into this Agreement. The parties acknowledge that through compliance with this Agreement the resulting economic benefits to the Columbia County community will be substantial.

D. The parties acknowledge that the agreements and representations set forth herein may be subject to further actions that the parties must undertake to construct the Project and implement the incentives described in this Agreement including, specifically, certain statutory and regulatory proceedings of the parties, and local and state governments.

NOW, THEREFORE, in consideration of the premises and the sum of Ten and No/100 (\$10.00) Dollars and other valuable consideration, including the mutual covenants set forth herein, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties covenant and agree as follows:

1. **SITE AND PROJECT**. The Company agrees to develop and operate the Site and Project as a lawfully, properly permitted commercial development including necessary infrastructure improvements and equipment for the Project and Site to expedite development of the Project and Site. Each building constructed on the Site will comply with all governing building codes and all uses allowed under the then-current zoning.

2. **COMPANY'S REPRESENTATIONS AND ASSURANCES**. As an additional incentive to the County for the performance of its obligations under the terms of this Agreement, the Company agrees as follows:

a. In reliance upon the incentives herein provided by the County, the Company shall, at no expense to the County, develop the Project for approximately thirty thousand (30,000) square feet of commercial use on the Site in the aggregate ("Occupancy Threshold"). For purposes of this Agreement, the term "substantially completed" shall mean at such time as the Company has submitted for a certificate of occupancy or temporary certificate of occupancy to be issued by the County for the Project, as certified by the parties, and the Company begins providing services to the public through the Project.

b. Beginning on the date on which the Project is substantially completed, and for each year thereafter for the duration of the Term (as defined in Section 3.a. below) of this Agreement, the Company shall maintain a commercial use on the Site of no less than the Occupancy Threshold. For any calendar year in which the Company fails to maintain the Occupancy Threshold, the Company shall be ineligible to receive the incentives provided by this Agreement for such calendar year. The failure to maintain the Occupancy Threshold during any calendar year following the date the Project is substantially completed shall not operate to terminate this Agreement, but rather, this Agreement shall be lapsed during any such calendar year or years whereby the Company fails to achieve the Occupancy Threshold for such calendar year(s) during the Term of this Agreement and the Company shall be ineligible to receive the incentives provided by this Agreement for the year(s) of insufficient occupancy, but this Agreement shall continue to run for the entire term of this Agreement.

c. The Company will provide the County with a certificate of good standing and its authorization to do business in the State of Florida from the Secretary of the State of Florida.

d. The Company has all requisite power, authority, license, permits, corporate or otherwise, to execute and deliver this Agreement and perform its obligations hereunder. The Company's execution, delivery and performance of this Agreement have been duly authorized by or in accordance with its organizational and governing instruments, and this

Agreement has been duly executed and delivered for it by signatories so authorized, and it constitutes a legal, valid, and binding obligation of the Company.

e. The Company and the County have not received any notice nor to the best of their knowledge is there any pending or threatened notice of any violation of any applicable laws, ordinances, regulations, rules, decrees, permits or orders which would materially and adversely affect their respective ability to perform under this Agreement.

3. **ECONOMIC DEVELOPMENT INCENTIVES.** So long as the Company is not in default under this Agreement beyond any applicable notice and cure period, the County shall provide the Company with economic development incentives as follows:

a. Once the Project has been substantially completed as provided above, the County shall, for a period of six (6) years commencing with the first full calendar year in which the Parcels' tax assessed value reflects the added value of the development of the Project (the "**Term**"), rebate 75% of the County's portion of any AD VALOREM TAXES assessed and collected against REAL PROPERTY AND IMPROVEMENTS for the Parcel when compared to the Baseline Year (as defined below), and 50% of the County's portion of any TANGIBLE PROPERTY TAXES assessed for TANGIBLE PERSONAL PROPERTY assessed at the Parcel. For purposes of this Agreement, "**Baseline Year**" shall mean the County's portion of ad valorem taxes assessed against the Parcels as of April 1, 2026. The County shall rebate or refund to the Company only those sums actually paid by or on behalf of the owners of the Parcels or any portions of the Parcels, and this Agreement shall not be construed as abating or exempting the Parcels or any portion of the Parcels from ad valorem taxes. The County's obligation to rebate or refund such amounts shall not run with the land, but rather is a contractual right vested with the Company as long as it is not in breach of this Agreement beyond any applicable notice and cure period, and all taxes are paid timely or a default is timely cured during the Term of this Agreement.

b. Commencing with the first full calendar year in which the Parcels' tax assessed value reflects the added value of the development of the Project, the County shall remit the refund provided in Section 3.a. above for up to six (6) consecutive years so long as the Company:

- i) Substantially completes development of the Project at the Site for not less than the Occupancy Threshold at the Site; and
- ii) Maintains the Occupancy Threshold at the Site during the Term of this Agreement.

c. For any calendar year occurring after the Project is substantially completed in which the Company fails to maintain the Occupancy Threshold at the Site, the Company shall be ineligible to receive the rebate expressly provided under this Agreement; provided, however, such failure shall not operate to terminate this Agreement, but rather, this Agreement shall continue in full force and effect, such that for any year the

Company succeeds in maintaining the Occupancy Threshold, the rebate shall be available to the Company.

d. The Company shall only be rebated taxes actually and timely paid to the County for the Site for the subject tax year. No rebate shall be paid for taxes in arrears until such time as taxes are made current. The County shall pay the rebate specified herein within forty-five (45) days of receipt of taxes paid by the Company.

e. For purposes of this Agreement “**occupancy**” shall mean active operating occupancy by the Company and/or a third party having rights to use a defined quantity of square footage at the Site. For purposes of this Agreement “**active operating occupancy**” shall mean either (i) using, placing, occupying and/or housing of equipment, material, structures, personnel, etc. of the Company on the Site, or (ii) if the Site is occupied by a third-party, that such occupant is (A) open for business, or (B) employees of such occupant are present on the Site on a regular basis performing pre-opening activities, which may include making improvements to the Site, interviewing and hiring employees and preparing to open for business. The Site shall not be considered occupied if there is no agreement effective and binding on the Company and its occupant for a period of thirty (30) consecutive days or longer during any calendar year, or if an agreement is effective, but not “active operating occupancy” as defined above for a period of thirty (30) consecutive days during any calendar year.

4. **AMENDMENT.** This Agreement may only be amended in a writing signed by both the Company and the County.

5. **NOTICES.** Any notices required or permitted to be given under this Agreement shall be delivered by hand, by e-mail providing a transmission receipt or delivered by a nationally recognized overnight delivery service, and addressed as described above in the opening paragraph; notices shall be deemed effective only upon receipt or refusal of delivery or, if by e-mail sent after 5:00 p.m. on the next ensuing business day after transmission.

6. **ADDITIONAL DOCUMENTS.** The parties agree to execute and deliver such additional instruments and documents, including those specifically identified herein, provide such additional financial or technical information, attend such public hearings or meetings relating to the Project, and take such additional actions, as may reasonably be required from time to time in order to effectuate the incentives contemplated by this Agreement.

7. **DEFAULT AND REMEDIES.** In the event a party commits a material breach of this Agreement as determined in good faith by the party to whom the commitment was due (the “**Breachee**”), the Breachee shall notify in writing the party committing the breach (the “**Breacher**”). The Breacher shall have forty-five (45) days from receipt of such written notice to cure such breach or provide a plan for such cure to the reasonable satisfaction of the Breachee. In the event such breach is not cured or a plan for cure is not provided within such forty-five (45) day cure period, then the portions of this Agreement pertaining to the Breachee’s obligations may be

terminated by the Breachee. No party shall be deemed to be in default for a delay or failure in performance under this Agreement, deemed resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy or terrorism, war, accident, fires, explosions, earthquakes, floods, or catastrophic failure of transportation or strikes or any similar cause beyond the reasonable control of any party. In the event a party determines that it will not be able to fulfill its responsibilities in the manner described in this Agreement, the party shall use its best efforts to give notice to the other party. Such notice shall detail the responsibilities which cannot be fulfilled, the reasons the responsibilities cannot be fulfilled, and the party's proposal to cure the problem. In no event shall either party be liable to the other for special, indirect, consequential or punitive damages, even if the party has been advised that such damages are possible. No party shall be liable to the other for lost profits or lost revenues.

8. **OTHER INCENTIVES.** The specified listing of incentives herein is not intended to be and shall not be construed as a limitation upon Company's right to obtain any other rights, privileges, or benefits for which it might qualify under general law and, except as otherwise provided herein, all incentives and benefits, whether conveyed herein or by general law, are intended to be cumulative.

9. **LIMITATION ON ASSIGNMENT.** Except as set forth otherwise herein, neither this Agreement nor any rights hereunder may be assigned by either party without the prior written consent and approval of the other party, which shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, no consent of the County shall be required for the Company to fully assign its interest in this Agreement to its parent, subsidiary or affiliate, or an entity owned in part or in whole by or controlled the Company. This Agreement shall be binding upon the parties, including their successors and assigns, when any assignment is consented to by the parties.

10. **OTHER.**

a. The representations, covenants and agreements of the parties are subject to and contingent upon the mutual performance by the parties hereunder.

b. No delay in any exercise or any omission to exercise any remedy or right shall impair any such remedy or right or be construed to be a waiver of any such remedy or right nor shall it affect any subsequent remedy or right of the same or a different nature. Every such remedy or right may be exercised concurrently or independently, and when and as often as may be deemed expedient by a party.

c. If any one or more of the covenants or agreements provided in this Agreement on the part of any party to be performed should be determined by a court of competent jurisdiction to be contrary to law, such covenants or agreements shall be null and void and shall be deemed separate from the remaining covenants and agreements herein contained and shall in no way affect the validity of the remaining provisions of this Agreement.

d. Company represents that it intends to comply with all federal, state and local laws, rules, regulations and ordinances governing the Project and the incentives described in this Agreement.

e. This Agreement and all transactions contemplated hereby shall be governed by and construed in accordance with and enforced under the laws of the state of Florida, notwithstanding its choice of law rules to the contrary or any other state's choice of law rules.

f. This Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument. Facsimile and .pdf scanned signatures are acceptable under this Agreement and shall be deemed to be originals.

g. Except as otherwise provided herein, each of the parties shall pay all reasonable fees and expenses incurred by it in connection with the transactions contemplated by this Agreement.

h. This Agreement shall be binding upon, inure to the benefit of and be enforceable by the parties and their respective successor and permitted assigns. Notwithstanding the foregoing, it is the intent of the parties that tax rebates / refunds shall continue to be delivered to and inure to the benefit of and be enforceable by the Company after any permitted assignment by the Company unless otherwise agreed in writing.

i. Any covenant or agreement contained in this Agreement between any party and any other party contained in this Agreement may be amended only by a written instrument executed by the parties impacted. Any condition precedent to any party's obligations hereunder may be waived in writing by such party.

j. All exhibits attached hereto are incorporated herein by reference.

k. This Agreement and the exhibits hereto contain the entire understanding the parties and this Agreement supersedes all prior agreements and understandings, oral and written, with respect to this subject matter.

11. **LIMITATIONS ON LIABILITY.** Notwithstanding any other provision of this Agreement to the contrary, the County, as a political subdivision of the State of Florida, and the other parties are bound by and do not waive the provisions of Chapter 768.28, Florida Statutes, or any similar provision of state law limiting the County's liability. Neither party shall be liable to the other party for indirect, consequential, punitive or special damages.

12. **ATTORNEY FEES.** Each party shall pay its own attorney fees incurred in connection with drafting and consummating the transaction of this agreement. Should either party thereafter file suit to enforce any provisions of this Agreement, then the prevailing party in such

litigation shall be entitled to collect from the other party its reasonable attorney's fees, including appellate fees and court costs.

13. **VENUE**. The sole venue for any legal action or proceedings arising from or as a result of this Agreement shall be Columbia County, Florida.

14. **EFFECTIVE DATE**. The effective date of this Agreement, for purposes of performance hereunder, shall be the date when the last one of the County or the Company has signed this Agreement, as stated on the signature page.

16. **CONSTRUCTION**. This Agreement shall not be construed more strictly against one party than against the other, merely by virtue of the fact that it may have been prepared by counsel for one of the parties, it being recognized that both parties have contributed substantially and materially in the negotiation and preparation of this Agreement, and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any exhibits, schedules, addendums or amendments hereto.

17. **HEADINGS AND GENDER**. All headings in this Agreement are inserted only for convenience and ease of reference and are not to be considered in the construction or interpretation of any provision of this Agreement. In construing this Agreement, the singular shall be held to include the plural, the plural shall include the singular, and the use of any gender shall include every other and all genders.

[Signatures appear on following pages.]

Signed, sealed and delivered
in the presence of:

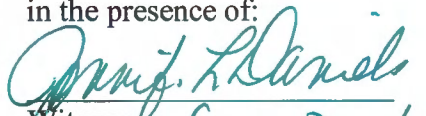
Witness

Print or Type Name

Witness

Print or Type Name

Signed, sealed and delivered
in the presence of:



Witness


Print or Type Name

Witness

Print or Type Name

COLUMBIA COUNTY, FLORIDA

By: _____
Tim Murphy, Chairman

ATTEST: _____
James M. Swisher, Jr.
Clerk of Court

(SEAL)

LAKE CITY
RECOIL TRAMPOLINE PARK, LLC

By:  _____
Trent L. Coggins, Managing Member

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: BCC Administration

Meeting Date: 10/1/2026

BUDGETED

1. Nature and purpose of agenda item:

Annually the County and the Florida Department of Health execute a contract for the operations of the Columbia County Health Department, known as the DOH Core Contract. The Contract is effective October 1, 2026.

2. Recommended Motion/Action:

Approve Contract for contract year 2026-2027 for the operation of the Columbia County Health Department

3. Fiscal impact on current budget:

This item is currently budgeted. The account number to be charged is 001-6230-562.80-16

David Kraus

From: Duque, Diana C <Diana.Duque@flhealth.gov>
Sent: Monday, September 14, 2026 1:49 PM
To: David Kraus
Subject: BOCC Agenda October 1- DOH Core Contract
Attachments: Columbia Core Contract 26-27.pdf

External Sender - From: ("Duque, Diana C"
<Diana.Duque@flhealth.gov>)

This message came from outside your organization.

WARNING This message has originated from an External Source. This may be a phishing email that can result in unauthorized access. Please use proper judgment and caution when opening attachments, or clicking links.

Good Afternoon,

Can you add the DOH Core Contract onto the October 1st BOCC agenda?

Thank you,



Diana Duque, MPH

Administrator

DOH-Columbia and DOH-Hamilton

(c) 352-727-0542

Mission: To protect, promote, and improve the health of all people in Florida through integrated state, county, and community efforts.

NOTE: Florida has a very broad public records law. Most written communication to or from state officials regarding state business are public records available to the public and media upon request. Your email communication may therefore be subject to public disclosure.

Columbia:

Customer Survey Link: [Please Take Our Customer Satisfaction Survey!](#)

Hamilton:

Customer Survey Link: [Please Take Our Customer Satisfaction Survey!](#)

**CONTRACT BETWEEN
COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
COLUMBIA COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2026-2027**

This contract is made and entered into between the State of Florida, Department of Health ("State"), and the Columbia County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2026. State and County are jointly referred to as the "parties".

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Columbia County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2026, through September 30, 2027, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. **FUNDING.** The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 2,265,588(*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 143,381(*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Columbia County Health Department
(Address)
(City), FL (Code)

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as

required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Columbia County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii.* A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2027, for the reporting period of October 1, 2026, through December 31, 2026; and
- ii.* June 1, 2027, for the reporting period of October 1, 2026, through March 31, 2027; and
- iii.* September 1, 2027, for the reporting period of October 1, 2026 through June 30, 2027; and
- iv.* December 1, 2027, for the reporting period of October 1, 2026 through September 30, 2027.

7. **FACILITIES AND EQUIPMENT.** The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the CHD fiscal year beginning July 1, 2027, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Diana Duque
Name
Administrator
Title
217 NE Franklin Street

Lake City, FL 32055
Address
Diana.Duque@flhealth.gov
Email Address
352-490-4811
Telephone

For the County:

David Kraus
Name
County Manager
Title
PO Box 1529 _____

Lake City, FL 32055-1529
Address
dkraus@columbiacountyfla.com
Email Address
386-758-1005
Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this eight page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (six pages), Attachment III (one page), Attachment IV one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2026.

**BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

SIGNED BY: _____

NAME: Tim Murphy

NAME: Joseph A. Ladapo, M.D., Ph.D.

TITLE: Chairman

TITLE: State Surgeon General

DATE: _____

DATE: _____

ATTESTED TO:

SIGNED BY: _____

SIGNED BY: _____

NAME: David Kraus

NAME: Diana Duque

TITLE: County Manager

TITLE: CHD Director or Administrator

DATE: _____

DATE: _____

ATTACHMENT I
COLUMBIA COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
COLUMBIA COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/26	146610	847880	994490
2. Drawdown for Contract Year October 1, 2026 to September 30, 2027	-146610	150620	4010
3. Special Capital Project use for Contract Year October 1, 2026 to September 30, 2027	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2026 to September 30, 2027	0	998500	998500

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	32,303	0	32,303	0	32,303
015040 CHD - TB COMMUNITY PROGRAM	11,588	0	11,588	0	11,588
015040 SCHOOL BASED DENTAL SEALANT	80,500	0	80,500	0	80,500
015040 DENTAL SPECIAL INITIATIVE PROJECTS	5,875	0	5,875	0	5,875
015040 EPIDEMIOLOGY SURVEILLANCE GENERAL REVENUE	79,035	0	79,035	0	79,035
015040 FAMILY PLANNING GENERAL REVENUE	89,069	0	89,069	0	89,069
015040 FLORIDA SPRINGS AND AQUIFER PROTECTION ACT	72,939	0	72,939	0	72,939
015040 PRIMARY CARE PROGRAM	120,595	0	120,595	0	120,595
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	98,711	0	98,711	0	98,711
015050 CHD GENERAL REVENUE NON-CATEGORICAL	970,849	0	970,849	0	970,849
GENERAL REVENUE TOTAL	1,613,464	0	1,613,464	0	1,613,464
2. NON GENERAL REVENUE - STATE					
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL	10,000	0	10,000	0	10,000
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	11,943	0	11,943	0	11,943
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	37,946	0	37,946	0	37,946
007000 FAMILY PLANNING TITLE X - GRANT	92,481	0	92,481	0	92,481
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	50,928	0	50,928	0	50,928
007000 INFANT MORTALITY	5,000	0	5,000	0	5,000
007000 IMMUNIZATION ACTION PLAN	8,631	0	8,631	0	8,631
007000 MCH SPECIAL PROJCT DENTAL	24,798	0	24,798	0	24,798
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	176,948	0	176,948	0	176,948
007000 BASE REGIONAL PREPAREDNESS CAPABILITY	112,608	0	112,608	0	112,608
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	96,455	0	96,455	0	96,455
015075 SCHOOL HEALTH SERVICES	24,386	0	24,386	0	24,386
FEDERAL FUNDS TOTAL	642,124	0	642,124	0	642,124
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	40,657	0	40,657	0	40,657
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	170,000	0	170,000	0	170,000
001092 CHD STATEWIDE ENVIRONMENTAL FEES	220	0	220	0	220
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	14,000	0	14,000	0	14,000
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	1,150	0	1,150	0	1,150
001206 SEPTIC TANK RESEARCH SURCHARGE	1,500	0	1,500	0	1,500
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	500	0	500	0	500
001206 DRINKING WATER PROGRAM OPERATIONS	1,107	0	1,107	0	1,107
001206 TANNING FACILITIES	73	0	73	0	73
001206 ONSITE SEWAGE TRAINING CENTER	1,300	0	1,300	0	1,300
001206 MOBILE HOME & RV PARK FEES	1,311	0	1,311	0	1,311
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	231,818	0	231,818	0	231,818

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	146,610	0	146,610	0	146,610
OTHER CASH CONTRIBUTION TOTAL	146,610	0	146,610	0	146,610
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	28,903	28,903	0	28,903
001147 CHD CLINIC FEES	0	72	72	0	72
001148 CHD CLINIC FEES	0	378,226	378,226	0	378,226
MEDICAID TOTAL	0	407,201	407,201	0	407,201
7. ALLOCABLE REVENUE - STATE:					
	0	0	0	0	0
ALLOCABLE REVENUE TOTAL	0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	312,136	312,136
PHARMACY DRUG PROGRAM	0	0	0	3,281	3,281
WIC PROGRAM	0	0	0	1,620,014	1,620,014
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	1,435	1,435
IMMUNIZATIONS	0	0	0	41,742	41,742
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	1,978,608	1,978,608
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	143,381	143,381	0	143,381
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	143,381	143,381	0	143,381
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001073 CURANT 340B REVENUE AND EXPENSE TRACKING	0	199,472	199,472	0	199,472
001077 CHD CLINIC FEES	0	20,684	20,684	0	20,684
001094 CHD LOCAL ENVIRONMENTAL FEES	0	75,295	75,295	0	75,295
001110 VITAL STATISTICS CERTIFIED RECORDS	0	115,312	115,312	0	115,312
FEES AUTHORIZED BY COUNTY TOTAL	0	410,763	410,763	0	410,763
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	34,619	34,619	0	34,619
001052 CHD CLINIC FEES	0	390	390	0	390
001090 CHD CLINIC FEES	0	1,695	1,695	0	1,695
001090 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	179	179	0	179
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	3,038	3,038	0	3,038
011001 CHD HEALTHY START COALITION CONTRACT	0	694,168	694,168	0	694,168
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	150,620	150,620	0	150,620
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	583,469	583,469	0	583,469
12. ALLOCABLE REVENUE - COUNTY					
	0	0	0	0	0

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
COUNTY ALLOCABLE REVENUE TOTAL	0	0	0	0	0
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	164,700	164,700
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	15,000	15,000
BUILDING MAINTENANCE	0	0	0	6,000	6,000
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	3,000	3,000
OTHER:PHONES	0	0	0	0	0
OTHER (Vehicle Leases)	0	0	0	45,181	45,181
BUILDINGS TOTAL	0	0	0	233,881	233,881
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	5,000	5,000
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	5,000	5,000
GRAND TOTAL CHD PROGRAM	2,644,016	1,544,814	4,188,830	2,217,489	6,406,319

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

	Quarterly Expenditure Plan									Grand Total
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	
	(0.00)	Units	Visits	(Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.41	297	329	9,822	11,456	9,822	11,456	32,922	9,634	42,556
SEXUALLY TRANS. DIS. (102)	1.58	276	392	35,025	40,852	35,025	40,852	91,181	60,573	151,754
HIV/AIDS PREVENTION (03A1)	0.46	0	252	14,022	16,356	14,022	16,356	53,958	6,798	60,756
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	2.75	223	723	97,939	114,234	97,939	114,233	307,138	117,207	424,345
ADAP (03A4)	0.26	2	2	5,220	6,089	5,220	6,089	18,800	3,818	22,618
TUBERCULOSIS (104)	0.39	92	195	8,488	9,900	8,488	9,899	28,345	8,430	36,775
COMM. DIS. SURV. (106)	1.16	0	309	25,418	29,648	25,418	29,648	110,132	0	110,132
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	2.50	0	0	81,072	94,560	81,072	94,560	351,264	0	351,264
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	1.72	4,482	9,938	31,257	36,457	31,257	36,456	0	135,427	135,427
COMMUNICABLE DISEASE SUBTOTAL	11.23	5,372	12,140	308,263	359,552	308,263	359,549	993,740	341,887	1,335,627
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.39	0	14	16,314	19,028	16,314	19,028	70,684	0	70,684
WIC (21W1)	0.00	0	0	554	646	554	647	2,401	0	2,401
TOBACCO USE INTERVENTION (212)	0.00	0	0	2,814	3,282	2,814	3,283	12,193	0	12,193
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	3.51	320	484	85,824	100,103	85,824	100,103	264,713	107,141	371,854
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	1,154	1,346	1,154	1,346	5,000	0	5,000
HEALTHY START PRENATAL (227)	5.98	203	1,349	155,853	181,783	155,853	181,784	0	675,273	675,273
COMPREHENSIVE CHILD HEALTH (229)	0.14	51	52	3,600	4,200	3,600	4,200	8,890	6,710	15,600
HEALTHY START CHILD (231)	1.87	207	1,654	38,087	44,424	38,087	44,423	0	165,021	165,021
SCHOOL HEALTH (234)	0.71	0	488,465	32,221	37,582	32,221	37,583	139,607	0	139,607
COMPREHENSIVE ADULT HEALTH (237)	0.37	142	145	8,294	9,674	8,294	9,673	33,889	2,046	35,935
COMMUNITY HEALTH DEVELOPMENT (238)	1.14	0	21	23,128	26,976	23,128	26,975	100,207	0	100,207
DENTAL HEALTH (240)	6.63	2,408	3,818	173,738	202,644	173,738	202,643	576,851	175,912	752,763
PRIMARY CARE SUBTOTAL	20.74	3,331	496,002	541,581	631,688	541,581	631,688	1,214,435	1,132,103	2,346,538
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.16	32	202	8,654	10,093	8,654	10,093	8,523	28,971	37,494
PUBLIC WATER SYSTEM (358)	0.16	2	201	3,641	4,246	3,641	4,246	4,894	10,880	15,774
PRIVATE WATER SYSTEM (359)	0.19	0	515	4,360	5,085	4,360	5,084	12,719	6,170	18,889
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	3.78	1,056	1,089	77,414	90,295	77,414	90,295	317,813	17,605	335,418
Group Total	4.29	1,090	2,007	94,069	109,719	94,069	109,718	343,949	63,626	407,575
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.00	0	0	0	0	0	0	0	0	0
FOOD HYGIENE (348)	0.18	45	114	4,039	4,711	4,039	4,710	16,149	1,350	17,499

ATTACHMENT II

COLUMBIA COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	0	0	0	0	0	0	0
GROUP CARE FACILITY (351)	0.04	19	16	791	923	791	922	1,702	1,725	3,427
MIGRANT LABOR CAMP (352)	0.04	9	32	934	1,090	934	1,090	2,150	1,898	4,048
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.20	156	144	4,422	5,158	4,422	5,158	17,035	2,125	19,160
POOLS/BATHING PLACES (360)	0.06	20	43	1,470	1,714	1,470	1,714	6,343	25	6,368
BIOMEDICAL WASTE SERVICES (364)	0.00	0	0	0	0	0	0	0	0	0
TANNING FACILITY SERVICES (369)	0.01	0	0	371	433	371	432	1,532	75	1,607
Group Total	0.53	249	349	12,027	14,029	12,027	14,026	44,911	7,198	52,109
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.01	0	0	272	318	272	318	1,180	0	1,180
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.09	31	14	2,156	2,515	2,156	2,515	9,342	0	9,342
RABIES SURVEILLANCE (366)	0.08	1	6	2,646	3,086	2,646	3,087	11,465	0	11,465
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.18	32	20	5,074	5,919	5,074	5,920	21,987	0	21,987
ENVIRONMENTAL HEALTH SUBTOTAL	5.00	1,371	2,376	111,170	129,667	111,170	129,664	410,847	70,824	481,671
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	5,103	5,953	5,103	5,953	22,112	0	22,112
MEDICAID BUYBACK (611)	0.00	0	0	665	776	665	776	2,882	0	2,882
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	5,768	6,729	5,768	6,729	24,994	0	24,994
TOTAL CONTRACT	36.97	10,074	510,518	966,782	1,127,636	966,782	1,127,630	2,644,016	1,544,814	4,188,830

ATTACHMENT III
COLUMBIA COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.
2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

Attachment IV
Fiscal Year - 2026 - 2027
Columbia County Health Department
Facilities Utilized by the County Health Department

Complete Location (Street Address, City, Zip)	Facility Description And Offical Building Name (If applicable) (Admin, Clinic, Envrn Hlth, etc.)	Lease/ Agreement Number	Type of Agreement (Private Lease thru State or County, other - please define)	Complete Legal Name of Owner	SQ Feet	Employee Count (FTE/OPS/ Contract)

Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

**ATTACHMENT V
COLUMBIA COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2025-2026*	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2026-2027**	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2027-2028***	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
2028-2029***	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
PROJECT TOTAL	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: _____

PROJECT NAME: _____

LOCATION/ADDRESS: _____

PROJECT TYPE: NEW BUILDING _____ ROOFING _____
 RENOVATION _____ PLANNING STUDY _____
 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: _____ 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE (Initial expenditure of funds) : _____

COMPLETION DATE: _____

DESIGN FEES: \$ 0

CONSTRUCTION COSTS: \$ 0

FURNITURE/EQUIPMENT: \$ 0

TOTAL PROJECT COST: \$ 0

COST PER SQ FOOT: \$ 0

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/26

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.

COUNTY HEALTH DEPARTMENT
2026 - 2027 CORE CONTRACT REVIEW CHECK LIST

COUNTY: Columbia

	Check when Complete	Instructions
1.	TF	Three original contracts submitted.
2.	N/A	Changes to contract approved by Deputy General Counsel. Yes: Proceed with review. No: Return to CHD.
3.	TF	<u>Contract Document, Page 1</u> County name entered in various required fields.
4.	TF	<u>Contract Document, Page 2</u> In section 4.a.i., amount equals or less than the Schedule C total for General Revenue, Other State Funds and Federal Funds.
5.	TF	<u>Contract Document, Page 2</u> In section 4.a.ii., amount equals the Board of County Commissioners Annual Appropriated Amount (Attachment II, Part II, Section 9).
6.	TF	<u>Contract Document, Page 3</u> In section 4.e., county name and address is entered.
7.	TF	<u>Contract Document, Page 4</u> In section 6.d., county name is entered.
8.	TF	<u>Contract Document, Page 7</u> In section 9.b., State and County contract manager information is entered in the respective fields.
9.	TF	<u>Contract Document, Page 8</u> Number of contract document pages is entered and correct.
10.	TF	<u>Contract Document, Page 8</u> County name for the BOCC is entered.
11.	TF	<u>Contract Document, Page 8</u> Required signatures from Board of County Commissioners, the Witness ("Attested To"), and the CHD Director/Administrator in the respective fields. Exception: If the board of County Commissioners requires DOH to sign first.
12.	TF	<u>Attachment II, Part I:</u> Section 1. - CHD Trust Fund Ending Balance 9/30/26 Total is within 10% of the FIRS Spending Plan projected cash balance for September of the corresponding year.
13.	TF	<u>Attachment II, Part I:</u> Section 2. - Draw down for Contract Year amount recorded in the Estimated <u>State</u> share column equals the amount indicated on the Attachment II, Part II, Draw down from Public Health Unit line.
14.	TF	<u>Attachment II, Part I:</u> Section 2. - Draw down for Contract Year amount recorded in the Estimated <u>County</u> share column equals the amount indicated on the Attachment II, Part II, Draw down from Public Health Unit line.
15.	TF	<u>Attachment II, Part I:</u> Balances and totals were calculated correctly.
16.	24.09%	<u>Attachment II, Part I:</u> Section 4. - Cash-to budget percentage is within the CHD's minimum and maximum reserve requirement. Divide the 9/30/27 total cash balance by the total planned expenditures. _____ %
17.	TF	<u>Attachment II, Part II:</u> County in-kind contributions are included.
18.	TF	<u>Attachment IV:</u> Verify that the facility information looks correct.
19.	TF	<u>Attachment V:</u> Verify that the special project information is entered correctly.
20.	TF	Complete the CHD Core Contract Review form using Attachments II, Part II & Part III and the Schedule C.

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: Tourist Development

Meeting Date: 10/1/2026

BUDGETED

1. Nature and purpose of agenda item:

Grant agreement for the Florida Sports Foundation Event Grant in the amount of \$3,000.

2. Recommended Motion/Action:

Approve Florida Sports Foundation Grant Agreement

3. Fiscal impact on current budget:

This item is currently budgeted. The account number to be charged is 107-5290-552.31-48

FLORIDA SPORTS FOUNDATION
Grant Program
Grant Agreement

THIS GRANT AGREEMENT is entered into on September 17, 2026, by and between the Florida Sports Foundation, Inc. (hereinafter referred to as the Grantor”) and Columbia County Sports Commission (hereinafter referred to as the “Grantee”).

RECITALS

WHEREAS, the State of Florida Legislature has mandated, in Section 288.1229 of the Florida Statutes, that the Grantor shall assist the Department of Commerce in (i) the promotion and development of the sports industry and related industries for the purpose of improving the economic presence of these industries in Florida, (ii) the promotion of amateur athletic participation for the citizens of Florida and the promotion of Florida as a host for national and international amateur athletic competitions for the purpose of encouraging and increasing the direct and ancillary economic benefits of amateur athletic events and competitions and (iii) the retention of professional sports franchises, including the spring training operations of Major League Baseball; and the Grantor is empowered by the State of Florida to make grants of funds in accordance with such purposes; and,

WHEREAS, the Grantor has approved an appropriation for such grant in furtherance of such purposes, subject to certain terms and conditions.

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged, Grantor and the Grantee agree as follows:

COVENANTS

1.0 RECITALS.

The foregoing recitals are true and correct and incorporated herein by reference.

2.0 PARTIES:

The parties and their respective addresses for the purposes of this Grant Agreement are:

Florida Sports Foundation
1203 Governors Square Blvd
Suite 300
Tallahassee, Florida 32301

Columbia County Sports Commission
Attn.: Christopher Coleman
971 W. Duval Street
Ste 145
Lake City, Florida 32055

3.0 NOTICES:

All notices between the parties, provided for herein, shall be by confirmed email, confirmed FedEx or certified mail, return receipt requested, delivered to the address of the parties as set forth in section 1.0 above.

4.0 GRANT DESCRIPTION:

The Grantee will expend grant funds in accordance with section 7.0(a) below. Funds made available by the Grantor pursuant to this Grant Agreement shall be expended solely for the purpose of the project and the legislatively appropriated purpose described in Exhibit A to this Grant Agreement.

- (a) Grantee: **Columbia County Sports Commission**
- (b) Payee: **Columbia County Sports Commission**
- (c) Name/Date of Event:

2026 SCL USA Florida (Strongman CL), October 10, 2026 to October 10, 2026 (the "Event")
- (d) Total Amount of Grant: **\$ 3,000**
- (e) Projected Budget: **As provided in Grant Application.**
- (f) Reporting Schedule: **January 08, 2027**
Grantee shall submit final report and request for reimbursement within ninety (90) days of the last day of the Event.
- (g) Grant Period: **September 17, 2026 to January 08, 2027**

5.0 GRANT REQUIREMENTS:

(a) Audit: Grantee will complete a post event report, an accounting of the events financial activity, and proper use of funds, within ninety (90) days after the Event and provide documentation evidencing the direct impact of the Event. The Grantee agrees to comply with the audit requirement of Sections 215.97, Florida Statutes, and all applicable Rules of the Auditor General as referenced in Exhibit A. Grantee further agrees to provide any such information to Grantor as may be requested from time to time.

(b) Records: Grantee shall retain and maintain all records, including records of all payments made by the Grantee in connection with this Grant Agreement, and make available and provide access for financial audit as may be requested by the Grantor, the Grantor's independent auditor, by the state personnel of the Office of the Florida Auditor General, Chief Financial Officer and Office of the Chief Inspector General or any such other competent authority. Records shall include books, records, documents and other evidence, including, but not limited to, vouchers, bills, invoices, requests for payment, and other supporting documentation, which, according to generally accepted governmental accounting principles, procedures and practices, sufficiently and properly reflect all program costs expended in the performance of this Grant Agreement. Such records shall be retained for a minimum period of five (5) state fiscal years after all reporting requirements are satisfied, or such longer period as may otherwise be required by applicable law.

(c) Cancellation: Grantee shall notify the Grantor immediately if the Event is canceled and the Grantee shall return any funds dispersed pursuant to this Grant Agreement within seven (7) days of such cancellation.

(d) Insurance: Grantee shall, within 15 days of execution provide proof of insurance listing the Grantor as an additional insured for all purposes, with minimum liability coverage of \$1,000,000 per occurrence. If Grantee is a government entity, agency or subdivision pursuant to Section 768.28, Florida Statutes, and/or a self-insurer pursuant to Section 768.28, Florida Statutes, and does not otherwise provide proof of its own insurance listing Grantor as an additional insured for all purposes, with minimum liability coverage of \$1,000,000 per occurrence, Grantee, notwithstanding its compliance with any requirements imposed by said statute, shall ensure that any third-party recipient of said Grant Funds list Grantor as an additional insured for all purposes, with minimum liability coverage of \$1,000,000 per occurrence. Grantee shall provide said proof of insurance listing Grantor as an additional insured for all purposes, with minimum liability coverage of \$1,000,000 per occurrence, as a condition precedent to Grantee's receipt of said Grant funds.

(e) Indemnification: Grantee shall act as an independent contractor and not as an employee of the Grantor in the performance of the tasks and duties, which are the subject of this Grant Agreement. The Grantee shall be liable, and agrees to be liable for, and to the extent allowed by law, shall indemnify, defend, and hold the Grantor, the State of Florida, and its employees and agents, harmless from all liability of any nature or kind, including costs and expenses for or on account of any copyrighted, patented, or unpatented inventions, process or articles manufactured by the Grantee, as well as all claims, suits, judgments, or damages arising from the Grantee's performance of the tasks and duties which are the subject of this Grant Agreement. If Grantee is a government entity, the Grantee is subject to the provisions and limitations of section 768.28 Florida Statute, and agrees to indemnify, hold harmless and defend Grantor from and against claims, demands, causes of action, losses, damages, liabilities, costs and expenses (including attorney's fees) caused as a result of the negligent acts of the government entity or its employees. The Grantee shall include the above indemnification requirements in all subcontracts (if such subcontracts are otherwise permitted by this Grant Agreement) and ensure all resulting contracts therefrom also include the above indemnification requirements.

(f) Publicity: The Grantee shall not, in each instance, without the prior written consent of the Grantor or the State of Florida as may be required for any State of Florida mark, use in advertising, publicity or any other promotional endeavor any Grantor or State of Florida mark, the name of the Grantor or State of Florida's mark, the name of the Grantor or the State of Florida, or any State of Florida agency or affiliate or any officer or employee of the State of Florida, or any Grantor or State of Florida program or service, or represent, directly or indirectly, that any product or service provided by the Grantee has been approved or endorsed by the Grantor or State of Florida, or refer to the existence of this Grant Agreement in press releases, advertising or materials distributed to the Grantee's prospective customers.

6.0 TERMINATION:

(a) Breach: Upon twenty-four (24) hours written notice, this Grant Agreement may be terminated by the Grantor for breach upon failure of the Grantee to fulfil any requirement or provisions of this Grant Agreement. If Grantor determines that a breach of any provision of this Grant Agreement has occurred, Grantor has the right to withhold any undisbursed portion of the Award.

(b) Refusal to Grant Public Access: This Agreement may be terminated by the Grantor for refusal by the Grantee to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and Section 287.058, Florida Statutes, as applicable, and made or received by the Grantee in conjunction with this Agreement.

(c) Unauthorized Aliens: Grantor will consider the employment of unauthorized aliens, by any contractor or subcontractor, as described by Section 274A(e) of the Immigration and Nationalization

Act, cause for termination of this Agreement. Grantee shall utilize the U.S. Department of Homeland Security's E-Verify, in accordance with the terms governing the use of the system, to verify the employment eligibility of:

- (i) All persons employed during the contract term by the contractor to perform employment duties within Florida; and
- (ii) All persons (including subcontractors) assigned by Grantee to perform work pursuant to this |Grant Agreement.

7.0 **PAYMENTS:**

(a) **Transfer of Funds.** Funds will be made available by the Grantor to the Grantee, as a reimbursement for paid invoices, which are supported by canceled checks dated within the grant period, upon receipt and review of a completed Post Event Report. Only those items identified as allowable below will be reimbursed. The following summarizes the allowable/disallowable expenses that may be used for reimbursement.

Allowable Expenses:

- 1. Promotion, marketing & programming
- 2. Paid advertising & media buys
- 3. Production & technical expenses; officials
- 4. Site fees, venue rentals, costs (contract help)
- 5. Rentals, insurance, rights fees, bid fees, sanction fees, non-monetary awards

Disallowable Expenses:

- 1. General and administrative expenses
- 2. Building, renovating and/or remodeling
- 3. Permanent equipment purchases
- 4. Debts incurred prior to the grant
- 5. Programs which solicit advertising
- 6. Hospitality or social functions including meals or banquets
- 7. Travel expenses

(b) **Availability of Funds.** The Grantor's liability under this Grant Agreement is contingent upon the continued availability of an annual appropriation by the Legislature of the State of Florida or such other funding source used by Grantor to fund the Grant. In the event this Grant Agreement extends beyond the Grantor's current fiscal year that begins on July 1 of each year and ends on June 30 of each succeeding year, the Grantor and the Grantee mutually agree that performance and payment during subsequent fiscal periods is contingent upon sufficient funds being appropriated by the State of Florida or such other funding source used by Grantor to fund the Grant. The Grantor shall be the final determiner of the availability of such funds. In the event of a state revenue shortfall, the total funding may be reduced accordingly.

8.0 **LEGAL REQUIREMENTS:**

(a) With respect to its interpretation, construction, effect, performance, enforcement, and all other matters, this Grant Agreement shall be governed by, and be consistent with, the whole law of the State of Florida, both procedural and substantive, without giving effect to principles of conflicts of laws. Any and all litigation arising under this Grant Agreement shall be brought in the appropriate State of Florida court in Leon County, Florida. Grantee agrees to, consents to, and/or hereby waives any objection to personal jurisdiction over Grantee by such court.

(b) Grantee agrees to comply with any and all applicable federal, state, local laws, rules, and regulations applicable to expenditures of State or Federal funds that are in effect at the time of any such expenditure, and as related to the execution of this Grant Agreement.

9.0 MODIFICATION:

This writing and any Attachments herein, contains the entire agreement of the parties as to the matters raised in this Grant Agreement. No representations were made or relied upon by either party, other than those that are expressly set forth in this Grant Agreement. No agent, employee, or other representative of either party is empowered to alter any of the terms of this Grant Agreement, unless done in writing and signed by an executive officer of the Grantee and designee for the Grantor.

10.0 MISCELLANEOUS:

(a) The Grantor is not bound by any agreements to indemnify or hold harmless, nor responsible for liquidated damages or cancellation charges to Grantee or any of its agents or subcontractors.

(b) No provision of this Grant Agreement shall be construed as a waiver by the Grantor of any right, defense or claim, that the Grantor may have in any litigation arising under the Grant Agreement. Nor shall any Grant Agreement provision be construed as a waiver by the Grantor or State of Florida, and its employees and agents, of any right to initiate litigation.

(c) The Grantee affirms that it is aware of, and will strictly comply with, the Grantor's Grant Program Policies & Procedures in place and effective throughout the term of this Grant Agreement.

(d) If any provision of this Grant Agreement shall be held to be unenforceable, such unenforceability shall have no effect on the validity and enforceability of the remaining provisions of this Grant Agreement.

11.0 VENDORS ON SCRUTINIZED COMPANIES LISTS:

By executing this Grant Agreement, the Grantee certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the Grantor may immediately terminate this Grant Agreement for cause if the Grantee is found to have submitted a false certification as to the above or if the Grantee is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of this Grant Agreement. If the Grantor determines that the Grantee has submitted a false certification, Grantor will provide written notice to the Grantee. Unless the Grantee demonstrates in writing, within 90 calendar days of receipt of the notice, that Grantor's determination of false certification was made in error, Grantor shall bring a civil action against the Grantee. If the Grantor's determination is upheld, a civil penalty equal to the greater of \$2 million or twice the amount of this Grant Agreement shall be imposed on the Grantee, and the Grantee will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of Grantor's determination of false certification by Grantor. If federal law ceases to authorize the states to adopt and enforce the contracting prohibition identified in Article 37, this Article 37 shall be null and void.

IN WITNESS WHEREOF, the parties have caused their hand to be set by their respective authorized officials hereto.

For: Florida Sports Foundation

For: Columbia County Sports Commission

Maicel Green, President & CEO

Authorized Signature

Date

Date

FLORIDA SPORTS FOUNDATION

Attachment A

THIS IS A STATE FUNDED AWARD

- 1. The Grantor hereby indicates that state financial assistance is used to fund this Agreement, awarded through the Department of Commerce by an agreement, for the following project and fiscal year.
- 2. Project:

FLORIDA SPORTS FOUNDATION Funding FY 2026-2027		
Line Item	Title	Fund
2407	Grants and Aids – FLORIDA SPORTS FOUNDATION	State Economic Enhancement and Development (SEED) TF
2407	Grants and Aids – FLORIDA SPORTS FOUNDATION	Professional Sports Development TF

Catalog of State Financial Assistance

Standard state project number identifier: **40.040**

- 1. In connection with the audit requirements addressed herein, the Grantee shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. The Auditor General’s website, (<https://flauditor.gov/>) provides information on all rules.
- 2. Additional information regarding the Florida Single Audit Act can be found at: <https://apps.fldfs.com/fsaa/statutes.aspx>

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Certificate Of Completion

Envelope Id: 7AD7C407-682E-843D-81F2-B8FC9032636F

Status: Sent

Subject: SCL Grant Agreement

Source Envelope:

Document Pages: 7

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

Simone McDaniel

AutoNav: Enabled

1203 Governor's Square Boulevard

Envelopeld Stamping: Enabled

Suite 300

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Tallahassee, FL 32301

SMcDaniel@playinflorida.com

IP Address: 3.230.212.120

Record Tracking

Status: Original

Holder: Simone McDaniel

Location: DocuSign

9/22/2026 3:59:21 PM

SMcDaniel@playinflorida.com

Signer Events

Signature

Timestamp

cgray@columbiacountyfla.com

Sent: 9/22/2026 3:59:58 PM

cgray@columbiacountyfla.com

Viewed: 9/22/2026 4:00:53 PM

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 9/22/2026 4:00:53 PM

ID: 38ff2dc8-8199-4294-bba9-a2b693a1ffa3

Maicel Green

maicel@playinflorida.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Grants@PlayinFlorida.com

Grants@PlayinFlorida.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

smcdaniel@playinflorida.com

smcdaniel@playinflorida.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Carbon Copy Events	Status	Timestamp
ccoleman@columbiacountyfla.com		
ccoleman@columbiacountyfla.com		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/22/2026 3:59:59 PM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

Department: BCC Administration

Meeting Date: 10/1/2026

1. Nature and purpose of agenda item:

The County has received a donation of several plaques to commemorate the 250th Anniversary of the USA and promote understanding of our nation's founding. The City of Lake City and Columbia County have discussed locating the monuments in Olustee Park and both parties donating funds toward the development of the site.

2. Recommended Motion/Action:

Approve donation to the Freedom Monument site development

3. Fiscal impact on current budget:

This item has no effect on the current budget.